2017 TITLE II - APPLICATION

Kansas Department of Corrections - Kansas Advisory Group on Juvenile Justice & Delinquency Prevention

DOC App. #: Federal Awards: 2011JFFX4011; 2012JFFX4005; 2013MUFX4014; 2015JFFX0058

1. APPLICANT INFORMATION

APPLICANT A	GENCY	Sedgwick County Division of Corrections						
Full Address700 S. Hydraulic Wichita, KS 67211								
Project Director	Glenda M	lartens	E-mail	Glenda.martens@sedgwick.gov				
Phone	316-660-7	014	Judicial District	18 th				
Fax	316-660-1670		County	Sedgwick				

PROJECT TITLE

Intensive Site Engagement (ISE) Phase II - DMC

 APPLICATION TYPE
 Disproportionate Minority Contact (DMC)

 Image: Alternatives to Detention (ATD)

SIGNATU	JRES						
Authorized	Signature:	Title: County Commissioner, Chair Agency: Sedgwick County Commissioner Phone # 316-660-9300:					
Official	Typed Name: David M. Unruh	<i>Email: dave.unruh@sedgwick.gov</i> <i>Fax:316-383-8275</i>					
Project	Signature:	Title: Director Agency: Division of Corrections					
Director	Typed Name: Glenda Martens	Phone #: 316-660-7014 Email: <u>Glenda.martens@sedgwick.gov</u> Fax: 316-660-1670					
Financial	Signature:	Title: Revenue Manager Agency: Division of Finance					
Officer	Typed Name: Marty Hughes	Phone #: 316-660-7134 Email: <u>marty.hughes@sedgwick.gov</u> Fax: 316-383-7729					

FEIN # 4 8 6					0	0	7	9	8		Total Amount of Funds Requested:
DUNS # 0 5 6					7	7	1	6	6		\$119,000
SAM CAGE Code					3	S	С	V	7		Total Amount of Project:
SAM CAGE Code Expiration (mm/dd/yy)					2	0	7	1	7		\$138,497
IS THE JURISDICTION(S) SERVED IN COMPLIANCE WITH THE JJDP ACT?											JJDP ACT? $\qquad \qquad \qquad$

Misha Jacob – Warren Assistant County Counselor Kelly B. Arnold County Clerk

2. PROJECT SUMMARY (7 Page Limit)

A. PROBLEM STATEMENT:

(1) In 2008, the Sedgwick County Division of Corrections (SCDOC) was awarded a DMC grant from the MacArthur Foundation and began working as a member of the DMC Action Network with Phase I technical assistance provided by the Burns Institute (BI). BI provided SCDOC with a comprehensive assessment including data collection from each point along the Juvenile Justice Continuum and guidance in areas that needed improvement related to Disproportionate Minority Contact (DMC). Those areas were immediately addressed by developing arrest alternatives for lower level offenses; alternatives to detention; development of a new position, the Juvenile Justice Education Liaison, to focus on insuring all court involved youth had access to their K-12 education during the judicial process by working collaboratively with community stakeholders and ongoing Diversity Training for all SCDOC staff.

These efforts significantly reduced arrests overall and the average daily population in detention. The result of those reductions have been an exponential increase in the disproportionality of minorities in detention due to higher level offenses and who have longer stays in detention compared to their non-minority peers.

The SCDOC seeks to advance the DMC Phase I work of the local DMC Committees: Juvenile Corrections Advisory Board (Team Justice) and the Detention Utilization Committee (DUC), by acquiring Phase II Intensive Site Engagement (ISE) technical assistance from the BI and systematically addressing the recommendations of their Phase II assessment. The process of moving Sedgwick County forward mandates the need for expert technical assistance in the area of DMC and the ability to facilitate community engagement initiatives that foster increased levels of understanding, investment, and process change for those community leaders who are new to the DMC reform efforts. At this point in time, the SCDOC does not employ anyone with this advanced skill set that can meet the demands associated with advanced technical assistance in the area of DMC. Nor does the organization have the resources available to fulfill the inherent duties and responsibilities of an onsite coordinator at the local level. These two roles, working in tandem with one another, are critical to achieving success and the presence of these entities strongly supports by the literature that details the Intensive Site Engagement (ISE) initiative by the BI.

