

Part I: Agency Identification Information

The Sedgwick County Division of Corrections (SCDOC) plans, carries out and oversees Community Corrections Act programming in the 18th Judicial District. Over 2,837 clients are served annually, with an average daily population of approximately 1,474. The SCDOC provides the 18th Judicial District Court with intermediate level sanctioning and supervision options in sentencing felony clients to a term of probation vs. placement in the Kansas Department of Corrections.

Part II: Agency Summary

New Initiatives for SFY2020

- In SFY19, KDOC granted an additional funding allocation through the Justice Reinvestment Initiative (JRI). These funds are being used to sustain behavioral interventions to address mental health and substance abuse in high risk clients as well as cognitive skills groups. In addition, SCDOC implemented risk-based supervision and intervention strategies to improve outcomes for the Intensive Supervision Level (ISL) I client target group, which are at the highest risk to reoffend and/or fail to succeed on probation. Opportunity exists to expand the number of beds available for ISL I clients. Currently, ten (10) beds are allocated to serve this population. In October 2017, this population gained access to the Adult Residential program and has experienced positive outcomes with the structured programming and services that they have received. A priority will be to expand that number to a total 15 (fifteen) beds.
- Resources were established to enhance services for the documented gang involved population. This required a review of clients on the documented gang list and Intensive Supervision Officers (ISO) being deliberate in their referral to cognitive skills groups being offered in Community Corrections. In addition, a plan will be developed to pursue mentoring opportunities for this population. Through these new and expanded strategies, our goal is to reduce the number of revocations for arrests for new crimes by 5% and increase the success rate for gang-involved clients.
- Quality assurance work was a focus in SFY19. An inter-rater reliability instrument was developed to evaluate the fidelity of scoring Level Service Inventory-Revised (LSI-Rs) within the quality assurance team. A systematic plan was developed to provide evaluative feedback on LSI-R scoring and documentation and how Effective Practices in Community Supervision (EPICS) tools are being utilized in the office visit setting. Collectively, the changes have positively impacted the successful implementation of last year's comprehensive plan.
- Inter-Rater Reliability (IRR) evaluation form and process was developed with the collaboration of Johnson County Community Corrections. As a result, the Program Manager and Intensive Supervision Officer III (ISO III) each completed the same LSI-R audits and utilized the IRR form. After discussion and review, they were able to achieve IRR with each other. This ensures that the feedback provided by the Program Manager and ISO III to the

ISOs will be consistent and in adherence with the highest evaluative standards. In SFY19, they provided the following number of coaching and audit review assessments sessions with ISOs:

- 18 – LSI-R coaching and audit review sessions
- 16 – Behavioral analysis coaching and review sessions
- 12 – Cognitive facilitation coach and feedback sessions

In addition, the Quality Assurance team conducted trainings on the behavioral analysis, led evidence based practices focus groups and completed follow-up individualized sessions with ISOs about this process. However, this work is on-going and will continue to develop in SFY20.

- Currently, the process to assign clients to either Community Corrections or Court Services only exists by the utilization of the LSI-R Short Version (SV) directly after sentencing. As a result, clients are temporarily assigned based on the LSI-R SV results pending the completion of the full LSI-R within the first 45 days of assignment. Community Corrections and Court Services will explore the option of collaborating to complete the full LSI-R prior to assignment in SFY20. This would result in an efficient process for both Community Corrections and Court Services. Finally, this will benefit clients by establishing a permanent placement at sentencing.
- Finally, a snap shot of the Community Corrections population from November of 2018 indicated that 299 active clients were on probation for some type of domestic violence crime or designation. A plan will be developed by requesting Behavioral Health Grant funding to support a position to create an internal batterers intervention program (BIP) within Community Corrections.

Collaboration among Community Corrections, District Attorney, Parole, Attorney General's Office and the Wichita Police Department was established to develop a grant proposal to effectively supervise high-risk domestic violence clients in our respective programs. We look forward to working collectively in developing strategies to reduce risk and improve public safety with this population in SFY20.

Part III: Agency Assessment

1. Current Outcomes

- A. Clients committing new crimes while on probation negatively impact our community by creating new crime victims, increasing criminal justice system costs and adversely impacting outcomes for the agency. Clients assigned to Community Corrections in Sedgwick County offer unique supervision challenges based on the sub-populations that are served. Sedgwick County has the highest concentration of felony clients assigned to Community Corrections in Kansas, which represents 18% of the state-wide client population.

In SFY18, Sedgwick County experienced an overall 6% increase in revocations. The high concentration of high risk clients assigned to Community Corrections represents an increased risk to public safety in our community. Many of these clients have significant prison sentences which often times leads to absconding and arrests for new crimes. Community Corrections has purposely created smaller caseload sizes on the Intensive Supervision Level I (ISL) team in an effort to effectively employ Effective Practices in Community Supervision (EPICS) and deliver cognitive-behavioral intervention in the office visit environment. In addition, we have increased our Offender Work Force Development Program (OWDS) and partnership Kansas Children's Service League to provide a structured parenting program that meets the needs of our clients as a family engagement model. Across Community Corrections, these strategies are being employed to address pro-criminal attitudes and promote pro-social behavior.

The Criminal History domain represents a static factor that has a significant impact on our revocation rate due to the number of clients scoring moderate to very high. In SFY18, LSI-R termination data shows Sedgwick County experienced the most downward dispositional departure types (presumptive prison cases) in the entire state with 421. This represents 22% of the departures for the entire state. Clearly, we are struggling to positively impact clients who have significant criminal histories.

The criminogenic needs within the Community Corrections population are numerous and involve a number of different areas. Dynamic risk factors to be addressed for gang-involved clients include anti-social attitudes and beliefs, criminal peers, emotional and personal issues, dysfunctional family and accommodation. These criminogenic needs and high-risk population will require attention in SFY20.

Significant differences exist between clients that are successful and unsuccessful. Clients that are successful score very low or low in employment, companions, attitudes and orientation and emotional/personal. Typically, clients that are unsuccessful are unemployed, associate with pro-criminal peer groups, display a negative attitude toward living a conventional lifestyle, and have impulsive or behavioral health related issues.

Community Corrections utilizes the following interventions to address the various risk and needs of clients that score moderate to high-risk in employment, attitudes and orientation, emotional and personal and accommodations:

- Developed partnership with the Work Force Center (WFC) to provide employment services for chronically employed clients. Internally, Offender Work Force Development Specialists (OWDS) offer additional employment programming and support the employment laboratory at the Residential Facility.
- The "Getting It Right" cognitive skills program is provided to moderate and high-risk clients to address a variety of issues that focus on attitudes and orientation.

- In-house behavior health programming is provided by two (2) mental health therapists and two (2) mental health case managers to support clients that score moderate to high risk in the emotional personal domain.
- Drug Court offers supportive housing with a local treatment provider. In addition, our community offers an opportunity for clients to reside in sober living environments in Oxford Houses and Liberty Way.

The “Totals” column in the table below demonstrates a fairly even distribution of client discharges in each of the four supervision levels, but a major difference in the success rates. ISL IV clients have a success rate of 95%, IIIs 72%, IIs 31% and Is 12%. This data demonstrates the validity of the LSI-R risk assessment as a management tool in making risk-based assignments for supervision and service intensity for staff working with clients.

Termination Reason By Supervision Level						
ISL Levels	Successful	Revoked-Condition	Revoked-Felony	Revoked-Misd.	Revoked-Total	Totals
I	31 (12%) ↓	102 (40%) ↓	89 (34%) ↑	36 (14%)	227 (88%) ↑	258 (23%) ↓
II	90 (31%) ↓	97 (34%) ↑	73 (25%) ↓	29 (10%) ↑	199 (69%) ↑	289 (26%) ↑
III	242 (72%) ↓	43 (13%) ↑	40 (12%) ↑	9 (3%)	92 (28%) ↑	334 (29%) ↑
IV	234 (95%) ↓	7 (3%) ↑	4 (<2%) ↓	2 (<1%) ↓	13 (5%) ↓	247 (22%) ↓
Sedgwick County Totals	597 (53%) ↓	249 (22%) ↑	206 (18%) ↑	76 (7%) ↑	531 (47%) ↑	1,128

*↓↑ - Denotes increase or decrease in percentages when comparing with SFY17 numbers.

