



**Sedgwick County, KS
Proposed Scope of Work
Racial and Ethnic Disparity (R.E.D.)
Intensive Site Engagement**

The W. Haywood Burns Institute (BI) was established to provide jurisdictions with practical, proven approaches for reducing racial and ethnic disparities (R.E.D.). For over 15 years, the BI has successfully worked with jurisdictions in more than 40 states to reduce R.E.D. by leading traditional and non-traditional stakeholders through a data-driven, community-informed and consensus-based process. It is the BI's experience that local jurisdictions can implement successful and sustainable strategies that reduce R.E.D. by examining key decision-making points within the justice system.

BI proposes working with stakeholders in Sedgwick County, through the Team Justice Committee, to engage in the BI process to analyze and address racial disparities in the local youth justice system. BI would provide technical assistance via telephone, video-conference, emails and on-site visits. BI proposes to conduct six on-site visits to Sedgwick County per year. This work may include:

1. Assisting with the improvement of data collection and analysis;
2. Identifying target population(s);
3. Identifying policies and practices that may impact R.E.D.;
4. Strategizing around policy and practice changes to reduce R.E.D.;
5. Developing interventions, if necessary;
6. Establishing a community engagement strategy;
7. Attending and participating in Committee meetings; and
8. Providing other forms of strategic thinking and technical assistance as identified through the work.

Estimated Budget

- I. Monthly R.E.D. Work Plan Implementation Support
 - a. Preparation – 1 Site Manager (.5 day per month/ Site Manager)
 - b. Preparation – 1 Policy Domain (.5 day per month/ Site Manager)
 - c. Implementation Support – 1 Site Manager, including 6 on-site visits per year and community engagement support from the Community Justice Network for Youth as needed (1 day per month/ Site Manager)
 - d. Supplemental Support – Director of Site Management (2 days total through proposal period)
 - e. Travel Time – 1.5 days per on-site visit/1 Site Manager
 - f. Total Time = 35 days



TOTAL DAYS: 35

AMOUNT FOR TECHNICAL SUPPORT: \$63,00.00

TRAVEL EXPENSES (\$1000 per trip for flight, hotel and rental car x 9): \$6,000

TOTAL ESTIMATED BUDGET: \$69,000.00

Full Description of BI Technical Assistance

(1) Monthly R.E.D. Meeting Facilitation

Activities will include:

1. BI will provide consultation and guidance to the Team Justice Committee (and DMC Coordinator if applicable). For example:
 - a. BI will ensure that the Team Justice Committee has a clearly articulated decision-making process.
 - b. BI will work with the Team Justice Committee Chair/Co-chairs (and DMC Coordinator if applicable) to identify and conduct outreach to potential members of the Committee.
 - c. BI will facilitate a discussion with the Team Justice Committee regarding the group's general understanding of R.E.D.
 - d. BI will facilitate a discussion with the Team Justice Committee to ensure or confirm that the group has established consensus around the purpose of detention.
 - e. BI will facilitate discussions regarding potential policy and practice changes to reduce R.E.D. within the target populations.
 - f. BI will provide the Team Justice Committee with examples of successful, relevant intervention strategies from other jurisdictions.
 - g. When applicable, BI will provide the Team Justice Committee with technical assistance from its Community Justice Network for Youth regarding community engagement, utilization of service providers and youth programs (at no additional cost to the jurisdiction).
 - h. BI will lead discussions regarding developing interventions. These interventions may range from a discrete new policy (e.g. using phone calls to notify a youth of a court date) to establishing a new program (i.e., partnering with a community-based partner to create an evening reporting center).

Outcome(s): Sedgwick County will engage in a data-driven, community-informed process to identify a target population or policy for R.E.D. reduction. The Team



Justice Committee will develop strategies to prevent youth within that target population from entering or going deeper into the system unnecessarily.

(2) Data Collection and Analysis

Activities will include:

1. In collaboration with key stakeholders and based on the assessment findings, BI will identify key system-related data to collect, analyze and present to the Team Justice Committee. These data will include data elements such as race, ethnicity, gender, geography, offense, length of stay, and Kansas Detention Assessment Instrument scoring and overrides.
2. BI will provide specific technical assistance in staffing relevant local staff regarding the most effective way to present the data over the course of several meetings in a manner that will continually dig deeper into the data.
3. BI will facilitate a discussion with the Team Justice Committee to identify a target population or policy for the group to focus on.

Outcome(s): Sedgwick County will improve their capacity to collect and analyze R.E.D. data and qualitative data related to major decision points within the youth justice system. The target population will become the Team Justice Committee's focus for the R.E.D. work.

Team Justice

Sedgwick County Juvenile Corrections Advisory Board

Members:

*Mark Masterson,
Chair*

*Terri Moses,
Vice Chair*

*Taunya Rutenbeck,
Secretary*

*Bill Fajlick
Executive Committee, At-large*

Karen Countryman-Roswurm

Captain Dan East

Kellie Hogan

Cathy Linaweaver

Captain Willetta Moore

Ron Paschal

Kristin Peterman

Julie Rinke

Dan Soliday

Marvin Stone Jr.

Judge Patrick Walters

Kerry Weible

Shantel Westbrook

April 7, 2017

Brock Landwehr – Title II
714 Jackson, Suite 300
Topeka, KS 66603-3722

Re: 2017 Title II DMC Grant

Dear Mr. Landwehr:

In my capacity as the Chair of the Juvenile Corrections Advisory Board (Team Justice), I would like to express my support for the 2017 Title II Application being submitted by the Sedgwick County Division of Corrections. As the past Director of the SCDOC I am aware of the division's efforts to address racial and ethnic disparities that exist in Sedgwick County, which include partnering with JDAI, the Center for Juvenile Justice Reform (CJJR) Crossover Youth Practice Model, Vera Family Engagement initiatives, ongoing data collection and refinement, development of arrest alternatives at school using MOUs, development of detention alternatives, and arrests alternatives in the community using the Notice to Appear. Team Justice and the Detention Utilization Committee work collaboratively on DMC issues regularly. Many of these initiatives were developed with the assistance of the Haywood Burns Institute (BI) through the MacArthur Foundation DMC grant that was awarded to Sedgwick County 2008-2011 for which we have been nationally recognized for sustaining them.

Local stakeholders now have the opportunity to participate in the DMC Intensive Engagement Phase II project, another collaborative effort between Sedgwick County and BI. I believe this project will be instrumental in our efforts to reduce the disproportionality of minority youth detained for higher level offenses and who have longer stays in detention compared to their non-minority peers. Additionally we have the opportunity for another BI assessment and technical assistance to determine areas of improving our data collection system and other points in the Juvenile Justice Continuum while coordinating with the local stakeholders.

Please accept this letter as recognition of Team Justice's and the DUC's efforts in the area of DMC, my support for the DMC Intensive Site Engagement project, and the application for the 2017 Title II funding to support this essential work. I appreciate you taking the time to consider this grant application.

Sincerely,



Mark Masterson, Chairperson
Juvenile Corrections Advisory Board (Team Justice)
18th Judicial District / Sedgwick County
Mmasters4@cox.net

cc: