

## **Part I:**

### **Agency Identification Information**

The Sedgwick County Division of Corrections (SCDOC) plans, carries out and oversees Community Corrections Act programming in the 18<sup>th</sup> Judicial District. Over 2,837 clients are served annually, with an average daily population of approximately 1,474. The SCDOC provides the 18<sup>th</sup> Judicial District Court with intermediate level sanctioning and supervision options in sentencing felony clients to a term of probation vs. placement in the Kansas Department of Corrections.

Supervision options include intensive supervision of clients living in the community, residential placement and utilization of Drug Court as an intervention strategy. A common theme within our graduated sanctions programming is the need for behavioral health services. Currently, this grant supports clients with mental health, recovery support and cognitive behavioral services to improve client success and promote public safety in our community.

## **Part II:**

### **Agency Plan**

#### **1. Proposed Plan**

Sedgwick County has the highest caseload of Community Corrections clients in the State of Kansas. The revocation rate significantly exceeds the statewide average of 27% (SFY 16). The local average rate has been as high as 58% (SFY 12) to as low as 43% (SFY 16). This was achieved after implementation of the Justice Reinvestment Initiative (JRI) which funded behavioral health positions combined with evidence-based practices toward the goal of improving outcomes.

This proposal seeks to increase funding to support what is currently in place and add an additional Care Coordinator position to provide Batterers Intervention Programming (BIP) for the Community Corrections population. In reviewing Community Corrections data from November 2019, 299 clients were being supervised for a domestic violence crime or designation and only 75 clients were actively engaged in some form of BIP. This is obviously a gap that needs to be addressed by providing this evidence based practice to clients in our program. Barriers include the lack of BIP providers in the Wichita community, financial issues related to the assessment and on-going group costs and specific supervision strategy training for Intensive Supervision Officers (ISOs).

Domestic Violence continues to be a growing problem in the Wichita area and this proposal will attempt to address this issue by reducing risk and improving public safety of victims in the community. In addition, collaboration with the Attorney General's Office Victim Services Director, Southern Region Parole Director, Wichita Police Department (WPD) Deputy Chief have submitted Supervision Initiative: Community Corrections-Led Violence Reduction grant from the Council of State Governments Justice Center. The grant is a comprehensive plan to

provide effective policing, supervision and treatment resources to address high-risk criminogenic factors for clients in our community. The grant and award notifications will be made on April 11, 2019.

In addition, Community Corrections has partnered with the Kansas Governor's Advisory Council on Domestic and Sexual Violence Response to participate in a training initiative to provide strategies for effective supervision of domestic violence clients. Community Corrections has dedicated eleven (11) staff to become trainers of this material in order to sustain future trainings. The train the trainer sessions are scheduled for May 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. Future trainings will be approved and scheduled by the Office for Victims of Crime.

Community Corrections has volunteered to pilot the Domestic Violence Screening Tool for the Kansas Department of Corrections (KDOC). The Community Corrections Intake Unit will require new assigned male cases from the 18<sup>th</sup> Judicial District to complete the screening tool. Intake ISOs will collect this information and provide it to support staff in order to compile the data on the spreadsheet. The data is shared with KDOC on a month basis.

Due to timing of the approval process for the Behavioral Health Grant, it is uncertain whether or not the Supervision Initiative: Community Corrections-Led Violence Reduction Grant will be awarded. As a result, we will still make a request for one additional Care Coordinator position. Either way, Community Corrections will need an additional position to support this new endeavor. The two options are listed below:

- **Option #1:** (If not awarded the Supervision Initiative Grant) Utilize the Behavioral Health Grant to hire one (1) additional Care Coordinator that is a Licensed Masters Level Social Worker (LMSW) to lead the BIP certification process. This position will be responsible for becoming certified to provide assessments and as a co-facilitator in the Family Peace Initiative (FPI) curriculum.
- **Option #2:** (If awarded the Supervision Initiative Grant) Utilize the Behavioral Health Grant to hire one (1) additional Care Coordinator at the ISO I level to manage the victim services component to meet the Attorney General's requirement to become a certified batterers intervention program. The primary responsibility of this position will be to coordinate, collaborate and lead the local domestic violence victim program to assist victim in safety plan development. In addition, this position will become certified as a co-facilitator in the FPI curriculum.