B. Describe the population that will be targeted for risk reduction.

- Expand the number of Residential beds for ISL I clients from 10 (ten) to 15 (fifteen) in SFY20 in order to address the increasing need of this resource for a population that requires a high level of structure and support.
- On-going collaboration with the Wichita Police Department (WPD) will continue in order to conduct curfew checks on our gang population. Internal resources, including

the cognitive skills team, parenting classes along with JRI services, will be utilized to reduce risk with this population. In addition, ISOs will be required to refer documented gang members to cognitive skills and parenting programming. Finally, efforts will be made with the ministerial league in Wichita to explore mentoring opportunities for this population.

- In late SFY18, the Quality Assurance team developed a program to ensure fidelity in Cognitive Skills program delivery, accurate utilization of the LSI-R and effective use of EPICS tools. However, there is still work to be done in this area which will continue in SFY20.
- Establish a partnership with Court Services to develop a combined intake team that will complete full LSI-Rs only on presumptive probation cases directly after sentencing in order to quickly identify the supervision assignment for clients.
- Clients that are on probation for domestic violence related crime or designation will be targeted for risk reduction in SFY20. Currently, Wichita has limited BIP to support this specialized population. Building internal capacity to become certified will streamline program access to this critical resource. Data collected on the Sedgwick County population in November 2018 indicated that 299 clients were being supervised on a domestic violence related crime and only 75 were actively involved in this specialized programming.

2. Current Practice / Operations

A. Summarize the agency's current assessment and supervision process. including but not limited to discussion of:

- Current policy and procedure in identifying and responding to the risk and need areas of probationers. Include in your discussion how your agency currently applies evidence-based principles to the assessment and supervision process.

When completing LSI-Rs the ISOs complete a thorough review of all available information, including previous LSI-Rs, pre-sentence investigations, court documents, treatment reports, victim statements, and police contact reports to accurately score the assessment. As a result, the client is assigned a supervision level and risk and need areas of the assessment are identified and criminogenic factors are addressed in the case plan.

All staff are trained and certified in the delivery of the LSI-R. In late SFY18, the Quality Assurance team conduct audits on LSI-Rs to ensure that the assessment is accurately scored and that the documentation for each item supports the scoring rules and justifies the score. The audit allows an opportunity to provide feedback to the ISO and compare scoring between the ISO and supervisor. It also allows supervisors to ensure effective use of the LSI-R in developing targeted case plans that address

client needs and high-risk domains. The Division will continue to solicit feedback and utilize suggestions offered by KDOC to improve IRR and increase staff skill level.

The Quality Assurance team will annually complete at least one full LSI-R review for each ISO. Community Corrections applies evidence-based principles to the assessment and supervision process as follows:

- ISOs are formally trained and receive refresher trainings from KDOC.
 - Initial and re-assessment LSI-Rs are completed timely and in accordance with internal and KDOC policies.
 - LSI-R results drive the case plan process between ISO and the client. Criminogenic factor are identified and incorporated into the case plan.
 - A review of the LSI-R documentation and use of the LSI-R Inter-Rater Reliability (IRR) form will be utilized by the Quality Assurance (QA) team on each LSI-R review.
 - Evaluation of the ISOs ability to achieve an accurate score will be documented. IRR will be no more than two above or below the actual score.
 - Effective use of the scoring guide, adherence to the scoring rules and supporting documentation will be evaluated.
 - Coaching and feedback will be provided to each ISO.
- Any criteria utilized to differentiate probationer service level based on the results of the LSI-R (low risk vs. moderate to high risk probationers).

Clients are matched with resources based on the risk areas identified by the LSI-R and the behavior targeted for change. Depending on the area of risk, referrals may include substance abuse treatment, sex offender treatment, anger management, batterer's intervention programming, employment/educational services, mental health services and cognitive skills programming. Referrals to in-house behavioral health services include mental health assessments, case management, individual and group therapy, medication management, substance abuse assessments and peer mentoring. ISOs focus on client's specific needs to ensure each referral is responsive to the client's individual circumstances.

The cognitive skills team reviewed the list of clients that received programming during SFY17 and analyzed their LSI-R change scores. In analyzing the data, 68% of the clients that received cognitive skills programming decreased their risk or stayed the same when comparing their initial LSI-R results to reassessment or discharge scores. The data outlining this information is in the table below:

LSI-R Change Scores Comparing Initial, Reassessment & Discharge for Clients Receiving Cognitive Skills Programming	#	%
Decreased from Initial to Reassessment	138	43%
Increased from Initial to Reassessment	82	26%
Decreased from Reassessment to Discharge	15	5%
Increased from Reassessment to Discharge	20	6%
Stayed the Same/Had only 1 Score	65	20%

B. Summarize the agency's current quality assurance/staff performance measurement process including but not limited to:

- Current policy and procedure in providing quality assurance/staff performance measurements (supervision staff and in-house program facilitators) and feedback.

Currently, our quality assurance/staff performance measurement process includes:

- LSI-R IRR audits conducted by the QA team. These audits are conducted with file information only at this time, to determine narrative/scoring accuracy and quality, as well as looking for individual/division/domain scoring trends that need to be addressed.
- Cognitive Skills group audits conducted by the QA team. These audits are conducted via audio/video viewing and by in-person group observation.
- EPICS tools use/skills audits conducted by the QA team. Training is conducted bi-monthly at each team meeting for each tool. Subsequent to the training, the QA team requests that ISOs attempt to use the tool. The QA team then audits and gives feedback for those tools used. EPICS training is still being looked at to determine the best course of action regarding delivery pace and focus.

3. Current Resources

A. Discuss the current resources that the agency has available in responding to the risk and need areas of probationers including but not limited to:

Drug Court Program

With substance abuse being a driving force behind some types of criminality, the Sedgwick County Board of County Commissioners provides funding to support Drug Court programming in the 18th Judicial District. Drug Court represents a collaboration between Sedgwick County's Division of Corrections, District Court, District Attorney's office, Sheriff's Department, COMCARE and the State Board of Indigent Defense Services, designed to provide services to high-risk Community Corrections Act offenders. The program served 186 clients in calendar year 2018 at a cost to the county of \$706,773.60. This represents a cost of \$22.78 per day. Programming is based on the National Drug Court Model and provides intensive supervision, substance abuse treatment, co-occurring mental health

services and frequent judicial interaction. The target population includes high-risk/high needs felony offenders who have been unsuccessful in the AISP or Residential programs and continued to violate their probation due to an ongoing substance use. These clients are at risk of being ordered to serve their underlying sentence with KDOC. The program focuses on providing comprehensive support services, incentivizing/sanctioning targeted behaviors and holding offenders accountable.

Internally, we monitor curriculum fidelity for cognitive-based groups through a regular audit process. We conduct gender-specific and gender-responsive groups to keep specialized populations separate and follow outcomes of that population to monitor success. Having Higher Ground and COMCARE co-located at our facilities enables us to have closer contact, making for a more direct and responsive approach. We are less able to monitor external referrals but the ISOs keep in contact with those referral sources to gain insight into external responsiveness.

Justice Reinvestment Initiative - COMCARE

In SFY17, KDOC granted an additional funding allocation through the Justice Reinvestment Initiative (JRI). The funds are being used to sustain behavioral interventions to address mental health and substance abuse in high-risk clients as well as cognitive skills groups. The division also implemented risk-based supervision and intervention strategies to improve outcomes for the Intensive Supervision Level (ISL) I offender target group, which are at the highest risk to reoffend and/or fail to succeed on probation. Through these new and expanded strategies, our goal is to reduce the number of revocations for arrests for new crimes, as well as increase the success rate for high-risk offenders.

The JRI has afforded us the opportunity to partner with other community service agencies to take a more collaborative approach to providing effective behavioral health services for the populations we serve. Our mental health team consists of two mental health therapists and two case managers from COMCARE, Sedgwick County's Community Mental Health Center. These specialized staff are co-located at Community Corrections and Residential and provide mental health services and case management to offenders who suffer from mental illness. The mental health staff partner with ISOs to assure clients in need are identified and provided necessary mental health services. Services include mental health assessments, referrals for psychological evaluations, individual and group therapy and case management support. In addition, the "Seeking Safety" curriculum is utilized with our female population. It is designed to address both addiction as well as Post-Traumatic Stress Disorder (PTSD). Seeking Safety groups are well attended.

