



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program	
			Crisis Community Center	
Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		Type of Funding (check appropriate box by clicking)	
311036-15	1/1/2016 to 6/30/2016		Federal Grant <input type="checkbox"/> State <input checked="" type="checkbox"/>	
			Federal/Pass-Thru State <input type="checkbox"/> Other <input type="checkbox"/>	

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	COMCARE	Nancy Patterson	Theresa Rhodes (PPS only)	CRISIS
Internal Order/Cost Center #	Sub- Department	Theresa Rhodes	Talaya Schwartz	
311036-16/31103-252	Crisis Intervention Services	Roger Clark	Kathy Wegner	
Functional Area #	Program Grouping	Chris Purser	Tim Kaufman	
401	Crisis Community Center	Brenda Gutierrez Varela	Tracy Lolley	
			Brenda Gutierrez Varela	

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33310 - State Revenue - SRS	200,000	PASS THRU TO AFFILIATE

Total	200,000
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EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
42908 - Grant Award	200,000	

Total	200,000
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Section 4: Financial Information for Budget (*Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33310 - State Revenue - SRS	200,000		

Total	200,000	-
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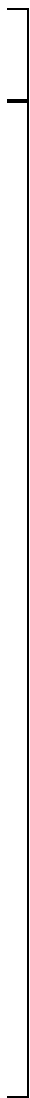
EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals	200,000		
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			

Total	200,000	-
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Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%



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