Currently, Community Corrections has a team of Program Providers that delivers cognitive skills programming and will support BIP by receiving training to become certified to deliver the Family Peace Initiative's curriculum for the domestic violence population in Community Corrections. There is potential for group facilitators from Parole and Community Corrections to jointly deliver this programming to a combined population. The delivery of this program will be a collaborative effort between our local domestic violence provider, Parole, State Office of Victim Services and Community Corrections.

The data below illustrates that in SFY18 Sedgwick County Community Corrections reflects mixed results in a number of domains. Many of these domains are touched by the internal services afforded to us by the JRI that includes cognitive skills classes, group and individual therapy sessions, specialized mental health case management and peer mentoring support for clients that are high risk for alcohol and drug abuse. This demonstrates that core correctional practices combined with behavioral health support services can achieve positive outcomes. Finally, the arrows listed in percent unsuccessful and percent successful columns below are reflective of an increase or decrease in each respective domain as compared to SFY17.

SFY18	Percent Unsuccessful by LSI-R Domain	Percent Successful by LSI-R Domain	Percent Point Difference
LSI-R Domain	Risk Level	Risk Level	Risk Level
	Moderate, High, Very High	Moderate, High, Very High	Moderate, High, Very High
Criminal History	496/979 51%↑	483/979 49%↓	2
Education / Employment	411/618 66%↑	207/618 34%↓	32
Financial	431/771 56%↑	340/771 44%↓	12
Family / Marital	376/660 57%↑	284/660 43%↓	14
<b>Accommodation</b>	<b>242/327</b> <b>74%↓</b>	<b>85/327</b> <b>26%↑</b>	<b>48</b>
Leisure / Recreation	509/994 51%↑	485/994 49%↓	2
Companions	452/772 58%↑	320/772 42%↓	16
Alcohol / Drug	354/506 70%↑	152/506 30%↓	40
Emotional / Personal	323/597 54%↓	274/597 46%↑	8
<b>Attitudes / Orientation</b>	<b>398/523</b> <b>76%↑</b>	<b>125/523</b> <b>24%↓</b>	<b>52</b>

As cited above, the data in the table shows that Community Corrections has experienced an increase in revocations for the Criminal History domain. Specifically, when compared to SFY17, it represents a 6% increase which is significant. Even though Criminal History is a static risk factor, it is important to note as this trend reflects that Community Corrections is being assigned clients from the District Court with significant criminal backgrounds. In addition, it appears that the Attitudes/Orientation domain continues to be an on-going area where effective strategies such as the BIP could help reduce risk and improve public safety. Simply stated, this means using a wide array of best practices and proven intervention programming to help clients change criminal thinking patterns. BIP and the internal cognitive

skills programming currently being delivered are both resources that will benefit clients who score high or very high-risk in a number of domains.

### **Proposed Plan and Positions**

In conjunction with the Sedgwick County Community Corrections Advisory Board the department proposes the following funding and intervention strategies to improve outcomes.

#### **Program Providers (Priority #1)**

Since the inception of the Risk Reduction Initiative in SFY08, we have incorporated the Change Companies “Getting It Right” curriculum with the clients we serve. Over the course of the last several years we have focused on the delivery and fidelity of cognitive skills programming. We have highly skilled and invested Intensive Supervision Officers (ISO I) to lead all of our cognitive skills and employment groups and are experiencing positive results.

In SFY13, we made an effort to improve outcomes by stretching resources and provided cognitive skills groups without any co-facilitators. This decision allowed us to increase the number of cognitive skills groups and the number of clients served. Best practice is to co-facilitate. The Justice Reinvestment Initiative funding has been instrumental in providing four program providers that now facilitate all cognitive skills groups that include the Getting It Right and Seeking Safety curriculums.

In reviewing SFY17 data, clients who were engaged in cognitive skills groups consistently remained in our program for longer periods or successfully completed probation. A total of 255 clients attended the groups throughout the year and 75% were still in the program or had successfully completed. It is apparent that addressing criminal thinking and attitudes is having a positive impact on both public safety and client success.

