

STATE OF KANSAS



GOVERNOR JEFF COLYER, M.D.
RICHARD CARLSON, SECRETARY

SFY 2020 (07/01/2019 – 06/30/2020)
Application for Financial Assistance Transportation Programs
U.S.C. 49-5310, U.S.C. 49-5311
C.F.D.A. 20.509, C.F.D.A. 20.513, and/or C.F.D.A 20.526

Please select all programs for which you are applying:

☐ 5310 (Elderly & Disabled)

☒ 5311 (General Public)

Please select all funding types for which you are applying:

☒ Operating Assistance

☐ Replacement Capital - KDOT Purchased

☐ Expansions - Capital Assistance

☐ New Starts – Capital & Operating Assistance

Any new proposed service previously not in existence. This can be capital and/or state operating assistance

GENERAL INFORMATION

Coordinated Transit District (CTD) #: 9

CTD Name: South Central Kansas Coordinated Transit Council

Agency Name (as it appears in your DUNS file): Sedgwick County Division on Aging

Address: 271 W 3rd St N

City, State, Zip: Wichita, KS 67202

Primary Contact Person: Kandace Bonnesen

Title: Transit Manager

Phone: 316-660-5157

Fax: 316-660-1936

Email: kandace.bonnesen@sedgwick.gov

Website: www.sedgwickcounty.org/aging

DUNS Number : 056577166

SAM Registration Expiration Date: 11/09/2018

TYPE OF AGENCY (CHOOSE ONLY ONE)

[Note: a private for-profit agency is not eligible to receive 5310 funds directly. The private for-profit agency must contract through another eligible agency, following procurement procedures.]

- ☐ Independent Public Agency or Authority of Transit Service
- ☐ Subsidiary Unit of a Transit Agency, Reporting Separately
- ☒ City, County, or Local Government Unit or Department of Transportation (Limited to those public bodies approved by the State to coordinate services for the elderly and persons with disabilities, or those public bodies which certify to the Governor that no nonprofit corporations or associations are readily available in an area to provide the service).
- ☐ State Government Unit or Department of Transportation
- ☐ University
- ☐ Area Agency on Aging
- ☐ Other Publicly-Owned or Privately Chartered Corporation
- ☐ Private, For-Profit Corporation
- ☐ Private, Not-for-Profit or Non-Profit Corporation
- ☐ Private Provider Reporting on Behalf of a Public Entity
- ☐ Tribe

INSURANCE

Does your agency carry full coverage insurance (yes or no)? Yes
 Agency which handles your policy: Self-insured – County of Sedgwick
 Name: Sedgwick County Risk Management
 Full Address: 525 N Main, Suite 1150, Wichita, KS 67203
 Agent's Name: Crystal Andreen (Vehicles and General Claims)
 Agent's Phone Number: 316-383-7674

GOVERNING BOARD

1. What is your governing board? (board of directors, county commissioners, city commission, advisory board, etc.) County Commissioners
2. Please upload a copy of your board of directors - with contact information - and specify who the board chairperson is. Attachment (1)

LOCAL COMMITMENT TO PUBLIC TRANSPORTATION

1. Describe what efforts have been undertaken to coordinate with local governmental officials in identifying public transportation needs and whether these are currently being met. Include at the back of this application any written agreements you have with any other organization.

Sedgwick County Division on Aging (SCDOA) - Sedgwick County Transportation (SCT) program has sent letters to the following cities, Andale, Bentley, Cheney, Clearwater, Colwich, Garden Plain, Mt. Hope, Sedgwick and Viola that are in rural areas of Sedgwick county requesting input into the application process. SCT has also worked with three rural cities to facilitate a volunteer coordination transportation program.

SCDOA's Director serves on the WAMPO – Technical Advisory Committee (TAC) representing Coordinated Transit District Region 9 (CTD9) for regional transit planning. TAC reviews technical information about transportation studies and issues as well as providing the Transit Policy Board (TPB) with their professional recommendations on documents, plans, and activities. They also help with the adoption of transportation documents such as the annual Transportation Improvement Program. This committee is composed of a broad range of representatives from many disciplines throughout the region. Input from WAMPO-TAC will help guide the ongoing updates to the Metropolitan Transportation Plan 2035 and is working with WAMPO-TAC on the WAMPO-MOVE 2040 update which updates the Metropolitan Transportation Plan (MTP). Guidance will include identification of regional goals and objectives, strategies and performance measures for the plan, identify project selection criteria, provide feedback on written sections of the MTP and help prioritize projects.

SCT is working with community partners to identify alternatives to General Public Demand Response service for newly urbanized areas of Sedgwick County. Three RSVP volunteer transportation programs have been set up in the City of Mulvane, City of Park City and City of Valley Center, all within the newly urbanized areas that lost FTA rural services in 2003 and 5307 services in 2016. SCT administers county funds distributed to the City of Wichita Transit for city public bus service to the Oaklawn Improvement District located outside the city limits of Wichita within the newly urbanized boundaries.

SCT participated in the WAMPO MOVE 2040 plan by providing input on future transit needs for the program. SCT anticipates the need to replace transit vehicles and to expand its program to include a One Call, One Stop call center and potentially house a regional mobility manager for the KDOT regional plan for coordinated transit districts. Our proposals have been submitted to WAMPO MOVE 2040 was included in the long range plans.

SCDOA had a SCT staff person go for training of the national program CarFit to be an Event Coordinator in order to provide technician trainings and perform Car-Fit events (CarFit is an educational program created by the American Society on Aging and

developed in collaboration with AAA (American Automobile Association), AARP and the American Occupational Therapy Association. A key part of the CarFit events is to provide information and education regarding transit options for seniors. SCT staff is also provided up-to-date information to share with the public regarding the options for transportation in our region and the other nine state regions.

COMCARE of Sedgwick County utilizes SCT for transportation services for their customers. COMCARE calls for a ride and SCT utilizes contracted providers to transport the ride. SCT pays the contractor and then bills COMCARE for the service.

SCT Staff attend City of Wichita Transit Advisory Board meetings monthly.

SCT provides information at multiple community events throughout the year (Senior Expo, Kansas Mobility Rodeo, County fairs and more).

SCT is a member in good standing with the CTD9.

TRAINING

1. List all training activities in which your drivers and other personnel are involved. What training sessions does your agency require of drivers and others involved in your transportation program?
Drivers are required to complete approximately 30 hours of training that includes CPR, First Aid, Defensive Drive, drug and alcohol, RTAP, customer service, violence in the workplace, lifting and handling techniques, communication skills, diversity and ADA, seizure management, bus safety and situational analysis, Harassment training, and Human Trafficking Awareness. Drivers are required to complete on the job training by shadowing experienced drivers for a minimum of one week, then on the road training with a coordinator or manager prior to going solo.
2. How many drivers of KDOT vehicles do you have including volunteer drivers?
Three
3. Have all drivers been to the RTAP Driver's Training in the last 2 years? Yes

You must complete the Employee Training Log on the next page or attach one of your own with equivalent information to your application

Employee Training Log

For all drivers, including volunteers or other agency staff, that operate vehicles funded by KDOT.

Office of Public Transportation programs must attend the approved RTAP Driver's Training every other year.

[illegible]

1. Describe the current demand for service in your area. Additional documentation can include, but is not limited to, log sheets of trip turn downs, surveys, testimonials from people not served, and additional services requested by existing riders and the general public.

In calendar year 2017 SCDOA through its transportation program, referred to in this document as Sedgwick County Transportation (SCT), provided 5240 one-way rural trips. SCT has had a zero trip denial rate due to availability of contracted providers that assist with meeting capacity issues during direct service hours as well as weekend access. Initiated transfer coordination with RCAT - another 5311 provider in the neighboring region which we will see steady increase of utilization of rural to rural general public transport and onto a 5307 general public service in Wichita. Interest of a connecting service to Wichita from another county rural service in Region 9 that will allow riders access to urban area services with emphasis on coordination and efficiencies' of resources.