Higher Ground

The SCDOC also partners with Higher Ground to employ an on-site recovery specialist to complete substance abuse evaluations and provide peer mentoring. The recovery specialist assists clients in developing pro-social support systems and provides 1-on-1 mentoring for

high-risk clients as determined by the LSI-R. They also facilitate cognitive skills groups and work collaboratively with ISOs to address client risk/need areas. The recovery specialist assist with substance abuse treatment thru Higher Ground Treatment Facility and provide peer mentoring services. The curriculum used by Higher Ground is a cognitive behavioral therapy with an experiential style.

During sessions, providers utilize role play and real-life examples to teach clients about safe coping skills, self-care, healthy relationships, self-esteem, and making effective life choices. Compassionate self-talk is emphasized throughout each session. Clients are then given homework to work on each week to reinforce the lesson taught.

Depending on the high risk domains that are identified to address certain behavior, referrals for targeted services are made. These may include alcohol and drug treatment, sex offender treatment, anger management, employment/educational services, mental health services, drug court or residential placement and in-house cognitive skills programming. ISOs are responsive to the needs of their clients and make appropriate referrals for them to receive behavioral health services that include mental health assessments and case management services, therapy sessions, medication management appointments, alcohol and drug assessments and peer mentoring sessions.

Adult Residential and Service Center

The Adult Residential Program is a 65-bed intermediate community sanction for those clients demonstrating a need for more intensive supervision. Clients assigned to the program are supervised by a specialized team of Residential Intensive Supervision Officers (ISO) to work on individualized case plans. The average length of stay for successful discharges is 130 days. During their stay, clients have an opportunity to set and achieve individual goals that target high-risk domains identified from their LSI-R. All staff at Residential are trained in motivational interviewing and work to assist clients in making positive behavior change.

In-house program providers utilize KDOC approved curricula which are aligned with social learning theory. The Getting It Right, 5-journal cognitive skills curriculum is a core component of our programming, with multiple groups and individual sessions being held weekly for clients in the target population. During groups and individual sessions, clients are provided opportunities to identify problematic thoughts and behaviors. In addition, they learn and practice new skills through group discussion, role play, homework, and modeling pro-social behaviors. Positive behaviors and change efforts are reinforced, and goals are set to increase pro-social thinking.

4. Gaps

- A. Identify all gaps between the agency's current utilization of evidence-based practices, procedures, and available resources used to address probationer risk and need areas, and full utilization of evidence-based practices, procedures and resources.

1. Target Interventions: Increased utilization by five (5) beds of the Residential Center program for ISL I clients. Often, the high-risk population is not afforded this opportunity which results in increased risk to the community and revocations. Increase bed capacity would help to address this issue. The risk, need, responsivity, dosage, and treatment principles all are addressed with this targeted intervention.
2. Target Interventions: Skill train with directed practice and engage on-going support in natural communities: Currently the gang member population is not receiving specialized mentoring services to address their unique needs and pro-criminal attitudes. In addition, collaboration with the WPD and their mapping ability would help to prevent clients from accessing high risk areas of the city. Finally, the plan will be for ISOs to prioritize referrals for this population to receive cognitive behavior interventions.
3. Assess Actuarial Risk, Skill Train with Directed Practice, Increase Positive Reinforcement, Measure Relevant Processes, and Provide Measurement Feedback: Consistent application of core correctional practices surrounding LSI-R, EPICS and the utilization of the cognitive behavioral tools in the office visit environment needs to be improved and evaluated by Wichita State University (WSU) and the KDOC for efficacy. This coaching and feedback will be shared with staff to improve service delivery.
4. Access Actuarial Risk and Collaboration: Currently, a partnership does not exist between Community Corrections and Court Services to complete LSI-Rs directly after sentencing. As a result, the LSI-R short version is completed in order to temporarily assign clients to either Community Corrections or Court Services pending the completion and results of the full LSI-R. This is not an effective use of resources and creates a potential hardship for clients when supervision is transferred.
5. Targeted Intervention and Collaboration: Batterers Intervention Programming is a unique evidence-based practice that has potential to reduce recidivism and achieve victim satisfaction by the inherent guidelines that are established to obtain certification. Internal capacity does not currently exist, but collaboration with Attorney General's Office, District Attorney, Parole and WPD could lead to the fruition of this program in Community Corrections in SFY20.
6. Measure Relevant Practices and Collaboration: Explore opportunities to collaborate with outside organizations such as Wichita State University (WSU). WSU will provide facilitation feedback and evaluation on the efficacy of cognitive behavioral intervention delivery for the Getting It Right and Seeking Safety curriculums.

- B. Identify and prioritize any organizational development and/or community collaboration gaps that are not identified above.

As previously mentioned, collaboration gaps will be addressed with the faith-based community, Court Services and WSU.

- C. Prioritize in rank order the gaps that have been identified. It is possible that more gaps will be identified than can be addressed in the upcoming year. Prioritization will assist the agency in identifying those areas of focus (priority gaps) that will be addressed in the coming year.

In analyzing the integrated model of the Eight Principles of Effective Intervention and Collaboration all were identified as gaps. The gaps listed above are in priority order in how they will be addressed in SFY20.

Part IV: Agency Plan

1. Proposed Plan

- A. Describe the proposed plan to implement and sustain a strategy to address offender risk and need areas (III-1, A) and close the priority gaps identified in III-4, C above. This plan should describe how the agency, along with community stakeholders and partners, will bring current practice, procedure, and resource availability into line with the practices, procedures, and resources targeted for implementation.

The prioritized agency plan will target moderate and high-risk clients as identified by the LSI-R in order to promote behavior change and improve outcomes by at least 3% from the previous year. The plan is to focus on internal programming, employee development and multidisciplinary collaboration. Below is the agency plan to address offender risk and need areas and close the evidence-based practices gaps.

There is an opportunity to increase the utilization of the Residential program for ISL I clients. Previously, the high-risk population was not afforded this opportunity, which resulted in fewer alternatives for these clients. LSIR results reflect ISL I revocations in Sedgwick County and across the state are above 40%. In SFY18, the Corrections Advisory Board granted approval for Community Corrections to use up to ten (10) beds as an alternative sanction for ISL I clients. The plan is to increase the available beds for this population to fifteen (15).

Results indicate that this resource is having a positive impact. The adult residential program administrator will continue to monitor the success of program. It is evident that the ISL I Team has applied the LSI-R to prioritize referrals and effectively utilized the behavioral health team to help establish stability within this volatile population. As a result, increasing the availability of this resource will help to promote behavior change and improve outcomes in Community Corrections.

ISL I RESIDENTIAL REFERRALS AND OUTCOMES October 11, 2017 to December 31, 2018		
Number of Level 1 Referrals	96	
Referrals Accepted	87	91%
Referrals Admitted	66	76%
Successful Completions	25	38%
Active in Residential	19	29%
Revocations	5	8%
Jail (pending violation hearing or sanction)	11	17%
Absconders	7	11%

The documented gang member population in Community Corrections remains fluid. Currently, there are 160 gang members being supervised among Drug Court, Residential and Adult Field Services programs in Sedgwick County. This is a high-risk population that requires a multi-faceted approach which will be addressed in the following three (3) steps:

- Collaboration with the faith-based community to promote a mentor program to work with this high risk population would help to reduce risk and improve outcomes. Two local churches (Pathway Church and New Spring) have expressed interest in working together to develop a partnership to help mentor gang-involved clients.
- The Division of Corrections will collaborate with the WPD in an effort to reduce gang member's presence in areas of Wichita that have high incidence of human trafficking and drug activity. Clients that are mapped will be provided with specific corridors of Wichita in which they are not allowed. Should WPD have contact with a client in the restricted areas they will contact Corrections staff for an arrest and detain order.
- The goal of the intervention is to deter this population from the people, places and things that have historically led to high risk situations and to improve public safety. This will allow time for the ISO to provide resources to the client and work with the client as they seek their internal motivation to avoid these areas.
- Collaboration will be enhanced with the WPD to continue with the gang curfew checks and improve communication during Community Statistic Meetings.
- Finally, an increased focus will be placed on ISOs to review the documented gang list and make appropriate referrals to internal cognitive behavioral programming. The QA team will track the progress of this population and report it out each quarter.

Quality assurance measures that involve LSI-R, delivery of cognitive skills programming and effective utilization of EPICS will be enhanced by establishing collaboration with WSU and the KDOC to provide consistent feedback and coaching in these areas.

