Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program	Funding Source
			Emergency Crisis Housing	KDADS

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy	
N/A	7/1/2018 *to*	6/30/2019

Type of Funding (check appropriate box by clicking)

Federal Grant	☐	State	☑
Federal/Pass-Thru State	☐	Other	☐

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	Public Services	Brenda Varela-Guitterez	Tracy Lolley	
		Theresa Rhodes	Curt Higgins	
Internal Order/Cost Center #	**Sub- Department**	Roger Clark	Kathy Wegner	
NEW/NEW	COMCARE	Chris Purser	Angela Caudillo	
		Nancy Patterson	Theresa Rhodes (PPS Only)	
Functional Area #	**Program Grouping**	Maggie Flanders	Brenda Varela -Guitterez (PPS Only	
401	Crisis			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33350 - STATE REVENUE-AGING	$200,000.00	

Total	**200,000**

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
42601 - INCIDENTAL CLIENT SERVICES	200,000	

Total	**200,000**

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33350 - STATE REVENUE-AGING	$10,000.00	190,000	
Total	**10,000**	**190,000**	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals	10,000	190,000	
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	**10,000**	**190,000**	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
No staff				