2. Estimate the number of people in your service area as well as the number of transit dependent people (i.e. no vehicle, elderly, disabled, low income).

The latest Kansas County Demographics (2015) compiled by the KU Transportation Center and available on their website, persons age 60 and older living in Sedgwick County is 96,104 age 65 and older is 67,228. The percentage of elderly in Sedgwick County below poverty level is 7.22%. Adults age 18 and older below poverty total 47,943. Total number of households in the county is 215,200 with the number of zero-car households totaling 11,843. Number of 1-car households is 65,093. There are 32,064 persons 18 and older with ambulatory difficulty of those 14,966 are 65 and older. The number of 18 and older living below poverty level is 47,943. The demographics show that Sedgwick County has a high number of residents that can benefit from public transit.

3. Identify the types of trips your agency provides (medical, personal business, employment, etc.)

SCT has provided transport for the following purposes: employment, medical (dental, eye, ear, dialysis, physical therapy, etc.), education to area colleges and trade schools, human service agencies (day care, counseling, trainings, etc.), pharmacies, grocery stores, banks, law firms, tax preparation agencies, recreation, senior centers, hospital and nursing home visitation, errands, and airport travel

4. Does the proposed service and schedules meet the needs of the identified riders?
Yes

5. Estimate the number of total clients within the following group:

African American 0.25% - rural

Hispanic 1.77% - rural

Asian or Pacific Islander 0.18% - rural

Native American 0.30% - rural

Census data for rural communities served by SCT the number of census responders stating white 97.5%. Using that number based on the population in the rural area we have the following potential customer base in rural area of Sedgwick County. These numbers where extrapolated by looking at percentage breakdown in four largest rural communities in Sedgwick County (Cheney, Clearwater, Colwich, and Sedgwick).

6. How many clients does your agency serve including those who have the potential to use your transit service? _____

Do you primarily provide service to any of the following populations: African American, Hispanic, Asian-Pacific, or Native American?

_____ Yes X No

If no, do you provide any service to any of the following populations: Black, Hispanic, Asian-Pacific American, or Native American?

X Yes _____ No

7. Have you had any discrimination complaints based on Title VI – Nondiscrimination in the Provision of Service in the last year?

_____ Yes X No

If yes, you must attach a response page with a concise description of any active lawsuit or complaint alleging discrimination in service delivery, as well as the status or outcome of any lawsuit or complaint.

8. Within the last year, have you refused service to anyone within the following populations: Black, Hispanic, Asian-Pacific American, or Native American?

_____ Yes X No

If yes, please explain: _____

9. Your agency must not discriminate against its employees because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities. Has your agency had any discrimination complaints based on these EEO (equal employment opportunity) requirements within the last year? No

If yes, you must attach a response page with a concise description of any active lawsuit or complaints alleging EEO discrimination, as well as the status or outcome of the lawsuits or complaints.

10. Describe any activities that your agency has undertaken to plan for the future transportation needs of your service area. Do you plan to expand your services to other geographic areas or other population groups in the next 3-5 years? Does your agency have a 3-5 year- long range plan? If not, why not? If yes, attach a copy.

SCT continues to evaluate its service model, fleet and staffing. In FY2018 we were able to implement extended service hours by staggering shifts and increasing staff to provide more direct service during peak hours for the morning and late afternoon runs. Yes, expansion to allow for additional connection with surrounding county transit agencies for public access to Wichita and other urban areas not already available. Connective routes will allow individuals to remain in their county/communities of choice while influencing economic growth – spending within Sedgwick County.

Currently SCT is part of the CTD9 and continue to discuss short and long range plans for the district. SCT is part of and participates in the transportation plan through the Wichita Area Metropolitan Planning Organization (WAMPO). SCDOA/SCT Director is a member of the WAMPO Technical Advisory Board providing input for CTD9.

Division on Aging and Central Plains Area Agency on Aging includes transportation in its long range plan. Copy of plan attached (2)

11. Describe, in detail, what services are provided by your agency other than transportation. Include a description of the geographic area in which these other services are provided.

Sedgwick County Department on Aging (SCDOA), established in 1980, administers the Central Plains Area Agency on Aging a (CPAAA), a partnership between Sedgwick, Butler and Harvey County Governments. SCDOA/CPAAA is responsible for planning, managing and evaluating aging programs and services in the tri-county area serving over 139,677 older adults age 60+ and persons with disabilities. This agency is designated to administer federal, state and local funds allocated to provide programs and services to older adults and persons with physical disabilities. Our mission is: Assisting seniors, caregivers and individuals with disabilities to achieve improved health and greater independence. Programs administered by SCDOA/CPAAA include community services such as senior centers and legal services, in-home services such as home delivered meals and minor home repair, information and assistance, and case management. These services are provided in Sedgwick, Butler and Harvey counties; individuals who meet program guidelines in every city and unincorporated area within this tri-county area are eligible for service.

Geographic information based on U.S. Census 2017 and Population Information based on U.S. Census Estimates as of July 1, 2017:

<u>County</u>	<u>Population</u>	<u>Square Miles of land</u>	<u>Rural/Urban</u>
<u>Sedgwick</u>	<u>511,574</u>	<u>997.51</u>	<u>Urban & Rural</u>
<u>Butler</u>	<u>66,741</u>	<u>1,429.86</u>	<u>Rural</u>
<u>Harvey</u>	<u>34,684</u>	<u>539.75</u>	<u>Rural</u>

12. Description of Transportation Services - include a map showing where your transportation service operates. This description must include the routes and schedules used by your transportation project. Describe the service area by

counties and cities for which transportation is provided. This means the area from which you pick up riders (trip origin), not necessarily to where you take them. **Attach additional pages as necessary to the back of this application.**

Sedgwick County Transportation provides rural service to all incorporated cities and unincorporated areas of Sedgwick County. Incorporated cities include: Andale, Bentley, Cheney, Clearwater, Colwich, Garden Plain, Mt. Hope, Peck, Sedgwick, and Viola. Unincorporated areas are: Anness, Bayneville, Berwet, Clonmel, Murray Gill, Peck, St. Marks, St. Mary Aleppo, St. Paul, Waco, Wego. There are regular users of our service residing in the incorporated cities and users in unincorporated areas such as St. Marks, and Waco.

Demand response type services are provided on a first come, first serve bases Monday – Friday, 6am – 7pm and usage of contracted vendors for Saturday and Sunday runs as available. Scheduling is open Monday through Friday from 8:00am to 4:30pm. There are no specific routes; it is 100% demand response. SCT direct service has scheduled pick-ups at 6:45am and last drop at 6pm Monday through Friday. During business hours a minimum of 24 hours advance notice is needed for weekend requests and desired for next day, but if routes permit same day requests may be provided.

SERVICES

1. Identification of Trip Generators (a trip generator is a facility or location to and from which a lot of trips are made. Some common trip generators include hospitals, universities, shopping mall, fairgrounds, etc.)

List the types of local activities and housing centers that you have identified as destination or pick-up points for riders of your transportation service. This may include, but is not limited to, employers, training centers, senior citizen centers, housing units, shopping centers, and medical facilities.

Locations/facilities SCT has provided transportation to or from for rural residents. List is not all inclusive: Envision, Family Health and Rehab, Via Christi Clinics and Hospitals, Wesley Hospital, Wichita State University, Goodwill Industries Center and Stores, Starkey Adult Day Services, Walgreens, Wal-Mart Stores, Dillon's Grocer's, DaVita and Fresenius Dialysis Centers, Looking Glass Adult Day Services, Catholic Charities Adult Day Services, KETCH, Epic Center, Grene Visions, Warren Theaters, Towne West and Towne East Malls, Bradley Fair Center, Kansas Coliseum Pavilions, Lowe's, Home Depot, Freight Stores, various County and City Civic Centers, Hillside Medical Park, Various Restaurants and fast food facilities, Eisenhower International Airport, Job Corp, Various Hotels, Independent Living Resource Center, WorkForce Center, Friends University, Department of Children and Families, Social Security Facility, Century

II Convention Center and Pavilions, multiple urban residence, Salvation Army, United Way, Cancer Centers and multiple lawyer facilities.