The cognitive skills team reviewed the list of clients that received programming during SFY17 and analyzed their LSI-R change scores. In analyzing the data, 68% of the clients that received cognitive skills programming decreased their risk or stayed the same when comparing their initial LSI-R results to reassessment or discharge scores. The data outlining this information is in the table below:

<b>LSI-R Change Scores Comparing Initial, Reassessment &amp; Discharge for Clients Receiving Cognitive Skills Programming</b>	<b>#</b>	<b>%</b>
Decreased from Initial to Reassessment	138	43%
Increased from Initial to Reassessment	82	26%
Decreased from Reassessment to Discharge	15	5%
Increased from Reassessment to Discharge	20	6%
Stayed the Same/Had only 1 Score	65	20%

The current plan is to retain our four (4) program providers which will allow us to continue to offer the same number of groups. In addition, the program providers will receive and become certified in the delivery of the FPI Domestic Violence curriculum. In SFY20, the entire program provider team will observe the delivery of the FPI groups in the Parole environment in Wichita. This will help to prepare them for the training and eventual certification process to meet the standards and essential elements to operate an internal intervention program for batterers in Community Corrections.

This structure will allow our program providers to reach over 300 clients during the SFY. This information is reported in the Sedgwick County's Strategic Plan and available on-line for the public to view. We are requesting \$293,858.15 to fund these four (4) positions, \$1,500 for cognitive skills workbooks, \$3,000 for training, \$1,670 for equipment, \$500 for supplies, and \$2,000 for mileage reimbursement. Total \$302,528.15.

### **Care Coordinator(s) (Priority #2)**

Probation clients who suffer from mental illness and developmental disabilities often struggle to meet the demands of community supervision. We want to continue our partnership with COMCARE to maintain a specialized interventions team to provide a collaborative case management approach to this high-risk and very challenging population. In addition, there is a gap regarding BIP services in the Wichita community. As result, there is a need to develop internal capacity to provide BIP to the Community Corrections population.

We plan to retain funding for the four (4) positions and co-locate them with our staff at each of our locations. This team of mental health professionals will assist in facilitating access to services for clients who have underlying mental and physical health issues and will work to keep them engaged in those services that are critical to them succeeding in the community. In addition, we are requesting an additional Care Coordinator position to help support a BIP within Community Corrections. We are requesting funding to support five (5) positions:

- Two (2) care coordinators (therapists) that will conduct mental health assessments and make referrals for services accordingly. The therapists may also make referrals for psychological evaluations when a developmental disability is identified. The therapists will conduct 1-on-1 therapy sessions, as needed, and facilitate peer support groups.

### **Two options dependent on the award of the Supervision Initiative: Community Corrections-Led Violence Reduction Grant**

**Option #1:** (If not awarded the Supervision Initiative Grant) Utilize the Behavioral Health Grant to hire one (1) additional Care Coordinator that is a Licensed Masters Level Social Worker (LMSW) to lead the BIP certification process. This position will be responsible for becoming certified to provide assessments and as a co-facilitator in the FPI curriculum.

**Option #2:** (If awarded the Supervision Grant Initiative Grant) Utilize the Behavioral Health Grant to hire one (1) additional Care Coordinator at the ISO I level to manage the victim services component to meet the Attorney General's requirement to become a certified batterers intervention program. The primary responsibility of this position will be

to coordinate, collaborate and lead the local domestic violence victim program to assist victims in safety plan development. In addition, this position will become certified as a co-facilitator in the FPI curriculum.

- Two (2) care coordinators (case managers) will continue to partner with ISOs to ensure swift referrals and access to a broad range of services tailored to meet the individual needs of the client. Care coordinators will ensure continuity of services from jail to community and to assist clients in maintaining stability throughout the duration of their probation.
- The combined cost to fund three (3) care coordinators (Therapists) and two (2) mental health case managers is \$314,602. We are requesting \$10,000 in voucher funds to assist in providing for behavioral health needs and medications for clients. We plan to allocate these funds for mental and physical health medication. Total \$324,602

### **Recovery Specialists (Priority #3)**

In order to effectively address clients with more serious substance abuse problems we propose continued collaboration with Higher Ground, a local treatment provider, to provide recovery services and intensive support. Our plan is to target clients for services by risk using their assessed supervision level (Intensive Supervision Level or ISL) as follows:

- One (1) recovery specialist will target our ISL I and II population to help develop a support system and provide 1-on-1 mentoring for this high-risk group while they are in treatment. They will provide case management and work collaboratively with the ISOs who supervise this population.

The preferred referral criteria will include ISL II/III clients that score moderate to very high-risk in the Education/Employment, Companions, Alcohol/Drug and Attitude/Orientation domains on the LSI-R. The recovery specialist will maintain a caseload of 15-30 clients and serve approximately 80 clients a year.

