

**BOARD OF BIDS AND CONTRACTS JANUARY 12, 2017**

**1. OILS AND FLUIDS -- FLEET MANAGEMENT**  
**FUNDING -- FLEET MANAGEMENT**  
 (Request sent to 29 vendors)

RFB #16-0095 Contract

		Heathwood Oil Company, Inc.		NCH Corp, DBA Certified Laboratories Division		Allied Oil & Tire Co.	
	UOM	Brand	Price	Brand	Price	Brand	Price
1. Hydraulic Oil #68	Bulk	Premium America (Martin)	\$4.26 (Per Gallon)	HOC Xtreme	\$9.76 (Per Gallon)	Allied AW 68	\$5.00 (Per Gallon)
2. Hydraulic Oil #68	55 Gallon Drum	Premium America (Martin)	\$234.30	HOC Xtreme	\$748.61	Allied AW 68	\$285.00
3. Ultra Heavy Duty Extended Life Diesel Antifreeze, 50/50 Pre-mix	55 Gallon Drum	Old World Final Charge 50/50	\$369.60	No Bid		Allied Global 50/50 AF	\$287.30
4. Autran Synthetic 295	5 Gallon Pail	BP Autran 295	\$129.47	Torque Glide	\$153.89	Shell Spirax S6 ATF295F	\$162.78
5. Multi Purpose Grease (lithium #2)	120 lb. Drum	Heathwood WB & Chassis	\$273.17	Lithiplex	\$364.67	Valvoline Cerulean EP2	\$332.71
6. #2 Tube Grease (Mp/EP2)	14 oz. Tube	Heathwood WB & Chassis	\$1.94	Lithiplex	\$3.38	Valvoline Cerulean EP2	\$3.86
7. 15w40 Motor Oil Premium CJ4 oil	Bulk	Premium America (Martin)	\$5.97 (Per Gallon)	Spectra Xtreme	\$13.62 (Per Gallon)	Valvoline All Fleet	\$6.57 (Per Gallon)
8. 15w40 Motor Oil Premium CJ4 oil	55 Gallon Drum	Premium America (Martin)	\$328.35	Spectra Xtreme	\$768.17	Valvoline All Fleet	\$361.35
9. 5w30 Motor Oil	Bulk	Premium America (Martin)	\$4.66 (Per Gallon)	Spectra Xtreme	\$14.66 (Per Gallon)	Shell	\$6.50 (Per Gallon)
10. 5w30 Motor Oil	55 Gallon Drum	Premium America (Martin)	\$256.30	Spectra Xtreme	\$909.64	Shell	\$357.50
11. Power Tran Fluid	5 Gallon Pail	Premium America (Martin)	\$31.50	Torque Glide	\$153.89	Allied UTF	\$29.45
Percent Discount From List Price Offered		N/A		41.00%		None	
No Bid		Hutchinson Industrial Supply, Inc.		Dark Oil Company, Inc.		Boone Opportunities	
						Phillips Enterprises	

On the recommendation of Kimberly Bush, on behalf of Fleet Management, Jennifer Dombaugh moved to **accept the overall low bid from Heathwood Oil Company, Inc. and establish contract pricing for one (1) year with two (2) one (1) year options to renew at the rates listed.** Tim Kaufman seconded the motion. The motion passed unanimously.

Fleet Management purchases these products for use in county vehicles operated by various departments.

Parker Oil was the previously contracted vendor. In 2016 Sedgwick County spent approximately \$30,000.00.

Note:

NCH Corp, DBA Certified Laboratories Division pricing reflects the 41% discount.

***Questions and Answers:***

Linda Kizzire asked: "Is there a reason Parker Oil didn't bid this time?"

Kimberly Bush answered: "They stated that they were too busy at this time to provide services for us."