2. Service Hours

What hours of the day and days of the week does the transportation system operate? Be specific.

Monday 6 am – 7pm

Tuesday 6am – 7pm

Wednesday 6am – 7pm

Thursday 6am – 7pm

Friday 6am – 7pm

Saturday Contracted vendor usage as available (ambulatory and non-ambulatory)

Sunday Contracted vendor usage as available (ambulatory and non-ambulatory)

3. Trip Purpose

List all trip purposes (for example, medical, shopping, nutrition, etc.) made by your transportation project. Provide the number of approximate annual trips made for each trip purpose.

SCT as a general public transit service has provided transport for the following purposes: employment, medical (dental, eye, ear, dialysis, physical therapy, etc.), human service agencies (day care, counseling, trainings, etc.), pharmacies, grocery stores, banks, law firms, tax preparation agencies, recreation, senior centers, hospital and nursing home visitation, errands, and airport travel.

2017: Work – 1661, Education – 142, Medical – 864, Other – 2573

4. Type of Service: Check appropriate type, if more than one, include percentage.

Demand response – a door-to-door service which includes services generally referred to as dial-a-ride or shared-ride taxi. Such systems may require a 24 hour notice and others respond to telephone requests, often within 30 minutes.

Deviated fixed route – provides for a route that is fixed, but with some route deviation permitted in order to provide greater flexibility.

Fixed Route – service is schedule-oriented like most transportation systems in urbanized areas (for example, at 9:15am the bus stops at Wal-Mart, at 9:30am the bus stops at 12th & Main, at 10:00am, the bus stops at City Hall.)

Service	Percent (if <100%)
<input checked="" type="checkbox"/> Demand response, Same-day service	<u>5%</u>
<input checked="" type="checkbox"/> Demand response, 24-hour or more notice	<u>95%</u>
<input type="checkbox"/> Deviated Fixed Route	_____
<input type="checkbox"/> Fixed Route	_____

1. Fare Structure (if you also operate on a reduced-fare schedule, please outline what your fares are – senior, child, etc.)

A. Do you operate under a suggested donation or fare structure? Please mark the appropriate box.

Fares ☒ Suggested donation ☐

B. What is your suggested donation or amount charged for a fare? \$3.00 per each one-way (destination)

Coordination

Coordination of services within individual service areas is a very important component of the grant review process. This section requires you to provide information regarding your efforts to coordinate your transportation services with others operating in the area, include those members of your CTD.

1. Existing Transportation Services

List all existing transportation services within your transportation service area. The information for each of the existing transportation service agencies must include the following information. Please do not include school buses or chartered bus services in this table.

[Note: For the Clientele category, please choose from GP (General Public), E (Elderly), D (Disabled), NE (non-ambulatory elderly), or ND (non-ambulatory disabled).]

Provider Name	Clientele	Service Area	Service Days and Hours	Fares/ donation per ride	Contact Person	Telephone
ABC Taxi & American Cab	GP	nsas	24/7	\$2 flag; \$2/mile	Dispatch	(316) 264-42
Always There Senior Care	E	Wichita and Surrounding cities	24/7	1 hr. min. 1 hr. = \$25/hr. 2 hr. = \$18/hr. 3 hr. = \$17/hr. No mileage unless outside ICT	Staff	(316) 946-92
Air Capital Transportation	GP	Sedgwick County and counties surrounding Sedgwick	6am – 6pm, Mon. – Sat.	Ambulatory \$40 one-way or round-trip \$50 Non-ambulatory \$50 one-way or round-trip \$70 Holiday, after hours or long distance surcharge may apply.	Dispatch	(316) 518-71
Anytime, Anywhere	GP	United States	24/7	Wheelchair \$60 one-way, \$80 round-trip Stretcher \$200 one-way. Mileage rates may apply.	Dispatch	(316) 775-15
The Arc of Sedgwick County	D Clients only	Sedgwick County	Events evening & weekends and daytime summer events	Fares are included in the client's program.	Kristen Phillips	(316) 943-11
Arrowhead West	D Clients only	Sedgwick County	8 A – 5 P Mon. – Fri.	Built into the fees	Bain	(316) 722-45
Best Cab	GP	Kansas	24/7	\$2 flag; \$2/mile	Dispatch	(316) 838-22
Break-through Club of Sedgwick County	D Clients only	Sedgwick County	6:30 AM – 4:30 PM Mon. – Fri. Evenings: Mon., Wed., Fri.	\$0	Katie Gibbons	(316) 269-25
Butler County Dept. on Aging	GP	Butler County	8:30AM-4:00PM Mon – Fri	\$0.50¢ to \$4.00 one-way	Wendi Vittitow	1-800-279-31 (316) 775-05
Catholic Charities Adult Day Services	E & D Clients only	Wichita	7:30 AM – 5 PM Mon. – Fri.	\$0	Kim Jackson	(316) 942-20
City of Kingman	GP	City of Kingman	M – F, 7:30am – 4:30pm	\$15 membership/\$0.50 or \$1.00 per trip	Dispatch	(620) 532-31
CPRF Timber Lines	E & D	Wichita	8 AM – 5 PM Mon. – Fri.	\$40 ow (private rate)	Dispatch	(316) 651-52
COMCARE of SG CO	D Clients only	Sedgwick County	8 – 5 w/some evening hrs.	\$0	Brian Grier or Bill Cave	(316) 660-77

02 – Service Provisions

Comfort Care Transportation	GP	Kansas	7 AM – 6 PM, Mon – Sat., some Sundays	\$45 one-way (outside of Wichita + mileage-- \$2.50/mile if <u>no</u> gurney or oxygen)	Dispatch	(316) 304-18
Common Courtesy (Utilizing TNC's Uber and Lyft)	GP	Sedgwick and surrounding communities	24/7	One-time membership fee - \$65 + \$1 per ride; and/addtl. Family member account(s) - \$15	Sheryse Navarro	(316) 640-89
Cowley County Council on Aging	GP	Cowley and Chautauqua Counties	M – Th., 8am – 5pm, Fri., 8am – 2pm	\$2 in Winfield, \$3 within Cowley; \$25 to Wichita	Amber Bruce or Linda Chase	(620) 221-70
Easter Seals Capper Foundation	D, Clients only	El Dorado & Winfield	24/7 based on client need	Included in fees paid by clients	Kathy Lang	(620) 221-94
Derby Dash	GP	Derby city limits	7:30 AM – 4:30 PM Mon. – Fri.	\$2 one-way	Dispatch	(316) 788-74
Envision	D Clients only	Wichita	6 AM – 6 PM, Mon. – Fri.	\$2.50	Tiffany Cook or Jim Helzer	(316) 425-71
Edisa Transportation	GP	KS, OK, MO, NE, CO and TX	24/7	Price Quote	Dispatch	(316) 821-86
Express Medic	GP	Kansas	24/7	Price Quote	Dispatch	(316) 558-17
First Presbyterian Transp. Club	E Members only	Wichita	9 AM – 11:30 AM, 1 PM – 4 PM, Mon. – Fri.	\$30 for non-church members; \$20 for members; \$2 each way	Dispatch	(316) 267-16
Futures Unlimited, Inc.	GP	Sumner, Cowley and Sedgwick	M – F, 8:30am – 8:30pm Sat. 9am-2pm	\$2 local; \$15 out of county	Dispatch	(620) 326-99
Harvey County Dept. on Aging	GP	Harvey County	8:00AM – 5:00PM Mon – Fri	\$8 in Newton, \$12 in Co., \$20 out of County	Karen Kaufman	(316) 284-68
Harper County Dept. on Aging	GP	Harper County	M – F, 8am – 5pm	\$4 round-trip in Anthony; \$7 round-trip in County; \$15 round-trip out of county	Shirley McCartney	(620) 842-51
Heartspring	D Clients only	Sedgwick County	24/7	\$0	Mary Huber	(316) 634-87
Home Instead	E	Wichita & Surrounding cities	24/7	Starts at \$17/hr.; \$19/hr. hands on, 2 hr. minimum + mileage	Staff	(316) 612-75
House of Hope	D, Clients only	Sedgwick County	3 PM- () AM, Mon. – Sun.	\$0	Alma Johnson	(316) 265-61
KETCH	D Clients only	Wichita & Sedgwick County	7:00 AM – 5: 45 PM, Mon. – Fri.	\$2.50 one-way	Bill Culpepper	(316) 383-87
Kingman Council on Aging	GP	Kingman County	M – F, 7:30am – 4pm; Sat. and Sun, as needed - advanced notice	\$14 round-trip	Judy Albright	(620) 532-57
Let's Roll	GP	Wichita and surrounding communities	Mon – Fri 8:00 – 5:00	ICT to ICT (ambulatory) \$12.50 + \$1 mile after 10 (non-ambulatory) \$20 one-way + \$1 mile after 10; KS travel costs vary	Dispatch: Clint	(316) 771-73
Luxury Transports	GP	East Wichita area (N – 37 th St./S – 39 th (MacArthur)/W	Monday – Friday, 6 am – 5 pm (5 pm would be last	Price Quote	Kimberly Warfield	(316) 687-95

