

Legislation Text

## File #: 15-0780, Version: 1

## AMENDMENT TO THE CAPITAL IMPROVEMENT PROGRAM (CIP) FOR MAIN TAG OFFICE .

Presented by: Steve Claassen, Facilities, Fleet and Park Director.

**RECOMMENDED ACTION:** Approve the amendment to the 2015 Capital Improvement Program.

A new main tag office was prepared and presented in early 2014 as a stand-alone project to be included in the 2015 budget. It was included in the 2015 Recommended CIP. In the fall of 2014, plans for the new tag office evolved to being one of the occupants of the 271 building. CIP funding for a new main tag office, along with the MABCD and MAPD One Stop Center, was consolidated into the Acquire/Renovate IRS Building project fund center as a CIP amendment in August 2014. The first quarter of 2015, it was determined that the 271 building would not be a desired location for the main tag office and an RFP was issued in May 2015 for a renovated to suit or build to suit building to accommodate the main tag office. After receiving 15 proposals on June 16, three proposals were viable options and one proposal was pursued. After several months of negotiations, an agreement was made for a renovated to suit building at 2525 W. Douglas (20,540 SF) for a cost of \$1,645,000 would best meet the County's needs. The total for this CIP project amendment is \$2,318,000 which includes the purchase and renovation of 2525 W. Douglas (\$1,645,000) together with owners items (\$673,000) of signage, FF&E, movers, and networking.

Alternatives: Not approve the amendment and the project would not proceed.

Financial Considerations: \$2,318,000 will be supported with a transfer of cash from the general fund.

Legal Considerations: Policy Considerations: Outside Attendees: Multimedia Presentation: