

**Agreement for Funding of Services
SEDGWICK COUNTY FAIR ASSOCIATION, INC.**

THIS AGREEMENT is made and entered into on this 1 day of August , 2015, by and between Sedgwick County, Kansas ("County") and Sedgwick County Fair Association, Inc. ("COUNTY FAIR" or "Contractor").

WHEREAS, COUNTY FAIR (a non-profit organization) has submitted a request to County for funding of a service which will benefit residents of Sedgwick County, Kansas;

WHEREAS, COUNTY FAIR was awarded a share of funding through County's proposal review process; and

WHEREAS, the purpose of this agreement is to state the terms and conditions under which County will provide said funding.

NOW, THEREFORE, in consideration of the mutual conditions, covenants and promises contained herein, the parties hereto agree as follows:

1. SERVICES. COUNTY FAIR will provide the following services to residents of Sedgwick County: Activities normally included in county fairs, including but not limited to, commercial, educational, and information displays and activities, 4-H events, and entertainment.

2. STATUS OF COUNTY FAIR. COUNTY FAIR and County agree that services rendered under this agreement are rendered by COUNTY FAIR as an independent contractor, and not as an officer, agency, agent or employee of County. County supplies funding to COUNTY FAIR under this agreement to support the services described in paragraph one (1) above for benefit to residents of Sedgwick County.

3. TERM. The term of this agreement shall commence upon execution by both parties and shall terminate on December 31, 2016.

4. COMPENSATION. In consideration for the services provided by COUNTY FAIR for residents of Sedgwick County as described in paragraph 1 above, County shall cause payment to be made to COUNTY FAIR in the amount of Twenty Nine Thousand Four Hundred and Twenty –Seven dollars (\$29,427.00) for calendar year 2016 as set forth in Appendix B.

COUNTY FAIR agrees that billings and payments under this agreement shall be processed in accordance with established budgeting, purchasing, and accounting procedures of County. Billing shall be supported with documentation required by County including, but not necessarily limited to, that documentation described in Appendix A. Payments shall be made to COUNTY FAIR only for items and services provided to support the services described in paragraph one (1) of this Agreement. County reserves the right to disallow reimbursement for any items or service billed by COUNTY FAIR if County believes that any item or service was not provided to support the services described in paragraph one (1) above. After approval, payment shall be mailed to COUNTY FAIR's address as follows:

Sedgwick County Fair Association
Attn: Steve Gegen, Treasurer
P.O. Box 460
Cheney, Kansas 67025

5. INSPECTION/AUDIT OF FACILITIES AND RECORDS OF CONTRACTOR. County shall have the right of inspection of Contractor's facilities and records at any time during Contractor's regular business hours, and at any other time after providing Contractor twenty-four (24) hours notice. This shall include the right to monitor and inspect Contractor's programs, and the right to inspect all books containing any type of participant data or financial documentation pertinent to funding provided by Sedgwick County. All documentation pertinent to services provided and financial records shall be maintained by Contractor for a minimum of four (4) years. Additionally, Contractor shall annually submit to County appropriate financial documentation/records audited concerning use of the County's expense. It is understood that the Contractor's financial matters are currently audited annually by a firm of certified public accountants pursuant to a policy established by the Contractor's governing body.
6. OPEN TO PUBLIC. Services rendered by Contractor, which are funded by Sedgwick County tax levies, shall be open to the general public, pursuant to any admission charges as may be determined by the Contractor from time to time.
7. AUTHORITY. Each person executing this agreement on behalf of the parties to this agreement represents and warrants that he is duly authorized by that party to bind the party for which he is signing.
8. SIGN(S)/DECAL(S). COUNTY FAIR agrees to allow County, upon County's request, to place sign(s) or decal(s) on COUNTY FAIR's premises (i.e. at the front entrance to facility, vehicle doors, etc.), said locations to be mutually agreed upon in advance by the parties. Said sign(s) or decal(s) shall state: "A portion of the funding for this program is provided by the Board of County Commissioners" or similar language evidencing Sedgwick County's contribution to COUNTY FAIR's operations.
9. APPENDICES. Appendix A – *General Contractual Provisions* and Appendix B – *Application for Sedgwick County Funding in 2016* are attached hereto and made a part hereof as if fully set out herein. Should the provisions of Appendix A conflict with the provisions of this agreement, the provisions of this agreement shall control.
10. SALE OF CEREAL MALT BEVERAGES. The parties agree that COUNTY FAIR may conduct or allow the sale of cereal malt beverages to be conducted as a part of the county fair activities. COUNTY FAIR agrees to comply with all laws applicable to such sales and to require any vendors or operators conducting sales to do so also.