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		– Meridian Ave./ E – Andover Rd., Butler Co.)	possible pick-up)			
Medwise Services	GP	Sedgwick, Butler and Harvey Counties	24/7	Base Charge (includes 1 st 10 miles in town and out of town \$2 per mile) Ambulatory rate: \$20 one- way; rt \$40 Wheelchair rate: \$40 one- way; rt \$60 Stretcher/Gurney rate: \$140 one-way; rt \$175 *Other fees may apply	Dispatch	(316) 708-18 (316) 925-32
Mental Health Assn of South Central KS	MI, Clients only	Sedgwick County	8AM-5PM Mon - Fri	\$0	Christi Sparks or Cathy Barnes	(316) 685-18 Ext 300 or 3:
Midwest Express	GP	Wichita and surrounding areas	5:30 AM – 5:30 PM, Mon. – Fri. Some Sat.	Rates dependent on destination	Dispatch	(316) 207-72
Mt Hope Community Development	E, D, Clients only	Wichita, Hutchinson & Halstead	7:30 AM – 5 PM, Mon. – Fri.	Per Mile & Volunteer	Pat Kissick	(316) 667-24
Next Step	GP	Wichita 1-WC van 1-non WC van	6AM – 5PM and can do 24/7 with 24 to 72 hrs notice	Non-ambulatory \$20 one- way (ow) Ambulatory \$10 ow; weekends & holidays, double cost	Tonya Griffin	(316) 299-99
On Time Transportation	GP	Wichita & Surrounding Cities	8 AM – 5 PM, Mon. – Fri.	\$12.50 ow (+ mileage outside of Wichita)	Dispatch	(316) 807-67
Prairie View	MI, Clients only	Harvey	Office Hours	\$0	Lisa Ramsey	(316) 284-64
Project Independence	D Clients only	Wichita	Tues-Fri 8PM-10PM	.50 cents/night or \$4/month	Rene Strunk	(316) 262-68
Rainbows United	D Clients only	Sedgwick County	7 AM – 5:45 PM, Mon. – Fri.	Sliding fee scale	Betty Graham or Deb Voth	(316) 267-54
Right At Home	E	Wichita and surrounding areas	24/7	\$20/hr + mileage	Staff	(316) 721-60
Rita's Rides	GP	Wichita and surrounding areas	6AM-10:30PM 7 days/week	\$2 per mile	Dispatch	(316) 204-32 or 393-4664
Sedgwick County Transportation	GP	Sedgwick County	24/7 – based on availability	\$3 one way	Dispatch	(316) 660-51
Southeast KS shuttle Service	GP	Kansas	24/7	\$1 per mile	Dispatch	(316) 734-35
Starkey, Inc.	D Clients only	Wichita & Sedgwick County	24/7 based on client need/home	\$0	Bob Carpenter	(316) 942-42 2127
Sunny Dayz Transport.	GP	Sedgwick County	6 AM – 6 PM	\$12.50 + mileage outside of Wichita	Dispatch	(316) 806-76
Tornado Transit, LLC	GP	Sedgwick County	7AM-7PM (or later upon request), including weekends & holidays	Price Quote	Mitchell Weber	(316) 650-50

02 – Service Provisions

Touch of Class	GP	Sedgwick, Butler, Cowley and Reno County	8am-6pm Mon – Sat.	\$25 ow (Sedgwick) + \$1.25/mi outside	Latonyua Rice	(316) 737-18
TransPro Services	GP	Sedgwick, Sumner, Cowley, Butler, Reno and Harvey Counties	24/7	Ambulatory \$40 one-way; prices go up from there based mobility/equipment needs. Non-ambulatory and gurney svc available.	Dispatch	(316) 260-34
Trice Transportation	GP	Wichita (2 high top vans w/ lifts)	6am-6pm Mon - Sat Adjusted based on need	Call for Price Quotes	Angelina Thomas	(316) 281-59 (316) 281-59
Twin Rivers Development	GP	Cowley County	M – F, 8am – 9pm Sat./Sun. As requested in advance	\$2 within Arkansas City/Winfield;\$4 out of County	Betty Webber	(620) 442-35
Veterans Affairs	Ambulatory Veterans only	Wichita, El Dorado	8 AM – 5 PM, Mon. – Fri.	\$0	Staff	(316) 685-36
Via Christi HOPE	D Clients only	Sedgwick County	7:30 AM – 6 PM, M-F	Enrollment fee	Staff	(316) 858-11
Wichita Transit	GP and D	Wichita	6AM-6:15 PM M-F, 7AM-5:30PM Sat	\$1.75 Adult \$0.85 Special Citizen \$1.50 Youth Free Child \$5 All Day Pass Paratransit service \$3.50 per one-way	Dispatch	Fixed: (316) 265-72 Paratransit: (316) 352-48
Wisdom Travels	GP	Sedgwick County	6 AM – 6 PM	\$30 one-way	Sanjaya Perera	(316) 708-19

2. Describe, in detail, the efforts that you have undertaken to coordinate your transportation service with other private transportation services (such as taxi cabs) within your service area. Also describe the efforts that you have undertaken to coordinate your transportation service with private transportation providers in your service area. This would include taxi operators. If you have entered into coordination agreements, you must include copies of those agreements as attachments to the back of this application.

SCT is a modified brokerage and currently contracts with eleven agencies that provide transit in some capacity. Of the eleven, seven can provide rural transit services. There are four for profit transit providers, three rural senior centers/clubs to provide volunteer general public transportation by RSVP Volunteer Program drivers and three urban senior centers to provide volunteer driver program services for persons 60+ utilizing Mill Levy funds per coordinated trip; working with the RSVP program. The following is a list contracted providers:

Cerebral Palsy Research Foundation (CPRF), Timber Lines service (non-profit)

Wisdom Travels (private)
Rita's Rides (private)
ABC Taxi (private)
American Cab (private)
Bentley Senior Club (non-profit)
Clearwater Senior Center (non-profit)
Mt. Hope Senior Center (non-profit)
Mulvane Senior Center (non-profit)
Park City Senior Center (non-profit)
Valley Center Senior Club (non-profit)

SCT receives trip requests utilizing direct services and any overflow is provided to contracted vendors except the volunteer programs as they coordinate requests through each of their senior centers. Trips are arranged with the available vehicles in SCT fleet and then vendors as available with appropriate vehicle assignment; taking into account trip origin and destination, appointment time, ramp/lift accessibility as needed, feasibility of ridesharing within allotted time and considerations to ensure best use of available resources.

SCT currently works with two cab companies in the region to assist with services for the general public.

3. Services Provided to Riders Other Than Clientele

Describe what efforts are being undertaken to provide transportation service to the elderly and disabled in your service area other than your own clientele.

SCT provides general public transportation services from designated rural areas of Sedgwick County to the city of Wichita and back to the rural location which includes accessibility for the elderly and disabled. SCT does not have a designated rider base of seniors or persons with disabilities.

4. Coordination with Local Government (PLANNING REVIEW):

(☒) Local governments must be given an opportunity to comment on the transportation proposals. The applicant should submit the proposal to city and county commissioners in the proposed area, requesting review and comment on the proposal. Please attach all current comments received from local governments. (See instructions for procedures.)

Presented application to BOCC on October 19, 2018. BOCC approved proposal October 24, 2018. No comments were made prior or on the day proposal approval.

5. Coordination with Social Service Agencies

Describe what efforts your agency has undertaken to meet with local government agencies, human services agencies or other social service agencies to determine their needs for transportation services. What have been the results of these efforts? Indicate any barriers to coordination and how they were resolved. If they were not resolved, explain why. Please include a copy of the letter sent to the agencies.

Through work with the CTD9 and Paratransit Council, communication among regional providers occurs at a minimum of monthly. The Administrator for CTD9 coordinates quarterly meetings for the SCKCTC in CTD9.

SCT has been an active member of Kansas Public Transit Association and the SCT Transit Manager currently serves a member of KPTA board.

SCDOA Director is a member of the Wichita Area Metropolitan Planning Organization Technical Advisory Committee (TAC) providing information in regards to transit needs for citizens of Sedgwick County and CTD9 region.

SCT is a member of the Paratransit Council, Inc., that covers the identified FTA urbanized areas of Butler and Sedgwick County that meet regularly. Paratransit is a voluntary group of representatives that provide 5310 and non-profit/chartered business agency directed rides interested in applying for funding. The group networks with each other, seek ways to enhance and be more efficient in providing services and discuss transit best practices and needs for the area.

Reno County Transportation and SCT have developed a transit option for riders from Reno County to access services in Wichita through drop off and pick up sites in Sedgwick County. SCT role is to connect Reno County riders to a Wichita transit shelter to connect Reno residents with utilization of the urban system for stops within the Wichita city limits. SCT began the link as of June 2018. With continued use our year-end outcomes of this coordinated effort will determine if model may change.

SCDOA has a monthly community meeting with service providers from the region. SCT has made several presentations to the attendees regarding transit options in the region as well as request input on our current service model.

SCT sent letters to the Cities of Andale, Bentley, Cheney, Clearwater, Colwich, Garden Plain, Mt. Hope, Sedgwick and Viola requesting support for the Rural Transportation program and the opportunity to review our 5311 application.

Assurance of Grant Capability

1. Describe the experience your agency has in managing grants and/or other governmental grant programs.

For over 30 years, Sedgwick County Division on Aging (SCDOA) has managed federal, state and local grants for aging and disability services of over \$10 million in funds. Currently, the department issues over 140 grants and contracts to various vendors. SCDOA experience with grants for transportation has included awards from: Federal Transit Administration (FTA), Kansas Department of Transportation (KDOT), State of Kansas Medicaid (KANCARE), the Administration on Aging (KDADs), Kansas Council on Developmental Disabilities, U.S. Department of Housing & Urban Development, and the Older Americans Act (OAA). SCDOA also manages Sedgwick County Mill Levy dollars for transportation.

2. Upload a copy of your agency transportation budget for the previous year. A copy of your KDOT budget sheet will not be accepted.

3. Does your agency have an annual audit performed by a CPA firm?

☒ Yes ☐ No

If you answered 'Yes', a copy of the audit and a summary of any findings and corrective actions that relate to your KDOT grant program must be immediately submitted to KDOT.

4. Program is limited to those public bodies approved by the State to coordinate services for the elderly and persons with disabilities, or those public bodies which certify to the Governor that no nonprofit corporations or associations are readily available in an area to provide the service. If you are a City, County, or Local Government Unit or Department of Transportation, has your agency confirmed that no non-profits are available in your service area?

☒ Yes ☐ No

- Attach a copy of the letter from your CTD's administration personnel verifying your agency's participation, attendance, and status of good standing.

Fiscal sustainability of program

1. If **state** funding were decreased how would this transit system maintain its current level of operating? What services would be eliminated? Be specific.

Sedgwick County certifies that it will provide the level of necessary funding to match the Federal dollars if awarded not taking into account assistance from the State. State assistance helps provide more services and extended use of transportation allowable costs. Should award be less than the request, SCT will review direction of service, placing coordinating projects on hold and not expanding services in order to stay within its budget, maintaining current levels of operation. We would do our best to assist individuals with finding alternative transportation; however, private transportation alternatives are costly and may not be affordable and volunteer transportation programs may not be available.

Authorized officials must have a letter approving their ability to sign on behalf of their agency. The authorization letter must be signed by an agency CEO, president, or director and attached to the back of this application.

Assurance of Fiscal and Managerial Capacity

I certify that based on my experience and with a review of the organization records that the organization has the requisite fiscal and managerial capability to carry out the project.

_____ Date _____

David Dennis, Chairman of the Sedgwick County Board of Commissioners
Third District

MAINTENANCE CERTIFICATION

David Dennis certifies that vehicles purchased will be maintained in accordance with detailed maintenance and inspection schedule provided by the manufacturer.

_____ Date _____

David Dennis, Chairman
Third District

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

ASSURANCE OF COMPLIANCE WITH TITLE VI (of the Civil Rights Act of 1964)
CERTIFICATION:

Name of Organization: County of Sedgwick – Sedgwick County

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the U.S. Department of Transportation, to the end that, in accordance with Title VI of the Act, no person in the United States shall, on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department under Federal Transit Administration Act programs; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Recipient by the Department under Federal Transit Administration programs, this assurance shall obligate the Recipient, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided this assurance shall obligate the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Recipient for the period during which the Federal financial assistance is extended to it by the Department under Federal Transit Administration programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the Recipient by the Department under Federal Transit Administration programs. The Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representatives and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Recipient, its successors, transferees, and assignees. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Signed by _____

David Dennis, Chairman

Sedgwick County Board of Commissioners, Third District

Date _____

APPROVED AS TO FORM:


Michael L. Fessinger
Assistant County Counselor

10/12/18

(To be completed and signed by each agency—no exceptions)

CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE

Name of Transportation Provider Agency (hereafter referred to as Applicant):

Sedgwick County (Fill in agency name)

The Applicant assures compliance with the following regulations:

I. Certifications and Assurances Required of each Applicant

A. Standard Assurances: The Applicant assures that it will comply with all applicable Federal statutes, regulations, executive orders, Federal Transit Administration (FTA) circulars, and other Federal requirements in carrying out any project supported by an FTA grant or cooperative agreement.

B. Intergovernmental Review Assurance: The Applicant assures that its application for FTA assistance has been forwarded to the Kansas Dept. of Transportation.

C. Nondiscrimination Assurance: No person on the basis of race, color, religion, national origin or ancestry, sex, or age will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity (particularly in the level and quality of transportation services and transportation-related benefits) for which the Applicant receives Federal assistance awarded by the FTA.