Develop a partnership between Community Corrections and Court Services in our jurisdiction to complete LSI-Rs on presumptive probation cases directly after sentencing. This collaboration has the potential to improve the efficacy of the LSI-R and allow for a permanent decision to quickly be established regarding client placement. Discussion on this subject has already taken place with the leadership in Court Services.

Currently, Wichita has limited BIP resources to support this specialized population. Collaboration with the South Central Parole Director and Director of Victim Services has led to discussion about building internal capacity to deliver these services within Community Corrections. In addition, there is opportunity to share resources between Community Corrections and Parole to provide this programming.

The avenue to address this plan will be clearly outlined in the Behavioral Health Grant. Below is the agency plan to move forward with Behavioral Health Grant funding to support this programming:

- Request Behavioral Health Grant resources to support a Care Coordinator position to lead the BIP certification effort in Community Corrections. This new position along with the other two (2) Care Coordinators will achieve BIP assessment certification.
- Work with the Director of Victim Services to develop plan for ISOs on the QA team to receive training on the Family Peace Initiative (FPI) curriculum in order to deliver this programming in SFY20.
- Work with the Parole Director for Community Corrections ISOs to observe BIP groups, review current policy and procedure and assist with the implementation process.

2. Management and Organizational Capabilities

The Community Corrections Advisory Board (CAB) convenes once a month to discuss agenda and action items developed by the director that are related to the Comprehensive Plan. At this meeting, the Division of Corrections Director, Deputy Director and Adult Residential Program Administrator provide the CAB with updates regarding programming and progress on the goals contained in the Comprehensive Plan. The director and deputy director lead discussion on agenda items, answers questions and solicits input about the direction of our agency.

The CAB monitors the Comprehensive Plan throughout the year when the director shares quarterly Risk Reduction Initiative information regarding outcomes. This encompasses progress on all the goals contained in the Comprehensive Plan. However, the most important focus is data related to the legislative target of reducing our number of revocations by 3% compared to the previous fiscal year. In addition, information is also shared about how specialized teams are performing in relation to our agency goals. Progress is shared with other community stakeholders to help facilitate their understanding of our program and goals as they relate to other areas of our local criminal justice system.

Typically, any type of corrective action to be considered is placed on the agenda for discussion and feedback. We have an active and diverse advisory board that provides us with direction on all Comprehensive Plan corrective action issues. The outcome of these reviews is documented in the minutes of our meeting and the information is disseminated to staff at Community Corrections, Residential and KDOC.

Recently, as a part of the reorganization, an ISO III position was reclassified to a Program Manager position to manage quality assurance across all Community Corrections teams. In addition, an ISO III was reassigned to assist the Program Manager in overseeing the quality assurance efforts for adult programs.

The DOC administration provides support for Community Corrections operations in budget and support services (chart). The DOC Strategic Plan is updated twice annually for the entire division and sets the framework for core values, vision, mission, guiding principles, key initiatives, program goals, objectives, costs for services, and performance measures. The document is available for the public on the county website. The Key Performance Indicator for the division is recidivism, which aligns with the new Sedgwick County Strategic Plan.

The Deputy Director of Adult Programs is responsible for AISP, Residential, Work Release, Drug Court and Pre-Trial Services Programs. The Adult Residential Administrator manages the Residential and Work Release Programs, as well as the ISL 1 team. The Criminal Justice Alternative Administrator manages the AISP, Drug Court and Pre-Trial Services Programs. Collectively, all are responsible to collect programmatic data, monitor program needs and assist in the development of the annual comprehensive plan.

Intensive Supervision Officer IIIs supervise a team of ISOs at Community Corrections and the residential facility. They are responsible for coaching their respective teams on effective case management and communication practices and conducting Personnel Management Interviews (PMIs) for each of their staff monthly. They are responsible for completing case plan, motivational interviewing and LSI-R audits for the ISOs that they supervise. In addition, they provide training on a variety of motivational interviewing topics throughout the year for their ISO team. This process allows for skill building and competency development.

Intensive Supervision Officer IIs have many of the same supervisory responsibilities as the ISO IIIs. They are available to staff cases with ISOs and provide quality assurance on warrants and probation violation letters presented to the court. ISO IIs are responsible for completing monthly case file audits for all ISOs on their teams. In addition to their supervisory duties, ISO IIs maintain a caseload of approximately 20 clients.

Day to day tasks for ISOs include the following: client office visits, verifying and establishing interventions/employment, home visits, after-hour gang and DUI checks, documenting all contacts in TOADS, preparing warrants and probation violation letters for the court, attending team meetings, trainings, court hearings, client staffings with team/supervisor, conducting LSIRs, developing case plans, verifying court payments and checking e-justice for client criminal activity, monitoring urine analysis reports, budgeting paychecks, entering 'permissions' for clients in residential placement, setting up CSW projects, group facilitation, maintaining record of all contacts on monthly statistical sheets, facilitating arrests and searches, EMD hook-up and monitoring.

Residential corrections officers are responsible for the observation and security of the adult offenders assigned to the program. They monitor resident activities within the facility or, as approved, outside the facility, with emphasis on security, behavior modification, control and modeling of prosocial attitudes, beliefs, values and behaviors.

The SCDOC Training Program is committed to providing quality evidence-based training in a variety of areas for all employees. A training catalog is created annually for employees to enroll in classes focusing on professional development. The Training Program's role is to meet the training needs for those working with offenders, to enhance knowledge and effectiveness in the delivery of evidence-based techniques and practices. Recently, training has been expanded to focus on developing supervisor skills in measuring quality assurance and guiding staff development. In collaboration with Sedgwick County Human Resources, all division employees are receiving comprehensive training on Respect in the Workplace, Performance Management, Skill Building in Conflict Management, Career Pathways and Performance Evaluation.

3. Monitoring and Evaluation

The advisory board will be involved in the implementation, discussion and planning during scheduled monthly meetings. Data is collected on a monthly and quarterly basis in the Adult Division. Each quarterly outcome report is reviewed by the Director and Deputy Director.

Every quarter, the advisory board will be provided with quarterly outcome information by the Director and/or Deputy Director regarding the progress made on each of the goals contained in the plan. During these meetings, the advisory board entertains discussion on the data analysis and assists to determine the effectiveness of agency initiatives. Also, this information is shared with the program staff so they are aware of the progress they are collectively making toward the goals.

Any type of corrective action to be considered is placed on the agenda for discussion and feedback with the advisory board. We have an active and diverse advisory board that provides us with thoughtful discussion and direction on corrective actions issues that involve the Comprehensive Plan. The outcome of these reviews is documented in the minutes of our meeting and the information is disseminated to staff at community corrections, residential and KDOC.

Agency outcomes on goals and key performance indicators will be shared at least quarterly with all staff during regularly scheduled division-wide meetings. The Strategic Plan that is developed by Community Corrections for Sedgwick County is updated and revised annually. Every employee plays a significant role in the success of the organization and in promoting public safety in Sedgwick County.

Attachments

Attachment A	Agency Identification Form
Attachment B	CBI Program Outcomes FY2018 Form
Attachment C	Current and New Resources/Probationer Fees Form
Attachment D	Curriculum Review Form
Attachment E	Approved Curricula List
Attachment F	Collaborative Partnerships Form
Attachment G	Organizational Chart Form
Attachment H	Advisory/Governing Board Form
Attachment I	Recommended Goal Structure Form
Attachment J	FY2020 Comprehensive Plan Signatory Approval Form

Attachment A
Agency Identification Form

[illegible]

CBI Program Outcomes – FY2018				
Program Name	Provider*	Total Admissions	# Successful	% Successful
Cognitive Skills Classes	SCDOC	602	420	70%
Seeking Safety	JRI	36	14	38.8%
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

*Please list your agency name if the program is facilitated by staff within your agency or the name of the provider if you have contracted with an outside source.

Attachment C
Current and New Resources/Probationer Fees Form

Services	If currently available in FY2019, enter YES	Comments (Include identification of contracting agencies, if applicable)
Child Care Assistance	NO	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Clothing (work related or other)	YES	There is a clothes closet at Residential for clients to request clothes for interviews and to build their own wardrobe. Also, female clients have the opportunity to take advantage of the Dress for Success program in our community.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Community Service Work	YES	We have opportunities for clients to complete CSW within our facilities and the ability to refer clients to outside resources in our community.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
DNA Cost	NO	DNA costs are assessed at the time of the client's sentencing and part of the Court costs assigned in the Journal Entry of Judgment.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Educational Services	NO	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Employment Services	YES	We collaborate with the WorkForce Center as well as utilizing designated internal staff to assist clients with their employment search and skill development. We have four (4) Offender Workforce Development Specialists (OWDS) on staff.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Food	NO	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Housing Assistance	NO	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.
Medication	YES	Utilize JRI voucher funds for this service for clients that need mental health medications.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>		Click or tap here to enter text.