- Restore one (1) recovery specialist position that would target the ISL I/II/III population in Residential. They will provide similar services mentioned above with one exception. They will assist the reentry team staff with transition planning and support to the clients moving from the structure of Residential back into the community.

The preferred referral criteria will include ISL I/II/III clients that score moderate to very high-risk in the Accommodation, Education/Employment, Companions, Alcohol/Drug and Attitude/Orientation domains on the LSI-R. The recovery specialist will maintain a caseload of 15-30 clients and serve approximately 80 clients a year.

Local data supports the need for continued services in this area. The proposed partnership will result in a comprehensive approach to address treatment needs, provide specialized services, easier access to support services and the ability to quickly engage clients in services directly linked to reducing risk in the identified target areas. We are requesting funding in the amount \$112,440 to support these two (2) positions in SFY 2020 and an additional amount of \$1000 for training. Total \$113,440.

In Sedgwick County, the Division of Corrections is required to complete a Strategic Plan in an effort to update our local government and the public on program initiatives. There is information collected on the Risk Reduction Initiative, Adult Intensive Supervision Program, Drug Court, Work Release and Residential. Below are the outcome measures for the Behavioral Health Grant:

### **SFY18 Behavioral Health Outcomes**

Performance Measures	SFY 2015 Actual	SFY 2016 Actual	SFY 2017 Actual	SFY 2018 Actual
Number of clients served with evidence based programming	329	314	285	288
Total number of clients that received evidence-based programming that were revoked to prison /%	43/13%	75/24%	27/10%	50/17%
Number of COMCARE clients served	292	486	405	605
Total COMCARE revocations to prison /%.	17/6%	51/11%	62/15%	71/12%
Number of Higher Ground clients served	96	45	128	132
Total Higher Ground revocations to prison /%.	14/15%	6/13%	14/11%	24/18%

## **2. Monitoring and Evaluation**

This plan has been in place since 2014. Partnerships have been forged with COMCARE and Higher Ground to co-locate professional staff to serve clients in the Adult Intensive Supervision Program and Residential. Monthly meetings with the Behavioral Health Team are led by the Deputy Director to review program expectations, outcomes and future plans to improve service delivery.

The new domestic violence initiative will involve planning with the Attorney General's Office Victim Services Director, District Attorney's Office, Southern Region Parole Director, Wichita Police Department (WPD). The Office of Victim Services submitted the grant titled **Supervision Initiative: Community Corrections-Led Violence Reduction** with the Council of State Governments Justice Center. If awarded the grant, they will assist Community Corrections with the implementation of the BIP in SFY20. The plan will be shared and feedback solicited from the advisory board.

The advisory board will be involved in the implementation, discussion and planning during scheduled monthly meetings. Data is collected on a monthly and quarterly basis in the Adult Division. Each quarterly outcome report is reviewed by the Director and Deputy Director.

Every quarter, the advisory board will be provided with quarterly outcome information by the Director and/or Deputy Director regarding the progress made on each of the goals contained in the plan. During these meetings, the advisory board entertains discussion on the data analysis and assists to determine the effectiveness of agency initiatives. Also, this information is shared with the program staff so they are aware of the progress they are collectively making toward the goals.

Any type of corrective action to be considered is placed on the agenda for discussion and feedback with the advisory board. We have an active and diverse advisory board that provides us with thoughtful discussion and direction on corrective actions issues that involve the Comprehensive Plan. The outcome of these reviews is documented in the minutes of our meeting and the information is disseminated to staff at community corrections, residential and KDOC.

Agency outcomes on goals and key performance indicators will be shared at least quarterly with all staff during regularly scheduled division-wide meetings. The Strategic Plan that is developed by Community Corrections for Sedgwick County is updated and revised annually.

### **Outcome Measures**

**Goal #1: To provide effective behavioral health interventions and evidence-based programming to reduce probation revocations and recidivism in a targeted population of adult felony offenders with mental health, substance abuse and heightened risk to reoffend.**

Objectives: All objectives will be measured at the end of SFY20.