D. Assurance of Nondiscrimination on the Basis of Disability: No otherwise qualified person with a disability shall be, solely by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from Federal assistance administered by the FTA.

E. Procurement Compliance: The Applicant certifies that its procurements and procurement system will comply with all applicable requirements imposed by Federal laws, executive orders, regulations, and the requirements of FTA Circular 4220.1E "Third Party Contracting Requirements".

MAJOR 10 14 04 09 10

MAJOR 10 14 04 09 10

F. Certifications and Assurances Required by the U.S. OMB: The Applicant certifies that it has the legal authority to apply for Federal assistance and has the institutional, managerial, and financial capability (including the funds sufficient to pay the local share of project cost) to ensure proper planning, management, and completion of the project described in its grant application. The Applicant will give FTA, the Comptroller General of the United States, and the Kansas Dept. of Transportation, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant award.

G. Lobbying Certification

Each Applicant that submits an application for Federal assistance exceeding \$100,000, hereby certifies that no Federal appropriated funds have been or will be paid, by or on behalf of the Applicant, to any person to influence or to attempt to influence an officer or employee of any Federal agency a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of Federal assistance, or the extension, continuation, renewal, amendment, or modification of any Federal assistance agreement.

H. Public Hearing Certification for Major Projects with Substantial Impacts

An Applicant seeking Federal assistance for a capital project authorized by 49 U.S.C. Chapter 53 (except Urbanized Area Formula Program assistance), that will substantially affect a community or its transit service must provide an adequate opportunity for a public hearing with adequate prior notice of the proposed project published in a newspaper of general circulation in the geographic area to be served.

I. Certification for the Acquisition of Rolling Stock

The Applicant will conduct or cause to be conducted the requisite pre-award and post-delivery reviews, and will maintain on file the certifications required by 49 CFR Part 663, subparts B, C, and D.

J. Bus Testing Certification

The Applicant certifies that before expending any Federal assistance to acquire the first bus of any new bus model or any bus model with a new major change in configuration or components, or before authorizing final acceptance of that bus:

- a. The model of the bus will have been tested at a bus testing facility approved by FTA.
- b. It will have received a copy of the test report prepared on the bus model.

K. Charter Service Agreement

The Applicant agrees that it and its recipients will provide charter service that uses equipment or facilities acquired with Federal assistance authorized for 49 U.S.C. 5307, 5309, or 5311 or Title 23 U.S.C., only to the extent that there are no private charter service operators willing and able to provide the charter service that it or its recipients desire to provide.

L. School Transportation Agreement

The Applicant agrees that it and all of its recipients will engage in school transportation operations in competition with private school transportation operators only to the extent permitted by an exception provided by 49 U.S.C. 5323(f).

M. Interest or Other Financing Costs

The Applicant certifies that it will not seek reimbursement for interest and other financing costs unless its records demonstrate it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA may require.

N. Debarment, Suspension, Ineligible or Voluntary Exclusion


In order to ensure that federal transit funds are not awarded to transit providers that have been debarred, suspended, ineligible, or voluntarily excluded from participation in federal aid, special debarment and suspension certification is required of all sub-recipients and contractors receiving funds in excess of \$100,000, which is included in the application packet. KDOT will review the applications for certificates of assurance and offer technical assistance for agencies concerned about debarment and suspension. KDOT will keep debarment and suspension certificates of assurance on file for all 5310, 5311/5339 and 5317 sub-recipients. KDOT also requires an annual certification from sub-recipients. KDOT will continually check for sub-recipient compliance. KDOT requires that lower-tier sub-recipients (recipients receiving less than \$100,000) also comply with debarment and suspension terms, requiring signed certification from contractors in contractual agreements. KDOT will check the System for Award Management web site (<http://www.SAM.gov>) to make sure that none of the vendors are on the excluded listing. They will print screen a copy of each search and keep it in the file for documentation.

Date: _____

David Dennis, Chairman

Sedgwick County Board of Commissioners, Third District

APPROVED AS TO FORM:

 10/12/18
 Michael L. Fessinger
 Assistant County Counselor

Authorized officials must have a letter approving their ability to sign on behalf of their agency. The authorization letter must be signed by an agency CEO, president, or director and attached to the back of this application.

Application Verification

County of Sedgwick Kansas – Sedgwick County Declares that the statements in the
(Legal Name of Applicant)

Foregoing application are true and correct.


I certify I have read and agree to meet all grant program compliance guidelines as required in the KDOT Office of Public Transportation policies.

Signed by: _____
David Dennis, Third District

Chairman, Sedgwick County Board of Commissioners
(Title)

(Date)

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

Emergency Planning/After Hours Contact & Vehicle Inventory

After Hours Contact

Contact Person #1: Kandace Bonnesen

Home Phone #: N/A

Cell Phone #: 316-833-0293 Fax Number: 316-660-1936

Personal E-mail: kbonnese@gmail.com

Does the cell phone have text message capabilities? Yes

Contact Person #2: Dorsha Kirksey

Home Phone #: N/A

Cell Phone #: 316-616-8819 Fax Number: 316-660-1936

Personal E-mail: dlkirksey1@gmail.com

Does the cell phone have text message capabilities? Yes

Total Number of KDOT vehicles which are available for use during an emergency?

Lift/Ramp Equipped: 3

Non Lift/Ramp Equipped: 1

Total Number of Agency vehicles which are available for use during an emergency?

Lift/Ramp Equipped: 2

Non Lift/Ramp Equipped: 0

Where are the vehicles housed?

City of Wichita, city gated and 24/7 surveillance lot

455 N Main St, Wichita, KS 67202

Guard patrols performed each hour.

Where are the vehicle keys located and who has access to them?

Three sets of keys exist for each vehicle. One set is kept in a lock box for which drivers and manager only have key access to. One set is with the Sedgwick County Fleet Maintenance Shop in a locked box and the Shop Foremen has access to them, and one set of keys are located in a secured locked box in the Sedgwick County Division on Aging - Transportation Manager's office that only has access.

WICHITA COUNTY

WICHITA COUNTY

WICHITA COUNTY

Certification of Equivalent Services Form

County of Sedgwick, Kansas – Sedgwick County (name of agency)

certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered in individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to the following service characteristics:

Must answer the following questions:

1. Does your agency have policies that allow persons with disabilities equivalent access to the transportation services? Yes___
2. Are all service requests documented? Yes___
3. Are all the reasons for trip denials documented? Yes___
4. Are denials incidental and rare? Yes___
5. Does the agency's policies and procedures ensure that the following equivalency standards are met:
 - Response time is the same? Yes___
 - Fares are the same? Yes___
 - Geographic area of service and days and hours are the same? Yes___
 - Availability of information is the same? Yes___
 - Reservations capability is the same? Yes___
 - Constraints on capacity or service availability are the same? Yes___
 - No restrictions or priorities are given based on trip purpose? Yes___

In accordance with 49 CFR37.777, public funded entities operating demand responsive systems which receive financial assistance under Sections 5310 or 5311 of the Federal Transit Act must file this certification with the Office of Public Transportation of – Kansas Department of Transportation. Such public entities receiving FTA funds under any other section of the Federal Transit Act must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing.


Name of Authorized Official (print or type): David Dennis, Third District

Signature: _____

Title: Chairman, Sedgwick County Board of Commissioners

Date: _____

APPROVED AS TO FORM:

 10/12/18
 Michael L. Fessinger
 Assistant County Counselor

Certification of CTD Authority

**Certificate of Assignment of Authority
To Coordinated Transit District**

I hereby certify that my agency is a member of the Coordinated Transit District #9 whose address is 271 W 3rd St N, Suite 500, Wichita, KS 67202.

As the duly authorized representative of my agency, I give the authority to the CTD Chairperson to act as our agent to represent our Coordinated Transit District in all operations transaction matters, such as signing the legal agreements between our Coordinated Transit District and the Kansas Department of Transportation.

