



**SEDGWICK COUNTY, KANSAS**  
***DIVISION OF FINANCE***  
**Purchasing Department**  
**Joseph Thomas, Purchasing Director**

525 N. Main, Suite 823 ~ Wichita, KS 67203  
Phone: 316 660-7255 Fax: 316 383-7055

October 12, 2016

Kim Strohm  
Owner  
Preferred Mortuary Services, LLC  
210 Cain Drive  
Haysville, KS 67060

**RE: RFP #14-0004**  
**Burial and Cremation/Storage of Deceased Unclaimed Persons**

Dear Kim,

This letter hereby serves as a notice of termination of the May 21, 2014, Agreement between Sedgwick County, Kansas, and Preferred Mortuary Services, LLC. Said termination will be effective **Monday, December 12, 2016**. Sedgwick County will be adjusting the burial and cremation services we offer and will release a new RFP in the coming weeks. Please be on the lookout for that RFP.

Sedgwick County has established **Monday, January 9, 2017**, as the last and final date that it will accept any final invoices for payment. Invoices submitted after this date will not be processed for payment.

Please acknowledge receipt of this termination letter and sign below and return to Joe Thomas, Sedgwick County Purchasing Director, at [joseph.thomas@sedgwick.gov](mailto:joseph.thomas@sedgwick.gov)

Please feel free to call me if you have further questions regarding this contract termination.

Sincerely,

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Joseph Thomas, CPSM, C.P.M.  
Purchasing Director

Date: \_\_\_\_\_

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Kim Strohm  
Owner, Preferred Mortuary Services, LLC

Date: \_\_\_\_\_