



# Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

## Section 1: New Grant/Grant Renewal or Internal Order Setup Information

<b>Legistar #</b> 	<b>BoCC Approval Date</b> 	<b>Manager Approval Date</b> 	<b>Title of Grant/Program</b> Samaritan Housing Initiative
<b>Grant Renewal: Previous IO#</b> 310975-17	<b>Grant Period From mm/dd/yyyy</b> 1/1/2020 to 12/31/2020		<b>Type of Funding (check appropriate box by clicking)</b> Federal Grant <input checked="" type="checkbox"/> State <input type="checkbox"/> Federal/Pass-Thru State <input type="checkbox"/> Other <input type="checkbox"/>

## Section 2: SAP (ECC) Set up information

<b>Funds Center #</b> 252	<b>Department/Division</b> COMCARE/Human Services	<b>Shopper(s)</b> Theresa Rhodes Brenda Gutierrez Varela	<b>Approver(s)</b> Kathy Wegner Tracy Lolley Curtis Higgins Brenda Gutierrez Varela (PPS) Theresa Rhodes (PPS only)	<b>PPS Workflow Structure</b> 
<b>Internal Order/Cost Center #</b> 310975-20/31097-252	<b>Sub- Department</b> Center City			
<b>Functional Area #</b> 401	<b>Program Grouping</b> Case Management			

## Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

<b>REVENUE: Commitment Item Number and Description</b> 33560 - FEDERAL REVENUES - Misc	<b>Internal Order Amount</b> 59,595	<b>Special Notes for Accounting</b> Pass thru to MHA

<b>Total</b>	<b>59,595</b>
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<b>EXPENDITURE: Commitment Item Number and Description</b> 42908 - Grant Award	<b>Internal Order Amount</b> 59,595	<b>Special Notes for Accounting</b>

<b>Total</b>	<b>59,595</b>
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Section 4: Financial Information for Budget ( *Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33560 - FEDERAL REVENUES - Misc	-	59,595	
	-		

Total	-	59,595
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EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel		-	
42000 Contractuals		59,595	pass thru
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			

Total	-	59,595
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Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
No Staff				