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2. CUSTODIAL SERVICES FOR FACILITIES MAINTENANCE SERVICES

**FUNDING -- FACILITIES MAINTENANCE SERVICES**

(Request sent to 116 vendors)

RFP #16-0102 Contract

	SourceOne Management Services, Inc.		TFM Services		Stephens Industries dba Air Capital Building Maintenance Co.		HHM Facility Management LLC	
	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual
1. Main Courthouse (MCH)	\$18,345.45	\$220,145.40	<b>\$18,644.00</b>	<b>\$223,732.80</b>	\$18,758.20	\$225,098.40	\$17,000.00	\$204,000.00
2. Adult Detention Facility (ADF)	\$1,273.05	\$15,276.60	<b>\$1,144.00</b>	<b>\$13,728.00</b>	\$1,229.52	\$14,754.24	\$1,000.00	\$12,000.00
3. Historic Courthouse (HCH)	\$2,576.85	\$30,922.20	<b>\$2,618.00</b>	<b>\$31,416.00</b>	\$2,615.40	\$31,384.80	\$2,300.00	\$27,600.00
4. Munger Building	\$1,065.00	\$12,780.00	<b>\$1,032.00</b>	<b>\$12,384.00</b>	\$1,189.00	\$14,268.00	\$900.00	\$10,800.00
5. Public Safety-911 bldg.	\$1,463.70	\$17,564.40	<b>\$1,502.00</b>	<b>\$18,024.00</b>	\$1,989.80	\$23,877.60	\$1,300.00	\$15,600.00
6. Forensic Science Center	\$1,535.81	\$18,429.72	<b>\$1,576.00</b>	<b>\$18,912.00</b>	\$2,115.05	\$25,380.60	\$1,400.00	\$16,800.00
7. Juvenile DA	\$1,568.25	\$18,819.00	<b>\$1,380.00</b>	<b>\$16,560.00</b>	\$1,481.22	\$17,774.64	\$1,250.00	\$15,000.00
8. Juvenile Courts	\$3,089.35	\$37,072.20	<b>\$3,132.00</b>	<b>\$37,584.00</b>	\$2,984.66	\$35,815.92	\$2,750.00	\$33,000.00
9. Radio Shop	\$100.00	\$1,200.00	<b>\$88.00</b>	<b>\$1,056.00</b>	\$95.00	\$1,140.00	\$100.00	\$1,200.00
10. Fleet Admin. / Shop	\$100.00	\$1,200.00	<b>\$370.00</b>	<b>\$4,440.00</b>	\$608.41	\$7,300.92	\$275.00	\$3,300.00
11. Reagan Bldg.	\$3,033.53	\$36,402.36	<b>\$3,075.76</b>	<b>\$36,909.12</b>	\$2,345.18	\$28,142.16	\$2,650.00	\$31,800.00
Day(s) / Shift	Service Type A	Service Type B	Service Type A	Service Type B	Service Type A	Service Type B	Service Type A	Service Type B
Monday thru Friday 1st Shift - per sq. ft.	\$0.062	\$0.059	<b>\$0.08</b>	<b>\$0.08</b>	\$0.08	\$0.07	\$0.069	\$0.069
Monday thru Friday 2nd Shift - per sq. ft.	\$0.062	\$0.059	<b>\$0.08</b>	<b>\$0.08</b>	\$0.08	\$0.07	\$0.069	\$0.069
Saturday and Sunday 1st Shift - per sq. ft.	\$0.062	\$0.059	<b>\$0.08</b>	<b>\$0.08</b>	\$0.08	\$0.07	\$0.069	\$0.069
Saturday and Sunday 2nd Shift - per sq. ft.	\$0.062	\$0.059	<b>\$0.08</b>	<b>\$0.08</b>	\$0.08	\$0.07	\$0.069	\$0.069

