



# Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program PSH Consolidated Grant	
Grant Renewal: Previous IO# N/A	Grant Period From mm/dd/yyyy 5/1/2019 to 4/30/2020		Type of Funding (check appropriate box by clicking)	
			Federal Grant <input checked="" type="checkbox"/>	State <input type="checkbox"/>
			Federal/Pass-Thru State <input type="checkbox"/>	Other <input type="checkbox"/>

Section 2: SAP (ECC) Set up information

Funds Center # 252	Department/Division COMCARE/Human Services	Shopper(s) Theresa Rhodes Brenda Gutierrez Varela	Approver(s) Tracy Lolley Kathy Wegner Curtis Higgins  Brenda Gutierrez Varela (PPS) Theresa Rhodes (PPS only)	PPS Workflow Structure
Internal Order/Cost Center # NEW/NEW	Sub- Department Center City			
Functional Area # 401	Program Grouping Case Management			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description 33560 - FEDERAL REVENUES - Misc	Internal Order Amount 153,998	Special Notes for Accounting

Total 153,998

EXPENDITURE: Commitment Item Number and Description 42908 - Grant Award	Internal Order Amount 153,998	Special Notes for Accounting Pass-thru to Mental Health Association

Total 153,998

**Section 4: Financial Information for Budget** ( *Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior* )

*Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department*

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REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33560 - FEDERAL REVENUES - Misc		153,998	

<b>Total</b>	<b>-</b>	<b>153,998</b>
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EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals		153,998	pass-thru
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			

<b>Total</b>	<b>-</b>	<b>153,998</b>
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**Section 5: Position Management**

*Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.*

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Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
No Staff				