I acknowledge that this certificate is to be furnished to the Coordinated Transit District and the Kansas Department of Transportation in connection with the above referenced legal agreements, and is subject to applicable State and Federal laws, both criminal and civil.

Agency Name: Sedgwick County

Signature of Agency's Authorized Representative: _____

Title: Chairman, Sedgwick County Board of Commissioners, Third District

Printed Name of Agency's Authorized Representative: _____

Date: _____

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

Certification of Authority to Kansas Coordinated Transit District Council

I hereby certify that I am a member of CTD# 9 and I give the authority to the KCTDC Chairperson to represent the KCTDC in all vehicle procurement matters.

I acknowledge that this Certificate is to be furnished to the above referenced agency in connection with the vehicle purchase agreements, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

David Dennis, Chairman

Sedgwick County Board of County Commissioners

Third District

APPROVED AS TO FORM:



Michael L. Fessinger
Assistant County Counselor

10/12/18

RECEIVED OCT 17 2018

OFFICE OF THE COUNTY CLERK
Sedgwick County, Kansas
10/17/2018

Lobbying Certification

Certification -- Federal Funds -- Lobbying Required Contract Provision

Definitions

1. **Designated Entity:** An officer or employee of any agency, a Member of Congress or any state legislature, an officer or employee of Congress or any state legislature, or an employee of a Member of Congress or any state legislature
2. **Federal Grant:** An award of financial assistance by the Federal government (Federal Aid Highway Program is considered a grant program)
3. **Influencing (or attempt):** Making, with the intent to influence, any communication to or appearance before any designated entity in connection with the making of any Federal grant
4. **Person:** An individual, corporation, company, association, authority, firm, partnership, society, state or local government
5. **Recipient:** All contractors, subcontractors or subgrantees, at any tier, of the recipient of fund received in connection with a Federal grant.

Explanation

As of December 23, 1989, Title 31 U.S.C. (new) Section 1352 limits the use of appropriated Federal funds to influence Federal contracting. Under this new section no appropriated funds may be used by the recipient of a Federal grant to pay any person to influence or attempt to influence a designated entity in connection with the naming of a Federal grant or the extension, renewal, amendment or modification of any grant. These restrictions apply to grants in excess of \$100,000.00. Submission of this Certification is required for participation in this Project by Federal Law. For each failure to file, a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 may be imposed.

Note: If funds other than appropriated Federal funds have or will be paid to influence or attempt to influence a designated entity it must be reported. If required, the reporting shall be made on KDOT Form No. 401, "Disclosure of Lobbying Activities", in accordance with its instructions. KDOT Form No. 401 is available through the Bureau of Design.

THE ABOVE DEFINITIONS, EXPLANATION AND NOTE ARE ADOPTED AND INCORPORATED BY REFERENCE IN THIS CERTIFICATION FOR ALL PURPOSES THE SAME AS IF SET OUT IN FULL IN IT.

The maker of this Certification states that it has been signed on the maker's behalf or, if on behalf of some other person, that the maker is vested with legal right and authority to bind and obligate the other person in the making of this Certification submitted in regard to this Agreement.

The maker certifies that: No Federal appropriated funds have been paid or will be paid by or on behalf of the maker, to any person, for influencing or attempting to influence any designated person in connection with the awarding of any Federal grant or the extension, continuation, renewal, amendment or modification of any Federal grant.

In the event that the maker subcontracts work in this Agreement, the maker will provide to and require the signing of this Certification by the subcontractor and shall keep and maintain the original signed form as part of the contract with the subcontractor.

The maker understands that this Certification is a material representation of fact upon which reliance was placed as part of this transaction.


(Date)

Sedgwick County
(Agency Name)

By: _____
David Dennis, Chairman

Sedgwick County Board of Commissioners, Third District

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

Policy Regarding Sexual Harassment

WHEREAS, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and

WHEREAS, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and

WHEREAS, officers and employees of the State of Kansas are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and

WHEREAS, the Governor and all officers and employees of the State of Kansas should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.

NOW THEREFORE, pursuant to the authority vested in me as Governor of the State of Kansas, I hereby order as follows:

1. All Executive Branch department and agency heads shall have available, and shall regularly review and update at least every three years or more frequently as necessary, their sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All Executive Branch department and agency heads shall ensure that their employees, interns, and contractors have been notified of the state's policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Executive Branch departments and agencies shall annually require training seminars regarding the policy against sexual harassment, discrimination, or retaliation. All employees shall complete their initial training session pursuant to this order by the end of the current fiscal year.
4. Within ninety (90) days of this order, all Executive Branch employees, interns, and contractors under the jurisdiction of the Office of the Governor shall be provided a written copy of the policy against sexual harassment, discrimination, and retaliation, and they shall execute a document agreeing and acknowledging that they are aware of and will comply with the policy against sexual harassment, discrimination, and retaliation.
5. Matters involving any elected official, department or agency head, or any appointee of the Governor may be investigated by independent legal counsel.

2007-01-01 10:00 AM

6. The Office of the Governor will require annual mandatory training seminars for all staff, employees, and interns in the office regarding the policy against sexual harassment, discrimination, and retaliation, and shall maintain a record of attendance.
7. Allegations of sexual harassment, discrimination, or retaliation within the Office of the Governor will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.
8. This Order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination, and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered persons, and is not intended to create any new right or benefit enforceable against the State of Kansas.
9. Persons seeking to report violations of this Order, or guidance regarding the application or interpretation of this Order, may contact the Office of the Governor regarding such matters.

Agreement to Comply with the Policy Against Sexual Harassment, Discrimination, and Retaliation.

I hereby acknowledge that I have read the above State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

Sedgwick County

Contractor Name (Type or Print)

By:

(Signature)

David Dennis


Printed Name

Chairman, Sedgwick County Board of Commissioners, Third District

Title

Date

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

CERTIFICATION OF COMPANY

NOT CURRENTLY ENGAGED IN A BOYCOTT OF GOODS or SERVICES FROM ISRAEL

In accordance with K.S.A. 75-3740f, the State of Kansas shall not enter into a contract with a Company to acquire or dispose of goods or services with an aggregate price of more than \$100,000, unless such Company submits a written certification that such Company is not currently engaged in a boycott of goods or services from Israel that constitutes an integral part of business conducted or sought to be conducted with the State.

As a Contractor entering into a contract with the State of Kansas, it is hereby certified that the Company listed below is not currently engaged in a boycott of Israel as set forth in K.S.A. 75-3740e and 75-3740f.

(Signature)

Date

David Dennis, Chairman, Sedgwick County Board of Commissioners, Third District

Printed

Sedgwick County

Name of Company

APPROVED AS TO FORM:

 10/12/18

Michael L. Fessinger
Assistant County Counselor

Transit Asset Management (TAM)

Agencies participating in the Group Plan will be noted and reported annually. If there is a change in agency participation between scheduled updates, the Group Plan will be amended to ensure accurate tracking of participation. Each agency will be required to submit the following as a part of their annual Certifications and Assurances filings. Copies of these certifications and assurances from all participating agencies will be kept with the most current version of the Group Plan, in the appendices.

"I, David Dennis, Chairman of the Sedgwick County Board of County Commissioners, Third District, confirm that I am the Accountable Executive for Sedgwick County.

I certify that my agency is in compliance with the TAM Rule.

My agency has met the TAM Plan requirements by:

X Participating in a Group Plan sponsored by KS Dept. of Transportation (KDOT)

 Completing our own TAM Plan and keeping it up-to-date. I have provided an updated copy of our TAM Plan to name of Direct Recipient agency

We confirm that we are implementing the TAM Plan at our property.