(2) Our ongoing data collection and review have reflected the need for SCDOC to pursue a new data collection system to improve the ability to access data and "dig deeper" into the data to address the DMC experience for the youth in our community. SCDOC currently has nine Microsoft ACCESS databases that are not supported by the Sedgwick County Information Technical Services (ITS). SCDOC programs use the various databases to track and report all pertinent information regarding the moderate to high cases, current average daily population, client movement, incident rates, programming, and DMC related information in order to monitor recidivism reduction more effectively. The Division is working on

purchasing an off-the shelf software package which will aid in reducing recidivism by providing a fully functioning database system that is corrections-focused and highlights areas that need additional attention. The request for proposal (RFP) for the new database cannot be released until a funding source is identified. A request for information (RFI / 17-2001) was released by Sedgwick County Purchasing to obtain estimated costs for software packages. Due to the confidentiality of the RFI process, actual responses from the interested vendors are not available to disseminate. The responses have an average one-time startup cost of approximately \$200,000 and an annual cost approximately \$150,000.

Attached are a series of charts and narratives that illustrate the rate of disparity in Sedgwick County. The data is collected quarterly and annually by the nine databases used by SCDOC. This data reflects the levels of disproportionality for minority youth that are detained for higher level offenses and have longer stays in detention as compared to their non-minority peers.

The data tables below reflect the Relative Rate Index Numbers for Juvenile Justice Decision Points; a Relative Rate Index (RRI) of 1.0 indicates proportionality with the rate for white youth. The 2015 population in Sedgwick County, ages 10 - 17, was 58,481. White youth account for 60.3% of the populations while African American youth only account for 12.4% and Hispanic youth account for 21.36%.





Table 1 shows that from the end of the last DMC grant in 2011, Sedgwick County African American youth have increased the likelihood to 5.76 times more than their non-minority peers and the Hispanic youth are almost twice as likely as their non-minority peers to be arrested for a violent offense.





Table 2 reflects over the same span of time, Sedgwick County African American youth are 5 times as likely and the Hispanic youth are almost 3 times as likely as their non-minority peers to be arrested for serious offenses.

Table 3 (attached)

Table 3 demonstrates that the average length of stay for youth detained at the Juvenile Detention Facility (J.D.F.) in 2016 is 24.4 days. The average length of stay for non-minority youth was less than the average at only 23 days while African American youth had a 26.8 day average length of stay, almost 4 days longer. Hispanic youth had a similar average length of stay as their non-minority peers at 22.6 days.

B. PROJECT DESCRIPTION:

(1) The primary goal associated with the BI Intensive Site Engagement (ISE) project is advancing the many DMC Phase I successes in Sedgwick County. The Sedgwick County Model includes System Stakeholders (DUC); Community Engagement (Team Justice) and Academia (WSU) all working together in an integrated way to consistently improve service delivery to all youth throughout the Juvenile Justice Continuum. The combination of expert technical assistance and onsite coordination, coupled with the DMC committees that are dedicated to eliminating racial disparities, creates an avenue to significantly impact the rate of DMC in Sedgwick County, specifically the reduction of minority youth arrested for serious and violent crimes to the extent possible and the reduction of days that minority youth are detained as compared to their non-minority peers. All parties involved are committed to developing and executing a plan that will further build upon the work that has already been accomplished, while maintaining a commitment to improved This project will be integrated with the ongoing reform efforts in outcomes. Sedgwick County including but limited to: JDAI, Crossover Youth Practice Model, Vera Family Engagement initiatives, and ongoing DMC reform initiatives.

(2) Outlined below are the expected deliverables associated with the ISE Phase II project.

