

CAPITAL IMPROVEMENT PROGRAM (CIP) AMENDMENT FORM

1. Contact Person/Department:

Steve Claassen. Facilities. Fleet and Parks Director

2. Project Title:

Work Release Master Control System Upgrade

3. Request Status: Previously Approved Project (complete items 4 and 7)

4. Justification for changes from the approved CIP Project:

Year Approved	Original Budget	Requested Change	Revised Total
2015	\$643,883	\$86,293	\$730,176

Justification of requested changes:

Bids have been received for this project. Additional funding is being sought, sufficient to provide a 5% contingency and fund the acceptance of the flooring alternate from the apparent low bidder.

More complete video surveillance within Work Release, which is a part of the CIP scope, required the project to either remove unneeded walls that opens video camera sight lines and reduced the number of required cameras or add many more cameras to surveil the cut up configuration. We chose to remove walls. This requires floors to be patched where the walls are removed. Currently the pod flooring at this facility are carpet and in extremely bad condition. Patching carpeting is a part of the base bid but it makes an already bad condition worse so an alternate in the bid documents was included to remove the carpet and use the much better long term solution, sealed concrete floors. We believe this is an optimal time to seal the concrete flooring rather than patch with carpet. If this work is done now as part of the Work Release Master Control System Upgrade project, we are certain we will realize savings and eliminate a future and higher cost CIP project.

Other justification for funding this alternate: This is a 24/7 correctional facility with inmates that have various working shifts so there is a constant wear on this carpet. Sheriff staff hears constant illness complaints from inmates concerned with mold from the aged condition of the carpet.

Project Services has combined three Work Release CIP projects (Master Control System upgrade, Parking Lot, and ADA) into one construction project at the Work Release Facility so that efficiencies and cost effectiveness would be improved.

Work Release Master Control Budget	\$643,883.00
Work Release Parking Lot Budget	\$243,624.00
Work Release ADA Budget	\$38,000.00
Current Budgeted	\$925,507.00

Amended budget:

A/E Fees	\$48,395.00	
Construction Low Bid	\$917,000.00	Base Bid plus alternates
Contingency (5%)	\$46,105.00	
Printing	\$300.00	
Total	\$1,011,800.00	
Requested CIP amendment	\$86,293.00	

5. Justification: Discuss the need for the project, how it will improve delivery of services, and improve efficiency, along with the scope of capital work to be completed. Please address the urgent

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need of this project and what qualifies this project to be reviewed outside of the CIP budget process. Please summarize below, if additional space is needed, then provide the detailed narrative in CIP Attachment Form A.

Justification of new project:

- 6. Cost and Funding:** Outline all project costs, by appropriate project phase, based on the anticipated schedule. Select below the table who developed the estimate and when. A dated, written copy of the estimate must be attached. Then, select the funding source and provide a brief explanation of how the project will be funded, and explanation if selecting "other".

Project Phase	2016	2017	2018	2019	2020	Total
Planning						
Design						
Construction						
Equipment						
Total						

- 7. Estimate Developed By:** *Check all that apply*

Date: April 5, 2016

Facility Project Services	Architect / Engineering Firm	Vendor	Department
		x	

Funding Type and Proposed Fund Source: Cash

New Main Tag Office remaining funds

- 8. Operating Budget Impact:** *Choose an item.*

Outline estimated operating impacts occurring as a result of this project. Below the table, discuss these operating impacts and funding strategy. Be sure to seek expert assistance when appropriate.

Operating Impact	2016	2017	2018	2019	2020	Total
Total Revenue						
Personnel						
Contractual						

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Commodities						
Equipment						
Total Expenses						
FTE(s)						

9. CIP Committee Recommendation: Choose an item.

10. Agenda Recommendation: Choose an item.

Mike Scholes

Date

☐

Consent

☐

Regular Agenda