IN WITNESS WHEREOF, County and COUNTY FAIR have executed this agreement as of the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

ATTEST:

KELLY B. ARNOLD, County Clerk

RICHARD RANZAU, Chairman
Commissioner, Fourth District

APPROVED AS TO FORM

Karen L. Powell
KAREN L. POWELL
Assistant County Counselor

SEDGWICK COUNTY FAIR ASSOCIATION, INC.

Steve Gagen
By: STEVE GEGEN, Treasurer

APPENDIX A
GENERAL CONTRACTUAL PROVISIONS
Funding Agreement

1. AUTHORITY TO CONTRACT.

A. **Affirmation of Legal Authority.** Contractor assures it possesses legal authority to contract these services; that resolution, motion or similar action has been duly adopted or passed as an official act of Contractor's governing body, authorizing the signing of this contract, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of Contractor to act in connection with the application and to provide such additional information as may be required.

B. **Required Documentation.** Domestic (Kansas) corporations shall: 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.

2. **INDEPENDENT CONTRACTOR RELATIONSHIP.** It is agreed that the legal relationship between Contractor and County is of a contractual nature. Contractor is at all times, as a grant recipient, acting as an independent contractor and not as an officer, agent or employee of County. As an independent contractor and grant recipient, Contractor, and employees of Contractor, will not be within the protection or coverage of County's worker's compensation insurance, nor shall Contractor, and employees of Contractor, be entitled to any current or future benefits provided to employees of County. Further, County shall not be responsible for withholding of social security, federal, and/or state income tax, or unemployment compensation from payments made by County to Contractor.

3. PERSONNEL.

A. **Qualified Personnel.** Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any other contractual relationship with County. All personnel engaged in the work shall be fully qualified according to the laws of the State of Kansas and the provisions of this contract.

B. **Minimum Wages.** Contractor will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.

C. **Employee Conflict of Interest.** Contractor shall establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

D. **Contractor's Safeguard.** The parties to this agreement recognize that entities or persons providing government-funded services to the public are the subject of public scrutiny. Consequently, by entering into this agreement Contractor assumes an affirmative and ongoing duty during the pendency of this contract to maintain compliance with requirements set forth in subsection E below. Such compliance may require the use of criminal or other legal background checks upon personnel or agents providing services pursuant to this agreement, or administering the funds conveyed under this agreement.

E. **Participant Safeguard.** Contractor certifies that:

(1) Persons convicted of any felony, drug or drug-related offense, crime of falsehood or dishonesty, crime of moral turpitude or crime against another person during the ten-year period immediately prior to the date of execution of this contract or during the pendency of this contract, shall not be permitted to administer this contract or handle the funds conveyed under this contract;

(2) Persons with convictions for crimes against persons, for crimes of moral turpitude, including, but not limited to, sex offenses and crimes against children, or any individual who is known by Contractor to have had a prior employment history of abuse, neglect or exploitation of children or vulnerable adults, shall not be permitted to provide services or interact in any way with persons served pursuant to this contract; and

(3) Persons having been convicted of a serious driving offense, including but not limited to driving under the influence of alcohol or a controlled substance, during the five-year period immediately preceding the date of execution of this contract or during the pendency of this contract, shall not be permitted to operate a vehicle in which a person served pursuant to this contract is a passenger. For purposes of this section, "serious traffic offense" shall not include any offense deemed a "traffic infraction" under K.S.A. 8-2115 and KSA 8-2118; and

(4) Any question concerning the interpretation of this subsection E and/or its application to an individual shall be referred to the contract administrator of this agreement for the County. The contract administrator's decision shall be final for purposes of compliance with this agreement. The term "conviction" shall include convictions from any federal, state, local, military, or other court of competent jurisdiction, and shall include being placed into a diversion or deferred judgment program in lieu of prosecution. Contractor shall not be held accountable for cases in which diversions or deferred judgments are not reflected in an individual's criminal record, or for expunged convictions, if Contractor would have no other reasonable way of knowing of these acts.

F. **Violation; Penalty.** Violation by Contractor of any portion of this Appendix A, section 3; PERSONNEL is deemed a material breach of the agreement. In the event of such a breach by Contractor, no penalty shall be assessed to the County for termination of the agreement.

4. **PROHIBITION OF CONFLICTS OF INTEREST.**

A. **Interest of Public Officials and Others.** No officer or employee of County, no member of its governing body, and no other public official who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this agreement shall participate in any decision relating to this agreement which affects such person's personal interest or the interest of any corporation, partnership, or association in which such person is directly or indirectly interested; nor shall any officer or employee of County or any member of its governing body or other public official have any interest, direct or indirect, in this agreement or the proceeds thereof.