Contractual Program Site Manager (BI)

- Intensive, onsite consultation services by the Burns Institute
- Continued collection and analysis of local DMC data
- Technical assistance in improving capacity to collect and analyze the Reduction of Racial and Ethnic Disparities (R.E.D.) data and qualitative data.
- Strategic planning that targets the recommendations that come from the BI assessment
- Community outreach to local stakeholders
- Program fidelity monitoring
- Facilitate meetings with agency staff, DMC committees and stakeholders
- Technical assistance to the jurisdiction regarding an action plan

(3) The Burns Institute will provide one Program Site Manager that will serve as lead consultant, providing guidance and expert technical assistance to the Site Coordinator and DMC committees. The BI Program Site Manager, in conjunction with the offsite BI staff, will assist with planning, development, and implementation of strategies at the local level to accomplish the recommendations from the BI assessment. The Program Site Manager will travel to Sedgwick County on six (6) occasions to assist with the Phase II ISE, communicating the remainder of the time offsite.

One individual from the SCDOC will provide ongoing services to the grant. The Project Specialist will assist with the data collection efforts for this project. The Project Specialist will serve as the point of contact for this project, managing the reporting requirements associated with program activities, outcomes, and fiscal reports.

- (4) It's anticipated that all contact points within the juvenile justice continuum will be subject to evaluation through this initiative; routinely analyzing data and isolating the root causes that are contributing to areas of disparity.
- (5) Initially, this project will not provide any direct services to youth, as the overwhelming majority of activities will be associated with data collection, evaluation, planning, and a variety of education and community outreach efforts. However, any system enhancements brought about as a result of this initiative will positively impact all youth entering the system from that point forward.
- (6) K.S.A. 75-7046 of the Kansas Juvenile Justice Code requires that the Juvenile Corrections Advisory Board (Team Justice) make a formal recommendation to the Board of County Commissioners (BOCC), at least annually, concerning the comprehensive plan which shall include provisions to address racial, geographic, and other biases that may exist in the juvenile justice system. This project further addresses this statutory requirement.

SCDOC is actively seeking a new database. This project's data focus and investment in the pursuit of improving data collection and reporting within the reporting period of the is project will have positive short and long term impacts on DMC efforts in Sedgwick County.

Additionally, activities correlated with the project will foster growth and development of the DMC committees; creating strategies associated with community engagement, data collection, strategic planning, and achieving the recommendations of the BI assessment. These actions, individually and cumulatively, will provide dividends throughout the juvenile justice continuum in Sedgwick County. Sedgwick County has been nationally recognized for many of the Phase I reform initiatives developed and sustained from the first MacArthur DMC grant and has every intention of replicating that level of performance with this project.

- (7) DMC reform efforts can be very challenging, especially when considering the complex nature of its relationship within the juvenile justice continuum. The majority of stakeholders across all agencies have changed since the initial Phase I DMC work. The most likely barrier will be educational efforts on DMC as a whole in a timely manner so that all of the internal and external stakeholders participating in the DMC committees can move forward together with this project.
- (8) The project will begin on July 01, 2017 and end on June 30, 2018. The SCDOC does not anticipate any delays in relation to project implementation.
- (9) The following is a list of external stakeholders that will be involved in this project:
 - Juvenile Corrections Advisory Board (Team Justice) community engagement
 - Detention Utilization Committee (DUC) system stakeholders
 - Local Law Enforcement Agencies
 - Court Services Office
 - 18th Judicial Court
 - District Attorney
 - Other Juvenile Agencies (as identified)

C. GOALS AND OBJECTIVES:

(1) Short Term Goals and Objectives

Goal 1: Sedgwick County stakeholders seek to advance recommendations of the BI ISE assessment through the development and implementation of a locally developed strategic plan.

Objective #1: Convene Sedgwick County stakeholders to participate in ISE meetings during the project timeline July 1, 2017 – June 30, 2018.

Objective #2: Sedgwick County stakeholders shall develop a strategic plan to accommodate the BI ISE Phase II assessment recommendations on or before June 30, 2018.

Objective #3: Sedgwick County stakeholders shall purchase a new data collection system to improve DMC data collection and reporting.

(2) Long Term Goals and Objectives

Goal 2: Improve Sedgwick County's capacity to effectively reduce the disproportionality of minority youth being arrested for serious and violent offenses and reducing their length of stay in detention as compared to their non-minority peers.

Objective #1: Sedgwick County stakeholders shall develop a plan to address all recommendations that are identified by the BI ISE Phase II assessment by June 30, 2018.

Objective #2: Sedgwick County stakeholders shall develop an ongoing action plan to continue the work of the ISE project, on or before June 30, 2018.

