



# Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

## Section 1: New Grant/Grant Renewal or Internal Order Setup Information

<b>Legistar #</b> 18-919	<b>BoCC Approval Date</b>	<b>Manager Approval Date</b>	<b>Title of Grant/Program</b> Healthy Start
<b>Grant Renewal: Previous IO#</b> 380315-19	<b>Grant Period From mm/dd/yyyy</b> 4/1/19 to 3/31/24		<b>Type of Funding (check appropriate box by clicking)</b>
			<b>Federal Grant</b> <input checked="" type="checkbox"/> <b>State</b> <input type="checkbox"/>
			<b>Federal/Pass-Thru State</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>

## Section 2: SAP (ECC) Set up information

<b>Funds Center #</b> 38031-274	<b>Department/Division</b> DHHS Health	<b>Shopper(s)</b> Nashell Williams Vanessa Leos	<b>Approver(s)</b> Brad Ashens Lucretia Burch	<b>PPS Workflow Structure</b> HHB
<b>Internal Order/Cost Center #</b> 380315-20	<b>Sub- Department</b> Children & Family Health			
<b>Functional Area #</b> 402	<b>Program Grouping</b> Healthy Babies			

## Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

<b>REVENUE: Commitment Item Number and Description</b>	<b>Internal Order Amount</b>	<b>Special Notes for Accounting</b>
33560 - FEDERAL REVENUES - Misc	783,868	
<b>Total</b>	<b>783,868</b>	

<b>EXPENDITURE: Commitment Item Number and Description</b>	<b>Internal Order Amount</b>	<b>Special Notes for Accounting</b>
41101 - SALARIES AND WAGES	387,137	
41206 - Wireless Allowance	6,000	
41301 - FICA - OASDI Taxes	24,002	
41302 - FICA - HI Taxes	5,613	
41303 - HEALTH/LIFE INSURANCE Premiums	109,466	
41304 - RETIREMENT Contributions	36,623	
41305 - WORKERS COMPENSATION Premiums	3,499	
41306 - UNEMPLOYMENT TAXES	813	
42398 - OTHER PROFESSIONAL SVCS.	89,000	
42703 - ADMINISTRATIVE CHARGES	52,715	WSU evaluators and IRIS Software and Go Beyond (Well Family)
42306 - SHREDDING SERVICES	600	7.777%
42353 - Client TRANSPORTATION	900	
42422 - Facility LEASE/RENTAL	9,000	Portion of the city space
42501 - SEMINAR/TRAINING REGISTRATION FEES	9,000	
42503 - Membership Fees	2,000	NHSA
42911 - TRAVEL EXPENSE	15,000	
42912 - Local Vicinity MILEAGE Reimbursement	8,500	
45101 - OFFICE SUPPLIES	10,000	
45102 - OPERATING SUPPLIES	14,000	Safe Sleep Pack-n-plays, Client program incentives, educational materials
45401 - CLOTHING & LINEN		
<b>Total</b>	<b>783,868</b>	

## Section 4: Financial Information for Budget ( Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

<b>REVENUE: Commitment Item Number and Description</b>	<b>Current Year Adjustment</b>	<b>Next Year Adjustment</b>	<b>Special Notes for Budget</b>
33560 - FEDERAL REVENUES - Misc			
<b>Total</b>	-	-	

<b>EXPENDITURE: Commitment Item Number and Description</b>	<b>Current Year Adjustment</b>	<b>Next Year Adjustment</b>	<b>Special Notes for Budget</b>
41000 Personnel			
42000 Contractuals			
44000 Debt Service	0	-	
45000 Commodities	0	-	
46000 Capital Improvements	0	-	
47000 Capital Equipment	0	-	
48000 Transfers Out	0	-	
<b>Total</b>	-	-	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20002644	Blackmon, Sheila	100%FTE/100%	04/01/19	
20001026	Decker, Gabriela	100%FTE/100%	04/01/19	
20002659	Steiben, Sara	100%FTE/100%	04/01/19	
20002664	Miller, Jennifer	100%FTE/100%	04/01/19	
20002647	Sehie, Shannon	100%FTE/100%	04/01/19	
20005883	Molina, Adrienne	100%FTE/100%	04/01/19	
20001206	Echols, Lynetta	100%FTE/100%	04/01/19	
20002645	Na'shell Williams	100%FTE/80%	04/01/19	20% 380096-17
Requested Position				