Attachment C
Current and New Resources/Probationer Fees Form

Services	If currently available in FY2019, enter YES	Comments (Include identification of contracting agencies, if applicable)
Mentoring	YES	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>	The plan is to work with the Wichita Ministerial League to create a partnership to provide mentoring services for the gang member population that is supervised on Community Corrections.	
Transportation Assistance	YES	Limited bikes available throughout the year.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>	Click or tap here to enter text.	
Utilities (heat, electric, phone, water)	NO	Click or tap here to enter text.
<i>If proposing as new service in FY2020, describe how it will be implemented.</i>	Click or tap here to enter text.	
Other	Click or tap here to enter text.	Click or tap here to enter text.
Substance Abuse Treatment	YES	Treatment for offenders sentenced under SB123 and funded by the Kansas Sentencing Commission.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

	Yes	No	Amount	Frequency with which the fee is assessed	Comments (Include identification of contracting agencies, if applicable)
Agency Supervision Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$500 Year 1	Click or tap here to enter text.	\$300 additional fee is charged if fee is not paid within the first year. Second and subsequent year fees can be waived per the incentives policy.
Courtesy Transfer Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Drug Screens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$7.50	Per urine sample	We contract with Cordant for urine testing.
Drug Confirmation Tests	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$30.00	Per confirmation, unless it is negative.	We contract with Cordant for urine testing.
Electronic Monitoring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$7.50	Day	Premier Monitoring

NAME OF CURRICULUM: Click or tap here to enter text.

1. How does the curriculum assist adult probationers in developing and using internal controls to address dynamic risk and need areas so that the probationer is less likely to engage in criminal behavior? Click or tap here to enter text.
2. Select the LSI-R® domains being targeted by delivering this training to staff in risk reduction and intervention.

<input type="checkbox"/>	Criminal History	<input type="checkbox"/>	Education / Employment
<input type="checkbox"/>	Emotional / Personal	<input type="checkbox"/>	Attitudes / Orientation
<input type="checkbox"/>	Financial	<input type="checkbox"/>	Family / Marital
<input type="checkbox"/>	Accommodation	<input type="checkbox"/>	Leisure / Recreation
<input type="checkbox"/>	Companions	<input type="checkbox"/>	Alcohol / Drug
3. What research led the applicant to implement this training as a component of their Comprehensive Plan? Click or tap here to enter text.
4. How will the applicant measure the impact of the training on the agency and/or adult probationers? Click or tap here to enter text.
5. How will this training initiative be utilized within the Comprehensive Plan?
Click or tap here to enter text.
6. Is this curriculum appropriate for correctional personnel to deliver? Please include a discussion of appropriateness for use with probationers, trainer credentials, and duties that this training will allow officers to perform. Click or tap here to enter text.

For KDOC Use Only

Date Reviewed: _____
Approved/Denied: _____
Reviewer: _____

The Capabilities Awareness Profile (CAP); Prairie View, Inc.

Clinical Guidelines for Implementing Relapse Prevention Therapy; G. Alan Marlatt, PhD., George A. Parks, PhD., and Katie Witkiewitz, PhC., Addictive Behaviors Research Center, Department of Psychology, University of Washington, Seattle, WA.

Creating a Process of Change for Men Who Batter: The Duluth Curriculum

Cross Roads; National Curriculum & Training Institute, Inc (NCTI)

Decision Points; Jack Bush, Julianna Taymans, Steve Swisher, and Charles Robinson

Eight Stages of Learning Motivational Interviewing; William R. Miller, PhD. and Theresa Moyers, PhD.

Evidence-Based Practices in Corrections and Motivational Interviewing; The Carey Group

Family Peace Initiative; Halley Counseling Services, P.A.

Financial Peace University; Dave Ramsey

Getting It Right: Contributing to the Community; The Change Companies

Good Days Ahead: The Multimedia Program for Cognitive Therapy; Jessie H. Wright, M.D., PhD., Andrew S. Wright, M.D. and Aaron T. Beck, M.D.

Moral Reconciliation Therapy (MRT); Gregory Little, Ed.D. and Kenneth Robinson, Ed.D.

Moving On; Marilyn Van Dielen, Ph.D. for Orbis Partner Inc.

Thinking for a Change, National Institute of Corrections

TruThought; Truthought™, LLC

Courage to Change; The Change Companies®

Cognitive Behavioral Interventions – Substance Abuse (SAP) – University of Cincinnati Corrections Institute

Introduction to Cognitive Behavioral Interventions, University of Cincinnati Corrections Institute

Seeking Safety, Treatment Innovations, LLC.

Collaborative Partnerships	
Agency Partnerships	Comments
A Clear Direction	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Addiction Counseling Services	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Addiction Specialist	Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Agape	Provide BIP and Anger Management programs to clients.
Alternative Programs	Provide GPS, Soberlink, and SCRAM
American Red Cross	Provide financial assistance to clients. They have a limited amount of funds in which to assist clients.
A New Dimension	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Breakthrough Club	Case management for mentally ill clients.
Caring Center	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills. The also offer individual therapy.
Catholic Charities Counseling	Provide counseling services using cognitive thinking and behavior skills.
Catholic Charities Harbor House Domestic Violence Shelter	Good working relationship. Utilize services when clients are identified as victims of domestic violence and need resources.
Center for Human Development	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills.
Child Care Association of Wichita	Child care assistance and Headstart programs
Central Christian Counseling Center of Wichita	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Cordant	Urinalysis and Saliva drug testing for clients.
COMCARE	Mental Health services and medication management.
COMCARE	Treatment services – ISOs have regular contact to verify how their client is doing in treatment.
Consumer Credit Counseling Service	Although EBP are used, they provide education in financial matters.
Correctional Facilities: Norton	They provide us with bicycles that support our clients with transportation.
Court Services	They are represented on our Advisory Board, but we need their continued collaborative support.

Collaborative Partnerships	
Agency Partnerships	Comments
Criminal Court Judges	We have a solid rapport and working relationship with the judiciary.
Crossover	Treatment services – ISOs have regular contact to verify how their client is doing in treatment
DCCCA - Women's Recovery Center	Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Department for Children and Families (DCF)	Provide financial, vision cards and medical cards to clients.
Department for Children and Families (DCF)	If eligible, clients can access in employment.
Dress for Success	Provide clothing for clients. Limited participation.
Dr. Nystrom, River Park Psychology Consultants	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
DUI Victim Center of Kansas	Provide DUI Victim Panel to clients.
Episcopal Social Services	Clients access for assistance with birth certificates.
Family Consultation Services	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Grace Med	Clients access for health care.
Green Feather	Provide clients with GPS, EMD, and Interlock device services.
Guadalupe Health Clinic	Clients access for health care.
Healthcore Clinic	Treatment services – ISOs have regular contact to verify how their client is doing in treatment.
Healthcore Clinic	Clients access for health care.
Higher Ground	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Higher Ground	Provides peer mentoring to the clients.
His Helping Hand	Provides faith-based services to clients which includes food pantries, furniture, and clothing.
Hope Ranch	Provide female clients with Drug and Alcohol treatment, and programs for Sexual Assault Victims.
Hunter Health Clinic	Clients access for health care.
Hunter Health Clinic	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Inter-Faith Inn	Provide shelter for clients. Limited capacity.
Investigation LLC	Polygraph services for clients. Not all sex offender clients are able to afford this service.
Kansas Children's Service League	Provide parenting/counseling services using cognitive thinking and behavior skills with clients.
KANSEL	Educational services.