Objective #3: Sedgwick County stakeholders shall develop an ongoing action plan to improve the use of DMC data collection and reduce racial and ethnic disparity in service delivery for youth along the juvenile justice continuum by June 30, 2018.

D. RESEARCH OR EVIDENCE-BASED PROGRAMS AND ACTIVITIES:

(1) The Intensive Site Engagement project has been recorded by the Kansas Department of Corrections (KDOC) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP) as a means to impact the ratio of racial and ethnic disparity.

(2) In 1992, Congress elevated DMC to a core requirement for States, under the Juvenile Justice and Delinquency Prevention Act 2002, if a State fails to address the overrepresentation of minority youth in the juvenile justice system, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) may withhold 20 percent of the State's formula grant allocation for the subsequent year. The Act expanded the requirement to include disproportionality at all points of the juvenile justice system. OJJDP details the recommended steps toward implementing and maintaining DMC efforts. which are consistent in this project, at http://www.ncjrs.gov/pdffiles/ojjdp/218861.pdf

E. SUSTAINABILITY:

(1) The Intensive Onsite Engagement component by the Burns Institute will be limited to 12 months; therefore, sustainability of these services beyond the grant cycle will not be necessary. The SCDOC will use this 12-month period to evaluate the continuation of the division's onsite project specialist. The strategic plan developed through this project will principally dictate the ongoing needs associated with this position and the agency's capacity to meet this function.

(2) Potential sources of sustainability for the onsite Project Specialist would include; county funding requests, and/or the reallocation of an existing position within the division to accommodate the defined duties.

(3) The possibility exists for program expansion; however, that will largely be based upon the outcomes derived from the 12-month technical assistance opportunity and the plans developed locally to further address disparities within the system.

3. BUDGET

A. BUDGET TABLE:

	Grant Request for Federal Funds	Match or In-Kind	Other Funds	Total
1. Personnel		\$19,497		\$19,497
2. Employer Taxes & Fringe Benefits				
3. Local Travel				
4. Equipment				
5. Supplies	\$50,000.00			\$50,000
6. Training				
7. Contracts / Consultants	\$69,000.00			\$69,000
8. Administration				
9. Other (Specify)				
10. Grant Award Amount (sum of lines 1-9)	\$119,000			\$119,000
11. Match/In-kind (sum of lines 1-9)		\$19,497		\$19,497
Total (Sum of 10-11)	\$119,000	\$19,497	0	\$138,497

B. BUDGET JUSTIFICATION:

(5) SUPPLIES: \$50,000.00

Sedgwick County will purchase off-the-shelf data collection software priced at approximately \$200,000. SCDOC is requesting 25% of that amount to ensure DMC data can be programmed and reported appropriately. The request for proposal (RFP) for the new database cannot be released until a funding source is identified. A request for information (RFI / 17-2001) was released by Sedgwick County Purchasing Department to obtain estimated costs for software packages. Due to the confidentiality of the RFI process, actual responses from the interested vendors are not available to disseminate. The responses have an average one-time startup cost of approximately \$200,000 and an ongoing annual cost of approximately \$150,000.

(7) CONTRACTS/CONSULTANTS: \$ 69,000.00

W. Haywood Burns Institute (BI) – Intensive Site Engagement Project Phase II

- I. Monthly R.E.D. Work Plan Implementation Support
 - a. Preparation 1 Site Manager (.5 day per month/ Site Manager)
 - b. Preparation 1 Policy Domain (.5 day per month/ Site Manager)
 - c. Implementation Support 1 Site Manager, including 6 on-site visits per year and community engagement support from the Community Justice Network for Youth as needed (1 day per month/ Site Manager)
 - d. Supplemental Support Director of Site Management (2 days total through proposal period)
 - e. Travel Time 1.5 days per on-site visit/1 Site Manager
 - f. Total Time = 35 days

TOTAL DAYS: 35

AMOUNT FOR TECHNICAL SUPPORT: \$63,000.00

TRAVEL EXPENSES (\$1000 per trip for flight, hotel and rental car x 6): \$6,000.00

TOTAL ESTIMATED BUDGET: \$69,000.00

(11) MATCH/IN-KIND:

Steve Stonehouse, deputy director of juvenile programs, and Lanora Franck, juvenile justice education liaison, will provide in kind services to coordinate and hold stakeholder meetings, track grant reports and provide technical support. The in kind services are 10% of their combined salaries. The salaries below include total wages, taxes and fringe benefits.