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<b>Periodic Cleaning Service Rates</b> (Should include price per person, per hour, including equipment. Prices to be utilized as an additional service or an elimination of service):				
Dry Vapor Steam Clean: per sq. ft.	\$0.17	<b>\$0.25</b>	\$0.30	\$0.11
Grout Sealer: per sq. ft.	\$0.12	<b>\$0.25</b>	\$0.33	\$0.05
Stain Protector: per sq. ft.	\$0.08	<b>\$0.90</b>	\$0.18	\$0.05
Floor: Non-Carpet, tiled surface: Machine Scrub and Spray Buff (typically, no wax floors) per sq. ft.	\$0.12	<b>\$0.15</b>	\$0.15	\$0.12
Floor: Carpet, Clean by: extraction, agitation and shampoo per sq. ft.	\$0.20	<b>\$0.20</b>	\$0.14	\$0.08
Wall: tiled, stone wall panels or Acoustical wall clean and scrub per sq. ft.	\$0.30	<b>\$0.30</b>	\$0.20	\$0.50
Upholstered chairs: Clean and shampoo each	\$0.50	<b>\$5.00</b>	\$3.65	\$3.00
<b>Service Call Rates:</b>				
Monday thru Friday (1st shift) per person, per hour	\$16.50	<b>\$18.00</b>	\$19.50	\$12.95
Monday thru Friday (2nd shift) per person, per hour	\$16.50	<b>\$18.00</b>	\$19.50	\$12.95
Saturday and Sunday (1st shift) per person, per hour	\$16.50	<b>\$18.00</b>	\$19.50	\$15.95
Saturday and Sunday (2nd shift) per person, per hour	\$16.50	<b>\$18.00</b>	\$19.50	\$15.95
Holidays per person, per hour	\$24.50	<b>\$18.00</b>	\$29.50	\$18.95

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Prices for years 2, 3 and 4 shall not exceed:				
Year 2	2.5%	1%	3%	0%
Year 3	2.5%	1%	3%	0%
Year 4	2.5%	2%	3%	0%
<b>Day Porter (each)</b> Full time Monday thru Friday 7:30 AM - 4:30 PM	\$2,295.00/Month	<b>Included</b>	\$2,794.72/Month	\$12.95/Hr.
No Bids	Crowder's Cleaning Service	Nave Janitorial	The GMI Group, Inc.	C&S Building Services, Inc.
	Steamatic of Wichita	Able Janitorial Company	Maid to Clean	

On the recommendation of Britt Rosencutter, on behalf of the Facilities Maintenance Services, Linda Kizzire moved to **accept the proposal from TFM Services to establish contract pricing at the rates listed above for one (1) year, with three (3) one year options to renew.** Jennifer Dombaugh seconded the motion. The motion passed unanimously.

A review committee consisting of Greg Tuxhorn, David Portley and Robert Campbell - Facilities and Britt Rosencutter - Purchasing evaluated all proposals. The selection criteria included qualifications outlined by the RFP: pricing, references, experience, methodology, approach to staffing, supervision, security issues and overall quality of the proposal. The decision to choose TFM Services was reached unanimously.

TFM Services is a locally owned and operated company and has had past experience working with Sedgwick County.

Service Types A and B are levels of cleanliness, cleaning frequency, population, usage and type of area (bathroom, office, etc.).

A Day Porter is assigned to provide supplemental services to maintain the desired level of cleanliness consistently throughout the day.

Note:

SourceOne Management Services Inc. has a Day Porter charge of \$2,295.00/Month and Stephens Industries dba Air Capitol Building Maintenance Co. has a Day Porter charge of \$2,794.72/Month. TFM Services included the price of the Day Porter. This made them the second lowest proposal. The proposal for HHM Facility Management LLC was not considered based on past performance.

***Questions and Answers:***

Linda Kizzire asked: "Which one of the facilities will actually have the Day Porters?"

Greg Tuxhorn (Facilities Maintenance Manager) answered: "The Day Porter services will be based out of the Main Courthouse. They also will take care of the Historic Courthouse, as well as several other facilities, but this is their base."

Tim Kaufman asked: "This contract appears to be smaller than the previous custodial contract, is that accurate?"

Joe Thomas answered: "The reason for that is that the last time it was a consolidated contract for all of the various facilities, and we've now broken it up. You'll be seeing subsequent recommendations in the very near future."