- To serve 300 or more clients annually with evidence-based cognitive behavioral programming.
- To maintain a revocation rate of 15% or less for clients that receive JRI evidence-based cognitive behavioral programming.
- To maintain a revocation rate of 15% or less for clients that receive JRI mental health services (COMCARE).
- To maintain a revocation rate of 16% or less for clients that receive JRI substance abuse services (Higher Ground).
- To benchmark the recidivism rate of former JRI clients in SFY19 that were arrested with a new crime one year after successful completion of probation, as measured by arrests in the City of Wichita and district court records.



**Goal #2: To increase utilization of specialized interventions in an effort to improve offender success on probation by 3% in SFY20.**

Objective 1: Collaborate with State Office of Victims Services, Parole, and WPD to develop a plan to effectively supervise clients convicted of domestic violence in the Wichita area.

- Dedicate staff to train on strategies for effective supervision of domestic violence clients.
- Attend regular meetings with the domestic violence stakeholder group to evaluate progress.
- Community Corrections will continue to collaborate with KDOC to collect domestic violence survey information on all male clients and submit it monthly.

Objective 2: Ensure program provider staff are 100% trained and become certified in the Family Peace Initiative's (FPI) curriculum in SFY20.

- Prior to becoming trained in the FPI curriculum, Program Providers will observe groups led by Parole in SFY19 and SFY20.
- Program Manager will develop referral and data collection process for this population.
- Program Manager will report outcomes annually on this population and track recidivism.
- Program Manager will schedule Dr. Boppre and/or a representative from the Office of Victim Services to observe and provide group facilitation feedback on the delivery of the FPI curriculum to clients at least twice a year.

## Attachments

Attachment A	Agency Identification Form
Attachment B	CBI Program Information
Attachment C	Approved Cognitive Behavioral Curricula
Attachment D	Curriculum Review Form
Attachment E	FY2020 Behavioral Health Signatory Approval Form

Attachment A  
Agency Identification Form  
FY2020 Behavioral Health Grant Application

[illegible]

Please complete the following for each CBI program that will be conducted by the proposed program provider position(s) (please attach additional pages if necessary):

Program Name:	<b>Getting It Right Program</b>
Eligibility Requirements: (Referral/Participation Criteria)	Clients that score moderate to high risk in attitudes and orientation are targeted for groups. However, each ISOs is required to make six (6) appropriate referrals each month.
Program Composition: (Are groups open vs. closed, gender specific, risk level specific, etc.)	Sedgwick County Division of Corrections utilizes the Getting Right Program and they are open groups. In addition, clients are separated by gender and risk level. We have separate male and female groups and the ISL I clients have their own respective group.
Number of Groups: (# of groups running at any given time)	We offer groups at 10 times through the week. Through those times, we range anywhere between 17-20 groups. This number includes ISL I groups.
Program Schedule: (Days, Nights, Weekends, etc.)	The program schedule runs every day and Monday and Wednesday evenings until 8:30PM. In addition, make-up groups are held throughout the week and on Fridays.
Fidelity Measures: (observations, audits, facilitator coaching, etc.)	The Program Manager observes and provides group facilitation feedback to each member of the Cognitive Skills Team. In addition, Dr. Bopree from Wichita State University has agreed to observe groups and provide feedback a couple times a year.
Outcome Measures: (goals)	The outcome measures are to serve 300 clients and have 70% successfully complete group.

Program Name:	<b>Seeking Safety</b>
Eligibility Requirements: (Referral/Participation Criteria)	These groups are offered to female population that have experienced trauma and alcohol/drug related issues in their lives and are appropriate candidates for group.
Program Composition: (Are groups open vs. closed, gender specific, risk level specific, etc.)	The Care Coordinators deliver the open groups to only a female population. ISOs are encouraged to identify female clients that have experienced some exposure to trauma as identified in the LSI-R and make referrals for this group.
Number of Groups: (# of groups running at any given time)	This group is offered twice a week.
Program Schedule: (Days, Nights, Weekends, etc.)	This group is offered in the one morning and one afternoon a week.
Fidelity Measures: (observations, audits, facilitator coaching, etc.)	Dr. Bopree has agreed to observe groups and provide feedback several times a year. In addition, COMCARE leadership will provide group facilitations feedback as well.
Outcome Measures: (goals)	The goal is to serve 50 clients annually and have 50% successfully complete group.