Lanora Franck - \$82,650 * 10% = \$8,265 Steven Stonehouse - \$112,323 * 10% = \$11,232 Total = \$19,497

C. FINANCIAL MANAGEMENT:

Has a copy of the last independent audit or financial review been previously submitted to	🖾 Yes 🗆 No
DOC? If YES, to which project and for what time period? KDOC-JS Attn: Ron McVeigh	
for the year ending 12/31/2015.	
If audit last provided to DOC is older than one year, include one copy of the most recent au	dit or financial
review, including any management report or other auditor comments in the appendix. Also	o, if there were
findings, please attach the audit resolutions and/or corrective action plan. We are in	
completing the audit for the year ending 12/31/2016.	
Does the agency expend over \$500,000 from combined federal sources in a year?	🖾 Yes 🗆 No
(If YES, attach a copy of the A-133 audit, including audit resolutions and/or corrective action plan.)	
Please respond to the following questions about whether the accounting system meets the c	riteria for
managing federal grant funds. These questions cover areas that will be monitored by DOC	staff during
site visits or through other reporting mechanisms. They are not intended to be all inclusive	and do not
substitute for the agency's responsibility to meet all federal and state requirements for these	e grant funds.
Does the accounting system separate ALL revenues and expenditures by funding source?	🛛 Yes 🛛 No
Track revenues and expenditures for each grant award separately through a sub-ledger system?	🛛 Yes 🗆 No
Does the system allow expenditures to be classified by the budget categories listed in the budget in the grant, i.e. Personnel, Supplies, Travel, Equipment and Consultants?	🛛 Yes 🗆 No
Are sub-ledgers reconciled to the general ledger at least monthly? Completed quarterly.	🗆 Yes 🖾 No
Are invoices marked with the grant number? <i>Invoices are tracked to A/P documents that are coded to the internal order for the grant and approved by program/grant management staff.</i>	🗆 Yes 🖾 No
Are timesheets maintained that are signed by the employee and supervisor for each employee paid	🛛 Yes 🗆 No
by DOC grant funds or match?	
Are written financial policies and procedures in place?	🛛 Yes 🗆 No
Are there accounting internal controls in place, such as separation of duties, two signatures on certain checks, reconciliations, or other reviews?	🛛 Yes 🗆 No
If you answered "No" to any questions above, please provide an explanation on an in	serted page.

4. PROJECT FUNDING HISTORY

	2017	2016	2015
All Sources of Funds to Support the Project	(Estimate)	(Actual)	(Actual)
State Block Grant - DOC Prevention / Graduated			
Sanctions			
JABG			
Title II	\$119,000		
Local Unit of Government	\$19,497		
Federal agency or grant			
Project Fees			
Foundation, endowment, etc.			
Total Budget	\$138,497	\$0	\$0

A. Brief description funding source(s):

The Title II grant will provide funding to support the Intensive Site Engagement (ISE) Phase II project, which includes consultation services in the form of a Project Site Manager and a SCDOC Project Specialist.

The deputy director of juvenile services and juvenile justice education are funded by Sedgwick County and will provide in kind services for the grant at 10% of their current total combined salaries.

B. Summary of proposed project fees: No project fees associated with this application or program.

C. Non-Supplanting Summary: This project was not previously funded by any other funding sources.

D. Other Pending Funding Applications: No other applications pending at this time.

5. ATTACHMENTS

ATTACHMENT A - Denial of Local Funding Letter

ATTACHMENT B - SAM CAGE Registration Verification

ATTACHMENT C - DUNS Registration Verification

ATTACHMENT D - Copy of last audit or formal financial review

ATTACHMENT E - Organizational Chart (*if applicable*)

ATTACHMENT F - Job Descriptions (*if applicable*)

ATTACHMENT G - Memoranda of Understanding and/or Letters of Support (*if applicable*)