B. **Interest of Contractor.** Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract.

C. **Employee Conflicts.** Situations in which: 1) an employee of the County shall also be an employee of Contractor at time of agreement; 2) an employee of Contractor seeks additional/alternate employment with County during pendency of agreement; or 3) an employee of County seeks additional/alternate employment with Contractor during pendency of agreement, shall require written notice to the County at the addresses listed in section 20 below.

5. **FUNDING.**

A. **Reprogramming of Funds.** In the event the amount of funds County actually receives from the County mill levy is less than anticipated, County may decrease the total compensation and reimbursement to be paid hereunder.

B. **Inability to Perform Contract.** It is further understood and agreed that in the event Contractor's rate of progress on this contract is leading to underspending due to inability to provide services at planned levels, County may decrease the total compensation and reimbursement to be paid hereunder or withdraw from the agreement, after providing Contractor with notice of its intent to do so and having given Contractor a reasonable period to perform.

C. **Cash Basis and Budget Laws.** The right of the County to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of this Agreement the County reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws.

D. **Non-Supplanting Existing Funds.** Contractor assures that funds made available by County pursuant to this agreement will not be used to supplant existing funds or other funding sources, but will be used in addition to those existing funding sources.

E. **Unexpended Funds.** Contractor shall be solely responsible for returning funds to any supporting agency when required, and for off-setting the impact of any funding source withholding future funding for reasons attributable to administrative, accounting, or expenditure errors of Contractor. Upon termination or expiration of the contract, any unexpended funds shall be returned to County.

6. **PROGRAM INCOME.** Contract-related program income, if generated, shall be collected by Contractor and reported to County on Contractor's quarterly reports, as required in this agreement and shall be used to offset the costs related to the program.

7. **RECORDS, REPORTS AND INSPECTION.**

A. **Maintenance of Records.** Except as otherwise authorized by County, Contractor shall retain all documentation pertinent to services provided for a minimum of three (3) years after receipt of the final expenditure report under this contract, unless action, including but not limited to litigation or audit resolution proceedings, necessitates maintenance of records beyond this three (3) year period.

B. **Availability of Records.** Contractor agrees to make any and all of its records, books, papers, documents and data available to County for the purpose of assisting in litigation or pending litigation, or making audits, examinations, excerpts, copies and transcriptions at any time during the term of this contract and for a three (3) year period following final payment under the terms of this contract. Contractor gives County, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to its grant of funds.

C. **Reports.** Contractor shall furnish to County, in such form, as County may require, such statements, records, reports, data and information as County requests pertaining to matters covered by this contract. Payments to Contractor will be withheld by County if Contractor fails to provide all required reports in a timely and accurate manner, until such time as all reports are furnished to County. Incomplete reports may be considered a breach of this contract. Contractor shall submit to County annually appropriate financial documentation/records to be audited by County or its designee at County's expense.

D. **Inspection.** County shall have the right of inspection of Contractor's facilities and records at any time during Contractor's regular business hours, and at any other time after providing Contractor twenty-four (24) hours notice. This shall include the right to monitor and inspect Contractor's programs, and the right to inspect all books containing any type of participant data or financial documentation pertinent to funding provided by County.

E. **Documentation of Costs.** All costs incurred by Contractor for which Contractor purports to be entitled to reimbursement shall be supported by properly executed payrolls, time records, invoices, contracts or voucher, or other official documentation evidencing in proper detail the nature and propriety of charges. All checks, payrolls, invoices, contracts, vouchers, orders or other accounting document pertaining in whole or in part to this contract shall be clearly identified and readily accessible to both parties to this agreement.

F. **Audit.** Contractor shall provide for an annual independent audit of its financial records which applies to this contract only and shall provide a copy of said audit to County, if requested.

G. **Contractor's Purchasing Procedure.** Contractor certifies that it does not practice any form of discrimination based on race, ethnic origin, gender or religion or disability in its purchasing procedures. Contractor agrees to make available a written description of its purchasing procedures if requested by County.

8. **METHOD OF BILLING AND PAYMENT.**

A. **Billing Procedures.** Subject to the maximum amount of compensation prescribed on page 1 at paragraph 4 of this contract, payment shall be made in four equal amounts, with the first payment being made at the commencement of this agreement. The three remaining payments will be made after receipt and upon satisfactory review of Contractor's quarterly reports, and the total amount of payments shall not exceed the maximum amount allowed by this contract. Contractor agrees that billings and payments under this contract shall be processed in accordance with established budgeting, purchasing and accounting procedures of Sedgwick County, Kansas.

B. **Support Documentation.** Billing shall be supported with documentation required by County including, but not necessarily limited to, that documentation described in this Appendix A, section 7, RECORDS, REPORTS AND INSPECTION above.

C. **Pre-disbursement Requirements.** Contractor must provide to County the documentation required pursuant to this contract prior to any disbursements being made by County to Contractor.