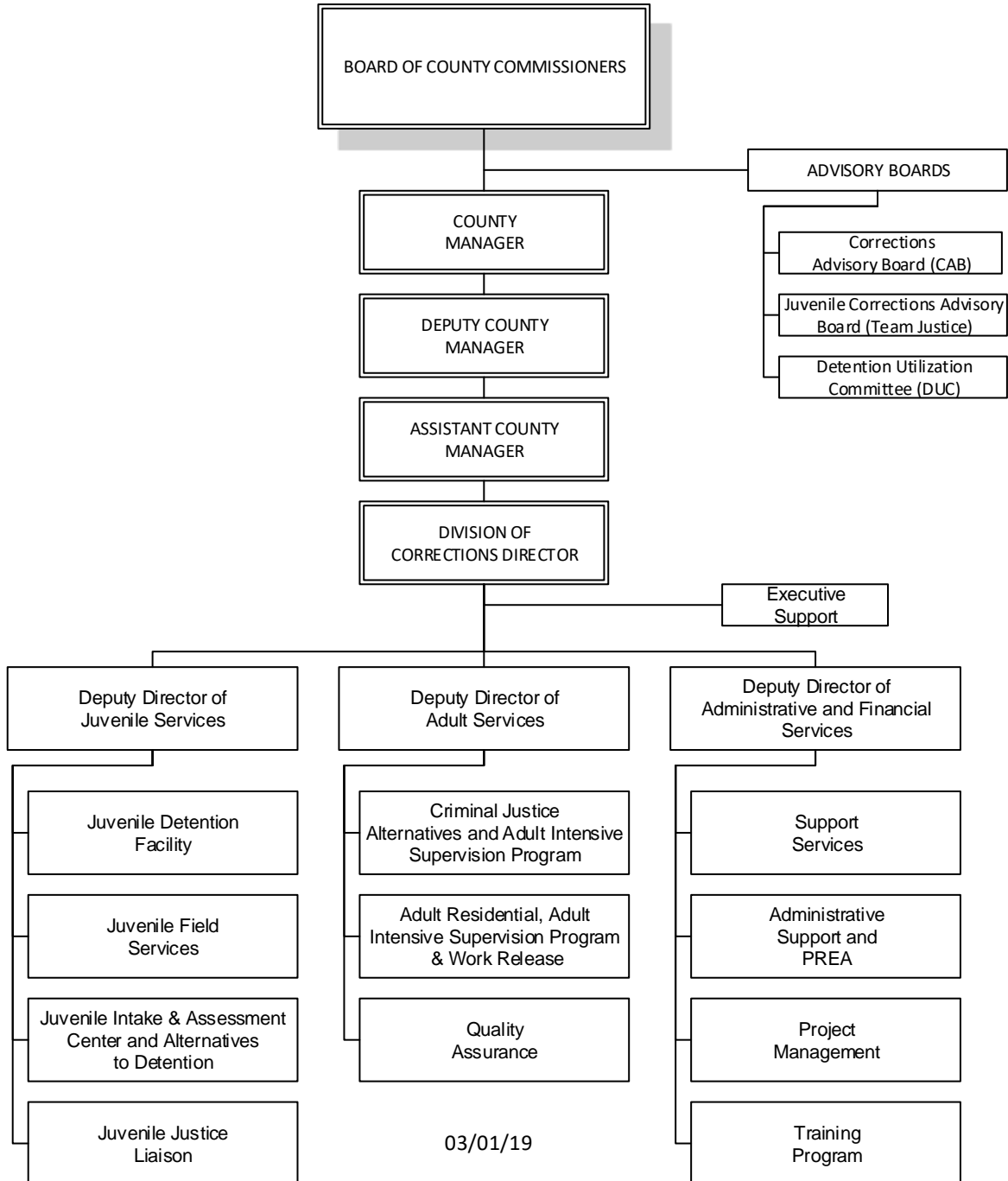
Collaborative Partnerships	
Agency Partnerships	Comments
Criminal Court Judges	We have a solid rapport and working relationship with the judiciary.
Crossover	Treatment services – ISOs have regular contact to verify how their client is doing in treatment
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Department for Children and Families (DCF)	Provide financial, vision cards and medical cards to clients.
Department for Children and Families (DCF)	If eligible, clients can access in employment.
Dress for Success	Provide clothing for clients. Limited participation.
Dr. Nystrom, River Park Psychology Consultants	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
DUI Victim Center of Kansas	Provide DUI Victim Panel to clients.
Episcopal Social Services	Clients access for assistance with birth certificates.
Family Consultation Services	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Grace Med	Clients access for health care.
Green Feather	Provide clients with GPS, EMD, and Interlock device services.
Guadalupe Health Clinic	Clients access for health care.
Healthcore Clinic	Treatment services – ISOs have regular contact to verify how their client is doing in treatment.
Healthcore Clinic	Clients access for health care.
Higher Ground	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Higher Ground	Provides peer mentoring to the clients.
His Helping Hand	Provides faith-based services to clients which includes food pantries, furniture, and clothing.
Hope Ranch	Provide female clients with Drug and Alcohol treatment, and programs for Sexual Assault Victims.
Hunter Health Clinic	Clients access for health care.
Hunter Health Clinic	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Inter-Faith Inn	Provide shelter for clients. Limited capacity.
Investigation LLC	Polygraph services for clients. Not all sex offender clients are able to afford this service.
Kansas Children's Service League	Provide parenting/counseling services using cognitive thinking and behavior skills with clients.
KANSEL	Educational services.

Collaborative Partnerships	
Agency Partnerships	Comments
Medical Services Bureau	Clients access for assistance with medications.
Mental Health Association of South Central Kansas	Mental Health services and medication management.
Mills Family Counseling	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Miracles Inc.	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Mirror Inc.	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Mother Mary Anne Clinic	Clients access for healthcare
NexStep Alliance	Provide educational services to clients.
Open Door	COMCARE on-site, WPD HOT Team, provides lunch, laundry services and showers to homeless, transportation to the Union Rescue Mission.
Options	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Parole Office	Clients access for documentation for IDs.
Prairie View Inc.	Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Preferred Family Health Care	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills.
Premier Monitoring	GPS services provided to clients and regular contact to verify compliance.
Recovery Concepts	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills.
Recovery Services Council Inc.	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Recovery Unlimited	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
SACK (Substance Abuse Center of Kansas)	Provides drug and alcohol assessments to the clients.

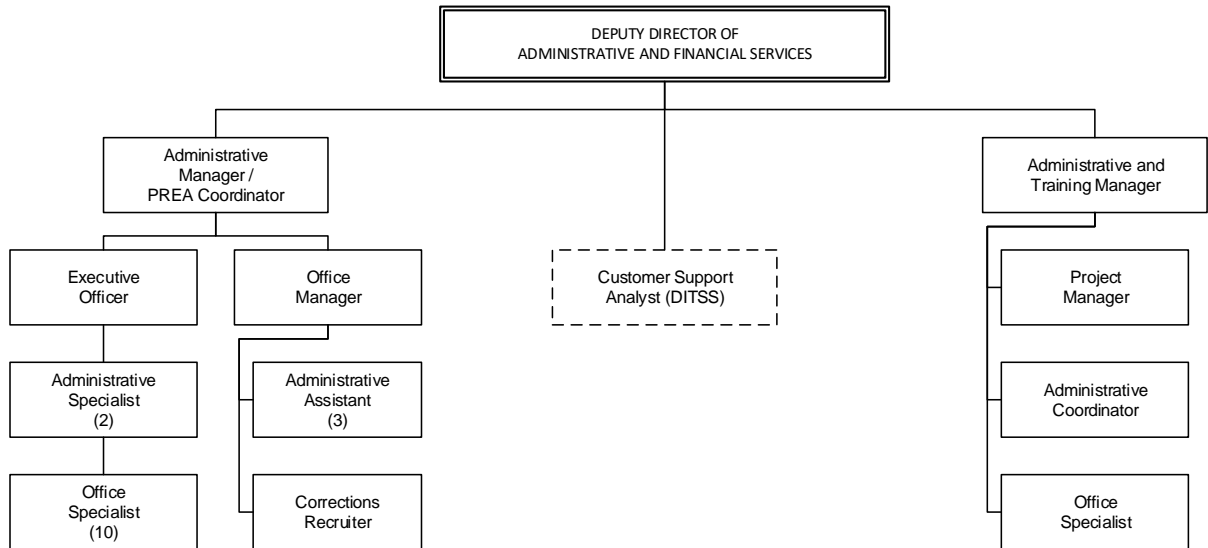
Collaborative Partnerships	
Agency Partnerships	Comments
Salvation Army	Ongoing working relationship. Clients access for assistance with IDs, birth certificates or clothing.
Salvation Army Homeless Shelter	Provide shelter for clients. Limited capacity.
Sedgwick County Health Department	Clients attend class to get a food handlers card and access to health care.
Sedgwick County Offender Registration Unit	Work collaboratively to keep most up to date information on all offenders required to register. Have partnered to verify sex offender residences in the field (sex offender compliance checks).
Seventh Direction	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Simon Youth Foundation Education Resource Center	Education services provided to clients.
St. Anthony Family Shelter	Provide shelter for clients. They have a limited capacity.
STOP Program	Through private insurance. Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
The Doan Center for Counseling – El Dorado	Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
The Lord's Diner	Provide evening meal to clients.
The Restoration	Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Union Rescue Mission	Provide shelter to clients. Limited capacity.
Urban League of Kansas Inc.	Provide educational, housing, and workforce services to clients.
Valley Hope of Wichita	Treatment services – ISOs have regular contact to verify how their client is doing in treatment, provider uses cognitive thinking and behavior skills
Veterans Affairs Medical and Regional Office Center	If eligible, clients can access medical assistance and mental health treatment.
Via Christi Behavioral Health	Mental health crisis assessments, and inpatient treatment for clients.
Wichita Area Oxford Houses	Good working relationship. Supportive placement for clients living a drug free lifestyle.
Wichita Area Sexual Assault Center (WASAC)	Good working relationship. Referrals are made when clients report being victims of sexual assault currently or in the past. WASAC provides educational group to clients entering Adult Residential.
Wichita Parole / Re-entry	Collaboration in cases requiring dual supervision. Also partner to obtain identification for clients.