Program Name:	<b>Batterers Intervention Program</b>
Eligibility Requirements: (Referral/Participation Criteria)	Clients that have been convicted of a domestic violence crime or have a domestic violence designation on their journal entry. Upon completing research for LSI-R, clients that have a history of domestic violence can be referred as well.
Program Composition: (Are groups open vs. closed, gender specific, risk level specific, etc.)	The plan is to utilize the Family Peace Initiative's curriculum to lead these groups. Groups will be open or closed based upon the curriculum's instructions.
Number of Groups: (# of groups running at any given time)	Community Corrections is currently not providing this service buy rather refers clients out to certified treatment providers in the community.
Program Schedule: (Days, Nights, Weekends, etc.)	Initially, the plan will be to offer at least two different sessions at two different times each week. This could change depending on demand.

Attachment B  
CBI Program Information

Fidelity Measures: (observations, audits, facilitator coaching, etc.)	Community Corrections will rely on the Attorney General's Office, KDOC and collaborate with Parole to provide feedback on group facilitation and delivery of the curriculum.
Outcome Measures: (goals)	It will take time to have staff trained in order to establish this program. The goal is to serve or be in the process of serving 50 clients and have 60% successfully complete the program. In addition, recidivism will be measured annually on those clients that successfully complete the program.

**The Capabilities Awareness Profile (CAP);** Prairie View, Inc.

**Clinical Guidelines for Implementing Relapse Prevention Therapy;** G. Alan Marlatt, PhD., George A. Parks, PhD., and Katie Witkiewitz, PhC., Addictive Behaviors Research Center, Department of Psychology, University of Washington, Seattle, WA.

**Creating a Process of Change for Men Who Batter:** The Duluth Curriculum

**Cross Roads;** National Curriculum & Training Institute, Inc. (NCTI)

**Decision Points;** Jack Bush, Julianna Taymans, Steve Swisher, and Charles Robinson

**Eight Stages of Learning Motivational Interviewing;** William R. Miller, PhD. and Theresa Moyers, PhD.

**Evidence-Based Practices in Corrections and Motivational Interviewing;** The Carey Group

**Family Peace Initiative;** Halley Counseling Services, P.A.

**Financial Peace University;** Dave Ramsey

**Getting It Right: Contributing to the Community;** The Change Companies

**Good Days Ahead: The Multimedia Program for Cognitive Therapy;** Jessie H. Wright, M.D., PhD., Andrew S. Wright, M.D. and Aaron T. Beck, M.D.

**Moral Reconciliation Therapy (MRT);** Gregory Little, Ed.D. and Kenneth Robinson, Ed.D.

**Moving On;** Marilyn Van Diemen, Ph.D. for Orbis Partner Inc.

**Thinking for a Change,** National Institute of Corrections

**TruThought;** Truthought™, LLC

**Courage to Change;** The Change Companies®

**Cognitive Behavioral Interventions – Substance Abuse (SAP) –** University of Cincinnati Corrections Institute

**Introduction to Cognitive Behavioral Interventions,** University of Cincinnati Corrections Institute

**Seeking Safety,** Treatment Innovations, LLC.

**NAME OF CURRICULUM:** Click or tap here to enter text.

1. How does the curriculum assist adult probationers in developing and using internal controls to address dynamic risk and need areas so that the probationer is less likely to engage in criminal behavior? Click or tap here to enter text.
2. Select the LSI-R® domains being targeted by delivering this training to staff in risk reduction and intervention.

<input type="checkbox"/>	Criminal History	<input type="checkbox"/>	Education / Employment
<input type="checkbox"/>	Emotional / Personal	<input type="checkbox"/>	Attitudes / Orientation
<input type="checkbox"/>	Financial	<input type="checkbox"/>	Family / Marital
<input type="checkbox"/>	Accommodation	<input type="checkbox"/>	Leisure / Recreation
<input type="checkbox"/>	Companions	<input type="checkbox"/>	Alcohol / Drug
3. What research led the applicant to implement this training as a component of their Comprehensive Plan? Click or tap here to enter text.
4. How will the applicant measure the impact of the training on the agency and/or adult probationers? Click or tap here to enter text.
5. How will this training initiative be utilized within the Comprehensive Plan?  
Click or tap here to enter text.
6. Is this curriculum appropriate for correctional personnel to deliver? Please include a discussion of appropriateness for use with probationers, trainer credentials, and duties that this training will allow officers to perform. Click or tap here to enter text.