Signed,

David Dennis, Chairman
Sedgwick County Board of Commissioners, Third District

Date

APPROVED AS TO FORM:

Michael L. Fessinger 10/12/18
Michael L. Fessinger
Assistant County Counselor

(Section 5311 Only)

Complete the following other equipment inventory sheet. Please fill in all the blanks for each equipment item as completely and accurately as possible. **The list should include all radios or MDTs that were purchased for your agency by KDOT.** If more space is needed copy the form. You must use this inventory sheet; you may not use one your agency has created.

****No other equipment for the Sedgwick County Transportation (SCT) fleet purchased by KDOT.***

[illegible]

Vehicles to be ordered in spring 2019 and delivered summer/autumn 2019

- ***KDOT Is not responsible for sales tax on new vehicles***

Estimated Vehicle Costs

Vehicle Type	Quantity	Estimated. Unit Cost	Total Cost
Ramp Accessible Mini-Van		\$ 41,000	
Full size van (Can be ordered with or without a lift)		\$ 60,000 no lift \$ 69,000 lift	
14 Passenger composite body Cutaway (seats 12 passengers with Lift and 2 wheel chair placements)		\$ 60,000	
14 Passenger metal body Cutaway (seats 12 passengers with Lift and 2 wheel chair placements)		\$ 59,000	
20-passenger composite body Cutaway		\$ 60,000	
20-passenger metal body Cutaway		\$ 59,000	

Cutaway prices above include optional rear suspension, and double child restraint seat.

SUBTOTAL

Additional Estimated Costs for Modifications and Accessories on 14s and 20s

Modification	Quantity	Estimated Unit Cost	Total Cost
Wheelchair Lift (Included in base price)		\$	
Wheelchair Restraint System (2 already included in above price)		\$ 700	
Fixed Route Equipment (Incl. Farebox)		\$ 5,600	
Other Equipment (Specify) Radios, dispatching console, antenna kits, etc.		Contact KDOT	
Fare Box only		\$ 900	

Mobile Data Terminals (MDTs)		Contact KDOT	
Bike Rack		\$1,500	

SUBTOTAL

1. Total Estimated Cost (Items 1 and 2)
2. Contingencies (**2 ½ %** of Line 3)
3. Total Estimated Capital Cost (Line 3 and 4)
4. Section 5311 Grant Request (80% of Line 5)
5. Local Matching Share (20% of Line 5)
6. Itemize the sources and amounts of funds to be used as the **Local Matching Share**.
Please attach letters of commitment from all sources verifying the amount of local match and when the funds will be available.

Source

Amount

Grand Total Local Matching Share

1. For REPLACEMENT VEHICLE funding, give a detailed description of the current transportation service being provided. In the case of replacement vehicle, be sure to fully complete **Section C, Item 1** to indicate which vehicle will be replaced. Also provide documentation of the need to replace the vehicle (for example, mileage, age, and maintenance history). Vehicles being replaced must have a minimum of 100,000 miles at time of application. Mileage requirements may be waived if major and/or excessive maintenance problems are documented. KDOT does not replace agency owned vehicles. For replacement vehicles you must include the following (attach additional pages if necessary):

Vehicle ID # _____

Vehicle Type: _____

Make _____

Year _____

Mileage _____

What type of vehicle are you requesting as a replacement? _____

2. For EXPANSION funding, give a detailed description of the current transportation service and an explanation of the proposed expansion of service. Explain how the current service will benefit from the expanded transportation service.

3. For NEW STARTS funding, give a detailed description of the proposed transportation service and how it will benefit the elderly and/or disabled riders.

4. Describe vehicle maintenance procedures and schedules. Who is in charge of the maintenance on the vehicles? Indicate where the vehicle(s) are housed while not in operation. If this location is different than your agency location, provide an explanation as to why these vehicles are housed at these locations and attach to the back of this application any written agreements you have with these locations.

SCT vehicles are maintained at 1021 Stillwell, Wichita, KS 67213, in Fleet Management's Light Equipment Shop along with the Sheriff's Department Patrol Cars, Ambulance Fleet, Public Works' light vehicles, and many other specialty vehicles that belong to Sedgwick County. This shop employs 5 technicians and 1 Shop Foreman. Three of these technicians are designated to maintain SCT vehicles and are enrolled in the drug and alcohol testing program. These 3 technicians are Automobile Service Excellence (ASE) Certified with two being Master Certified. The Shop Foreman is Master Certified in automobile repair as well. Each time a vehicle is taken in for scheduled maintenance a thorough inspection is performed and any problems are repaired at that time. Any problems discovered by the driver's daily pre and post inspection get reported to Fleet Maintenance for immediate review by the Shop Foreman whom determines whether the problem is minor enough that the repair may wait until the next scheduled service or whether the vehicle needs to be taken out of service immediately.

While not in operation, KDOT vehicles are parked in unsheltered designated area on the City of Wichita lot at 455 N Main, located across from SCT agency (271 W 3rd St N). The lot has gated arms in and out of the lot and has security cameras that oversee the lot, as well as an hourly patrol of security. Upon the Division on Aging move, Sedgwick County secured through an agreement with the City of Wichita to allow parking of employee and program vehicles for agencies located at the Sedgwick County Ronald Reagan Building (271 W. 3rd St. N.).

Current Inventory

Complete the following inventory sheet. Please fill in all the blanks for each vehicle as completely and accurately as possible. The list should include all vehicles that were purchased for your agency by KDOT. If more space is needed copy the form. You must use this inventory sheet; you may not use one your agency has created. If you provide transportation in agency-owned vehicles, you *may* include those on a separate sheet.

[illegible]

Accessibility & Safety

Public operators of demand response systems serving the general public may acquire inaccessible vehicles only if the system, when viewed in its entirety, provides a level of service to individuals with disabilities, including wheel chair users, that is equivalent to the level of service provided to non-disabled individuals. "Equivalent service" means that when all aspects of the demand response system are analyzed, equal opportunities for each individual with a disability to use the system must exist. Consistent with statute, the DOT Americans with Disabilities regulations specify certain service criteria to make this determination. Sub-recipients of KDOT public transportation funds seeking to acquire a non-accessible vehicle must complete & sign the certification of equivalent services. All KDOT grantee's must submit the certification with their grant application as well as keeping a copy in their files and make it available for KDOT or FTA inspection.

1. In compliance with ADA criteria, do you have accessible vehicles? Yes.
If no, describe your efforts to meet the criteria of one accessible vehicle for every five vehicles in your fleet. _____
2. How many KDOT vehicles are in your fleet? 4
3. How many are accessible? 3
4. Does your agency have access to 1 car seat and 1 booster seat for every 5 vehicles in your fleet? Yes.



Sedgwick County...
working for you

Sedgwick County Division on Aging

Annette Graham, Director

Sedgwick County Transportation (SCT)

271 W 3rd St N, Suite 500 | Wichita, Kansas 67202

Phone: (316) 660-5150 Fax: (316) 660-1936

Long Distance: 1-800-367-7298

10/10/2018

Kansas Department of Transportation
700 SW Harrison St, 2nd floor
Topeka, KS 66603

RE: Local Match Commitment

To whom it may concern:

Sedgwick County is applying for a one-year renewal for State of Kansas funding for SFY 2020 (07/01/19 – 06/30/20).

General public transportation services would continue to provide citizens of rural incorporated and unincorporated areas of Sedgwick; access to essential needs including medical, work, education and more. This is a letter of commitment for local matching funds to continue General Public Transportation as approved by the Board of County Commissioners.

Section 5311

Operating

FTA (50%)	\$150,009.00
Local Match (50%)	<u>\$150,009.00</u>
Total	\$300,018.00

Administration

FTA (80%)	\$94,737.60
Local Match (20%)	<u>\$23,684.40</u>
Total	\$118,422.00

These funds will be available during the 2019 – 2020 state fiscal year.

Thank you for your support.

David Dennis, Chairman
Sedgwick County Board of Commissioners
Third District

Sedgwick County...working for you