



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program									
			Safety Net									
Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		Type of Funding (check appropriate box by clicking)									
310965-18	5/1/2019 to 4/30/2020		<table><tr><td>Federal Grant</td><td><input checked="" type="checkbox"/></td><td>State</td><td><input type="checkbox"/></td></tr><tr><td>Federal/Pass-Thru State</td><td><input type="checkbox"/></td><td>Other</td><td><input type="checkbox"/></td></tr></table>		Federal Grant	<input checked="" type="checkbox"/>	State	<input type="checkbox"/>	Federal/Pass-Thru State	<input type="checkbox"/>	Other	<input type="checkbox"/>
Federal Grant	<input checked="" type="checkbox"/>	State	<input type="checkbox"/>									
Federal/Pass-Thru State	<input type="checkbox"/>	Other	<input type="checkbox"/>									

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	COMCARE/Human Services	Theresa Rhodes	Tracy Lolley	
		Brenda Gutierrez Varela	Kathy Wegner	
			Curtis Higgins	
Internal Order/Cost Center #	Sub- Department		Brenda Gutierrez Varela (PPS)	
310965-19/31096-252	Center City		Theresa Rhodes (PPS only)	
Functional Area #	Program Grouping			
401	Case Management			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33560 - FEDERAL REVENUES - Misc	94,403	

Total 94,403

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
42908 - Grant Award	94,403	Pass-thru to Mental Health Association

Total 94,403

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

Total	-	94,403
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Total	-	94,403
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Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
No Staff				