**For KDOC Use Only**

Date Reviewed: \_\_\_\_\_  
Approved/Denied: \_\_\_\_\_  
Reviewer: \_\_\_\_\_

**Agency Name:** Glenda Martens

**Agency Director:** Director

My signature certifies that I did assist in the development, completion and review of the agency's Comprehensive Plan, Budget Summary and Budget Narrative attached hereto. I further certify that:

1. The plan, including budget documents and other attachments, complies with the written directions sent to me by the Kansas Department of Corrections (KDOC).
2. The plan, including budget documents and other attachments, complies with applicable Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Community Corrections Standards and KDOC Financial Rules and Guidelines.
3. The agency is willing to actively plan for implementing the consistent set of statewide policies to help guide the supervision and revocation process of probationers on Community Corrections Supervision.

Furthermore, my signature certifies that acceptance of state grant funds awarded by the KDOC for the grant period July 1, 2019 through June 30, 2020 indicates that as the "Grantee" I acknowledge and agree to comply with all the conditions outlined below:

1. Utilize grant funds for the development, implementation, operation and improvement of behavioral health services/interventions as submitted in the attached application and approved by KDOC.
2. Assume the authority and responsibility of funds received through KDOC and ensure compliance with all applicable Federal and State laws, Regulations and KDOC Financial Rules, Guidelines and Reporting Instructions. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
3. The agency will provide timely, complete and accurate data to the KDOC regarding agency operations and outcomes to include any reports required per Kansas Statutes (KSA), Kansas Administrative Regulations (KAR), KDOC Standards and KDOC Financial Rules and Guidelines or special requests from the KDOC.
4. Acknowledge that the use of state grants funds is prohibited for out-of-state travel and training. Any and all costs associated with non-compliance under this section shall be the responsibility of the Host County.
5. Acknowledge that if, in the judgment of the Secretary of the Department of Corrections, sufficient funds are not appropriated to fully continue the terms of this agreement, KDOC may reduce the amount of the grant award.
6. Comply with KDOC Community Corrections standards, policies and procedures.
7. Follow all applicable state and federal laws related to confidentiality of client information. This provision is not intended to hinder the sharing of information where necessary to effect delivery of services when undertaken in compliance with applicable laws.
8. Neither assume nor accept any liability for the actions or failures to act, either professionally or otherwise, of KDOC, its employees and/or its contractual agents.



9. Not consider employees or agents of the Grantee as employees or agents of KDOC. Grantee accepts full responsibility for payment of unemployment insurance, worker's compensation and social security, as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees or agents in work authorized by the comprehensive plan.
10. Submit problems or issues regarding the terms of this grant in writing to the KDOC Deputy Secretary of Community and Field Services for final review and resolution.
11. If any provision of this grant violates any statute or rule of law of the State of Kansas, it is considered modified to conform to that statute or rule of law.

Agency Director \_\_\_\_\_  
Signature Date

Advisory or Governing Board Chairperson \_\_\_\_\_  
Print Name

Advisory or Governing Board Chairperson \_\_\_\_\_  
Signature Date

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Board of County Commissioners Chairperson \_\_\_\_\_  
(Host County Only) Print Name

Board of County Commissioners Chairperson \_\_\_\_\_  
(Host County Only) Signature Date

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

County: \_\_\_\_\_

**Multi-county agencies** shall obtain the signature of the County Commission Chairperson of EACH county, unless either of the following is true:

- ✓ The counties have entered into an **Inter-local Agreement** that specifically states that the host county commission chairperson can sign for all counties. If so, only the signature of the host county commission chairperson is necessary.
- ✓ The counties have entered into an Inter-local Agreement that bestows the counties' governing authority onto the community corrections advisory board. If so, no county commission chairperson signature is required.

**Please use the following page if additional County Commission Chairperson signatures are required for your agency**

\_\_\_\_\_  
Board of County Commissioners Chairperson

\_\_\_\_\_  
Date

County: \_\_\_\_\_

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\_\_\_\_\_  
Board of County Commissioners Chairperson

\_\_\_\_\_  
Date

County: \_\_\_\_\_

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\_\_\_\_\_  
Board of County Commissioners Chairperson

\_\_\_\_\_  
Date

County: \_\_\_\_\_

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Board of County Commissioners Chairperson

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Board of County Commissioners Chairperson

\_\_\_\_\_  
Date

County: \_\_\_\_\_

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\_\_\_\_\_  
Board of County Commissioners Chairperson

\_\_\_\_\_  
Date

County: \_\_\_\_\_