Collaborative Partnerships	
Agency Partnerships	Comments
Wichita Police Department Gang Unit	Good working relationship with updated information on gangs and activity. Partner for monthly curfew checks to monitor compliance.
Wichita / Sedgwick County Domestic Violence / Sexual Assault Coalition	Sedgwick County Division of Corrections staff member serves on the Coalition, meeting monthly to discuss issues related to DV, SA and services available to offenders and victims.
Wichita State University - Consultation	Good partnership with WSU staff who provide analysis and consultation services and periodic reports including our annual program evaluation.
Wichita State University Department of Social Work	Sedgwick County Division of Corrections serves as a field program site for graduate students, allowing for increased services to clients, while providing a learning experience for students. A SCDOC staff member serves on the practicum advisory board, which meets quarterly.
Wichita Technical Institute	Education services provided for clients.
Wichita Comprehensive Treatment Center	Substance treatment services. Regular contact with treatment provider that uses cognitive thinking and behavior skills.
Word of Life	Faith-based. Provides BIP, Anger Management, Sex Offender Treatment, and Drug and Alcohol treatment to clients.
Workforce Center (Wichita)	Although no EBP are used, they provide a lot of assistance and education in job services.
WSU Tech	Education services provided for clients.
YWCA Women's Crisis Center / Safe house	Ongoing working relationship. Utilize services to assist clients who are identified as victims of domestic violence and need resources. Also provides information to staff on domestic violence resources.

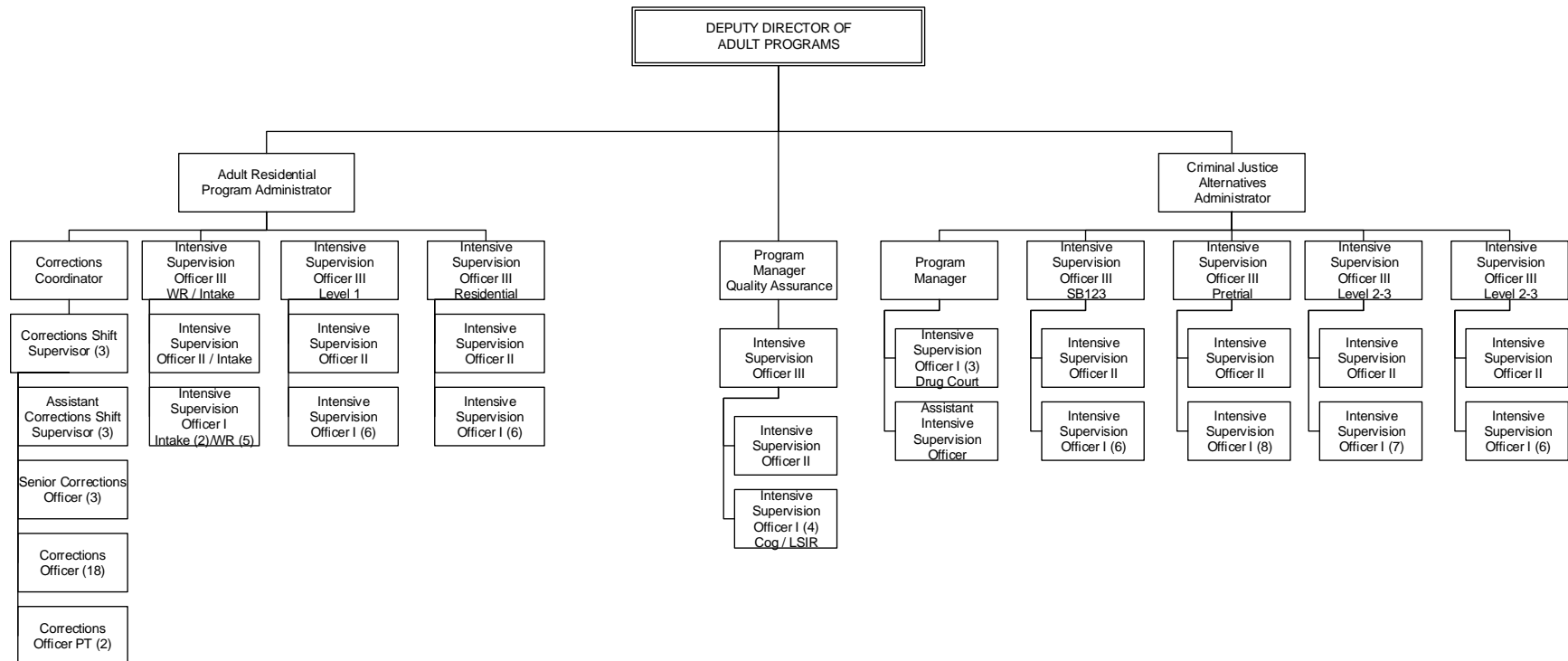
SEDGWICK COUNTY DIVISION OF CORRECTIONS 2019 ORGANIZATIONAL CHART



**SEDGWICK COUNTY DIVISION OF CORRECTIONS
ADMINISTRATIVE AND FINANCIAL SERVICES
ORGANIZATIONAL CHART
2019**



**SEDGWICK COUNTY DIVISION OF CORRECTIONS
ADULT SERVICES
ORGANIZATIONAL CHART
SFY20**



Attachment H
Advisory/Governing Board Form

Instructions: Provide all the requested information for each advisory/governing board member who will serve during the fiscal year. In the "Ethnicity" column, enter the most accurate, e.g., American Indian or Alaskan Native (I), Asian or Pacific Islander (A), Black (B), Hispanic (H), White (W).

Agency: Sedgwick County Division of Corrections

Date completed: March 28, 2019

Is this a joint board with the Juvenile Corrections Advisory Board? Yes ☐ No ☒

Chairperson Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
BOCC	General	Grant, Kelli	6930 E. 34th St. N. Wichita, KS 67226	kelli@gettinghealthwithkelli.com	F	W	W	03.15.2017	03.14.2019
		Citizen		316.660.9300					
Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
County Commission	General	Ayala, Ignacio	3428 E. Douglas #1 Wichita, KS 67208	Nacho1039@gmail.com	M	H	W	9.9.2017	9.8.2019
		Citizen		316.204.7759					
County Commission	Education	Birzer, Michael	1845 Fairmount -- 360 Lindquist Hall Wichita, KS 67260	Michael.birzer@wichita.edu	M	W	W	9.6.2017	9.5.2019
		University Professor		316.978.6525					
City Council	General	Carrithers, Deanna	9105 W. Westlawn Wichita, KS 67212	deannacarrithers@gmail.com	F	B	B	7.11.2017	6.30.2019
		Citizen		316.461.9033					
County Commission	Sheriff	Convey, James	141 W. Elm Wichita, KS 67203	James.Convey@sedgwick.gov	M	W	W	1.14.2018	1.13.2020
		Law Enforcement		316.660.0900					
County Commission	General	Cox, Kenya	2745 N. Fountain Wichita, KS 67220	kenyacox@sbcglobal.net	F	B	B	2.8.2018	2.8.2020
		Citizen		316.516.0485					
County Commission	Chief of Police	Livingston, Troy	455 N Main, 4th Floor Wichita, KS 67202	tlivingston@wichita.gov	M	W	W	7.6.2017	6.30.2019
		Deputy Chief		316.268.4239					

Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
County Commission	Judiciary	O'Connor, Kevin	18th Judicial District 525 N. Main Wichita, KS 67203	koconnor@dc18.org	M	W	W	1.1.2019	12.31.2021
		Honorable Judge		316.660.5607					
County Commission	General	Orr, Mark	604 North Main St. Wichita, KS 67203	morr@sbids.org	M	W	W	3.21.2018	3.22.2020
		Citizen		316.264.8700					
City Council	General	Wright, Joshua	604 N. Main, Suite D Wichita, KS 67203	jwright@sbids.org	M	W	W	03.01.19	06.30.21
		Citizen		316.264.8700 Ext. 216					
City Council	General	San Martin, Mary	247 N. Market Wichita, KS 67202	mary@higherg.org	F	W	W	7.11.2017	6.30.2019
		Citizen		316.262.2060					
County Commission	Probation	Shay, Peter	525 N. Main Wichita, KS 67203	pshay@dc18.org	M	W	W	7.1.2017	6.30.2019
		Probation		316.660.5524					
County Commission	District Attorney	Swegle, Ann	525 N. Main Wichita, KS 67203	aswegle@sedgwick.gov	F	W	W	1.1.2017	12.31.2019
		Deputy District Attorney		316.660.3613					
Click or tap here to enter text.									
		Click or tap here to enter text.		Click or tap here to enter text.					

Goal #1: To achieve and maintain a supervision success rate of at least 75% or improving such rate by at least 3% from the previous year.

Objective #1: In SFY20, to maintain a supervision success rate of at least 75% or increase by 3% the successful completion rate of probation sentences as compared to SFY19. Target Date: 06/30/20

- Closure data will be collected and reported quarterly.

Goal #2: To increase utilization of specialized interventions in an effort to improve offender success on probation.

Objective #1: Increase the number of available residential beds from ten (10) to fifteen (15) to use as an alternative sanction for ISL I clients in SFY20.

- Referral and successful completions from the ISL I Residential population will be collected and reported quarterly.

Objective #2: Establish partnership with the local ministerial league to help mentor gang-involved clients.

- Present information on the ministerial collaboration in during monthly Corrections Advisory Board (CAB) meeting and quarterly reports.

Objective #3: Establish partnership with the WPD to develop a mapping procedure for the gang involved population in certain high crime areas in Wichita in SFY20.

- Create a spreadsheet to track all the documented gang involved clients on Community Corrections in the Wichita area.
- Collect data on the number of gang involved clients that are arrested for being inside the high crime restricted corridors in the Wichita area.
- Share data results with the CAB and in quarterly reports.

- Objective #4: Continue partnership with the WPD to assist with gang curfew checks and involvement in Community Crime Statistics meetings.
- Develop a SFY20 gang curfew checks calendar and distribute to Community Corrections and the WPD by 7/16/2019.
 - Maintain data on the number of curfew checks completed and document outcome information to share in CAB meetings and quarterly reports
 - Attend monthly Community Crime Statistics meetings and share information with Community Corrections leadership.
- Objective #5: Community Corrections will identify appropriate gang involved clients to receive cognitive skills programming in SFY20.
- ISOs will review documented gang involved clients on their respective caseloads to determine eligibility for cognitive skills programming.
 - Data will be collected to evaluate the success or failure of gang involved clients that receive cognitive skills programming. The goal is to reduce arrests for new crimes by 5%.
- Goal #3: Quality Assurance Team will develop an implementation plan to receive feedback on the services they provide clients in Community Corrections to be more effective in delivering group facilitation services in SFY20.
- Objective #1: Develop partnerships with WSU and KDOC to provide consistent feedback and coaching for the quality assurance team in their delivery of cognitive skills programming and the evaluation of EPICS coaching with ISOs.
- Develop a schedule for the Criminal Justice Department at WSU and KDOC Program Consultant to observe and provide feedback on the efficacy of cognitive skills facilitation.

- Review feedback from WSU and KDOC and share that information with the Deputy Director. Identify strengths and areas of improvement. To improve successful completions from cognitive skills groups by 5%. Information will be shared during CAB meeting and quarterly reports.

Goal #4: Develop partnership with Court Services to employ evidence based practices by sharing resources to complete the full LSI-R on presumptive probation cases directly after sentencing.

Objective #1: Explore opportunity to collaborate with Court Services on completing the LSI-R as a team.

- Review data on the number of presumptive probation cases assigned to Court Services and Community Corrections.
- Develop plan on how many positions and office space will be required to complete LSI-Rs on all presumptive probation cases.
- Develop Memorandum of Understanding between Court Services and Community Corrections that clearly identifies expectations.
- Collect data on the number of assessments completed by this new LSI-R Unit and report the information quarterly to both Court Services and KDOC.

Objective #2: Develop plan to complete quality assurance audits on the LSI-Rs completed by this new LSI-R Unit.

- Collaborate with Court Services to determine the quality assurance evaluation methods and process.
- Identify the quality assurance team from both agencies and outcome measures that will be shared with the Court Services leadership and Deputy Director of Community Corrections.
- Provide data on the number of LSI-Rs and quality assurance audits completed each quarter. Report information during CAB meetings and in quarterly reports.

Agency Name: Sedgwick County Division of Corrections

Agency Director: Glenda Martens

My signature certifies that I did assist in the development, completion and review of the agency's Comprehensive Plan, Budget Summary and Budget Narrative attached hereto. I further certify that:

1. The plan, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections (KDOC).
2. The plan, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Community Corrections Standards and KDOC Financial Rules and Guidelines.
3. The agency is willing to actively plan for implementing the consistent set of statewide policies to help guide the supervision and revocation process of probationers on Community Corrections Supervision.
4. The agency will provide timely, complete and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC.

Furthermore, my signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2019 through June 30, 2020 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. Utilize grant funds for the development, implementation, operation and improvement of community correctional services pursuant to K.S.A. 75-5291 through 75-52,113 and amendments thereto, as submitted in the attached comprehensive plan funding application.
2. Assume the authority and responsibility of funds received through KDOC and ensure compliance with all applicable Federal and State laws, Regulations and KDOC Financial Rules, Guidelines and Reporting Instructions. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
3. Acknowledge that the use of state grants funds is prohibited for out-of-state travel and training. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
4. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.
5. Comply with KDOC Community Corrections standards, policies and procedures.
6. Follow all applicable state and federal laws related to confidentiality of client information. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
7. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC, its employees and/or its contractual agents.

8. Not consider employees or agents of the Grantee as employees or agents of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, worker's compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees or agents in work authorized by the comprehensive plan.
9. Submit problems or issues regarding the terms of this grant in writing to the KDOC Deputy Secretary of Community and Field Services for final review and resolution.
10. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.

Glenda Martens, Director

Date

Kelli Grant, Advisory/Governing Board Chairperson

Date

Address: 6930 E. 34th St. N

Phone: (316) 992-8291

Fax: N/A

Email: Kelli@gettinghealthywithkelli.com

David Dennis, Board of County Commissioners Chairperson (Host County Only)

Date

Address: 525 N. Main, 3rd Floor, Wichita, KS. 67203

Phone: (316) 660-9300 Fax: (316) 383-8275 Email: David.Dennis@ Sedgwick.gov

County: Sedgwick

Multi-county agencies shall obtain the signature of the County Commission Chairperson of EACH county, unless either of the following is true:

- ✓ The counties have entered into an **Inter-local Agreement** that specifically states that the host county commission chairperson can sign for all counties. If so, only the signature of the host county commission chairperson is necessary.
- ✓ The counties have entered into an Inter-local Agreement that bestows the counties' governing authority onto the community corrections advisory board. If so, no county commission chairperson signature is required.

Please use the following page if additional County Commission Chairperson signatures are required for your agency

Board of County Commissioners Chairperson Date _____

County: _____

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Board of County Commissioners Chairperson Date _____

County: _____

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Board of County Commissioners Chairperson Date _____

County: _____

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Board of County Commissioners Chairperson Date _____

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