Table 3

Sedgwick Detention Population - Jan 01, 2016 to Dec 31, 2016

	Start o	f Period	Admi	issions	Rel	eases	End of	f Period	Length	of Stay	A	DP
	#	%	#	%	#	%	#	%	Average	Median	#	%
Gender (pre-adjudicated & post-adjudicated)	55	100%	896	100%	912	100%	39	100%	24.4	9.0	57.7	100%
Female	14	25%	213	24%	219	24%	8	21%	17.0	8.0	10.2	18%
Male	41	75%	683	76%	693	76%	31	79%	26.7	9.0	47.5	82%
Race/ethnicity (pre-adjudicated & post-adjudicated)	55	100%	896	100%	912	100%	39	100%	24.4	9.0	57.7	100%
African American or Black	32	58%	405	45%	416	46%	21	54%	26.8	10.0	29.3	51%
Asian	0	0%	9	1%	9	1%	0	0%	12.3	8.0	0.3	1%
Hispanic/Latino	8	15%	186	21%	186	20%	8	21%	22.6	9.0	11.0	19%
American Indian or Alaska Native	0	0%	11	1%	11	1%	0	0%	10.4	6.0	0.3	1%
Native Hawaiian or Other Pacific Islander	Ő	0%	0	0%	0	0%	Ő	0%	-	-	0.0	0%
White	15	27%	285	32%	290	32%	10	26%	23.0	8.0	16.8	29%
Other	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Offenses (pre-adjudicated)	29	53%	310	35%	312	34%	27	69%	33.8	8.5	27.2	47%
Felony Person	19	35%	177	20%	175	19%	21	54%	37.9	8.0	17.5	30%
Felony Property	0	0%	12	1%	11	1%	1	3%	38.4	8.0	1.2	2%
Felony Drugs	3	5%	14	2%	17	2%	Ō	0%	40.6	8.0	1.6	3%
Felony Weapons	0	0%	13	1%	12	1%	1	3%	37.0	30.0	1.4	2%
Other Felony	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Misdemeanor Person	2	4%	21	2%	23	3%	0	0%	42.6	15.0	1.8	3%
Misdemeanor Property	2	4%	21	2%	23	3%	Ő	0%	18.6	10.0	1.0	2%
Misdemeanor Drugs	0	0%	14	2%	14	2%	Ō	0%	22.1	5.5	0.8	1%
Misdemeanor Weapons	1	2%	14	2%	13	1%	2	5%	22.5	17.0	0.8	1%
Other Misdemeanor	2	4%	13	1%	13	1%	2	5%	16.1	4.0	0.5	1%
Status Offense	0	0%	10	1%	10	1%	0	0%	12.6	4.5	0.3	1%
Other Offense	0	0%	1	0%	1	0%	0	0%	4.0	4.0	0.0	0%
Technicals - Technical Reasons for Detention	26	47%	586	65%	600	66%	12	31%	19.5	9.0	30.6	53%
(pre-adjudicated & post-adjudicated)	20		200	0070	000	0070		5170	10.0	2.0	20.0	0070
Warrant	2	4%	72	8%	74	8%	0	0%	12.4	4.0	2.2	4%
Court Order	3	5%	113	13%	110	12%	6	15%	18.7	8.0	5.9	10%
Contempt of Court	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Probation Violation	0	0%	157	18%	155	17%	2	5%	11.9	7.0	5.0	9%
ATD Program Failure	9	16%	55	6%	64	7%	0	0%	41.3	29.0	6.3	11%
Placement Failure	11	20%	186	21%	193	21%	4	10%	21.5	12.0	10.9	19%
Other Technical Violation	1	2%	3	0%	4	0%	0	0%	29.5	24.5	0.2	0%
Transfer/Waiver Cases (pre-adjudicated)	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Post-adjudicated (excluding technicals)	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Awaiting Placement	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Commitment to Detention Facility	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Other Post-adjudicated Status	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Unknown	0	0%	0	0%	0	0%	0	0%	-	-	0.0	0%
Total	55	100%	896	100%	912	100%	39	100%	24.4	9.0	57.7	100%
Offenses & Technicals Subtotal	55	100%	896	100%	912	100%	39	100%	24.4	9.0	57.7	100%

Scoring Form