D. **Mailing Address.** Payments shall be mailed to Contractor's address as listed in this Appendix A, section 20, NOTIFICATIONS or at such other address as Contractor may provide in writing.

9. **PARTICIPANT INPUT.** Contractor shall provide persons receiving services funded pursuant to this contract with an opportunity to assess and evaluate the program at least once during the contract term, unless such requirements are more specifically addressed elsewhere in this agreement or by statute. Such participant input shall be made accessible to County, if requested.

10. **LICENSES AND PERMITS.** Contractor shall maintain all licenses, permits, certifications, bonds, and insurance required by federal, state or local authority for carrying out this contract. Contractor shall notify County immediately if any required license, permit, bond or insurance is canceled, suspended or is otherwise ineffective. Such cancellation, suspension, or other ineffectiveness may form the basis for immediate revocation by County, in its discretion.

11. **EPA APPROVED BUILDING.** Contractor will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the contract are not listed (or being considered for such listing) on the Environmental Protection Agency's (EPA) list of Violating Facilities.

12. **HANDICAPPED ACCESSIBILITY.** Contractor will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Contractor shall also comply with applicable requirements of the Americans With Disabilities Act (ADA) which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

13. **ASSIGNMENT.** Neither this contract nor any rights or obligations hereunder shall be assigned or otherwise transferred by either party without the prior written consent of the other.

14. **SUBCONTRACTING.** None of the work or services covered by this contract shall be subcontracted without the prior written approval of County. All approved subcontracts must conform to applicable requirements set forth in this contract and in its appendices, exhibits, and amendments, if any.

15. **PUBLICATION OF CONTRACT RESULTS.** If this contract results in the production of copyrighted material, County reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use all copyrighted material and all material which can be copyrighted. All published material and written reports shall give notice that funds were provided by a grant from County.

16. COMPLIANCE WITH APPLICABLE LAWS, SERVICE STANDARDS AND REQUIRED PROCEDURES.

A. **Service Standards and Procedures.** Contractor shall perform the services set forth in this contract in compliance with applicable standards and procedures specified in Appendix B.

B. **Governing Law.** This agreement shall be interpreted under and governed by the laws of the State of Kansas.

C. **Compliance with Law.** Contractor shall comply with all applicable local, state and federal laws and regulations, in carrying out this contract, regardless of whether those legal requirements are specifically referenced in this agreement.

D. **Access To Meetings.** Contractor agrees to grant access to County to meetings of its managing board or committee during that time when matters involving use of County grant funds are discussed, if requested by County.

E. **Open Meetings and Open Records.** To the extent said provisions apply, Contractor agrees to comply with the Open Meetings Act, *K.S.A. 75-4317 et seq.* To the extent said provisions apply, Contractor agrees to comply with the Kansas Open Records Act, *K.S.A. 45-215 et seq.* Any violation of the provisions of this section 16.E may be a material breach of this agreement.

17. EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION. In carrying out this contract, Contractor shall deny none of the benefits or services of the program to any eligible participant pursuant to *K.S.A. 44-1001 et seq.*

A. Contractor shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under this contract because of race, religion, color, sex, disability, national origin, or ancestry.

B. In all solicitations or advertisements for employees, Contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Kansas Human Rights Commission.

C. If Contractor fails to comply with the provisions of *K.S.A. 44-1031*, requiring reports to be submitted to the Kansas Human Rights Commission when requested by that Commission, Contractor shall be deemed to have breached this contract and it may be canceled, terminated or suspended, in whole or in part, by County.

D. If Contractor is found guilty of a violation of the Kansas act against discrimination under a decision or order of the Kansas Human Rights Commission which has become final, Contractor shall be deemed to have breached this contract and it may be canceled, terminated or suspended, in whole or in part by County.

E. Contractor shall include the provisions of paragraphs A through D inclusively of this section in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

F. The provisions of this section shall not apply to a contract entered into by a Contractor who: 1) employs fewer than four employees during the term of this contract; or 2) whose contracts with the County cumulatively total \$5,000.00 or less during the fiscal year of the County pursuant to *K.S.A. 44-1031(c)*.

18. TERMINATION OF CONTRACT.

A. **Termination for Cause.** If Contractor shall fail to fulfill in a timely and proper manner its obligations under this contract, or if Contractor shall violate any of the terms, covenants, conditions, or stipulations of this contract, County shall thereupon have the right to terminate this contract by promptly giving written notice to Contractor of such termination and specifying the reasons for the termination and the effective date thereof. A breach shall include, but not be limited to, failure to comply with any or all items contained in this contract and any appendices, exhibits or amendments thereto, if any.

Notwithstanding the above, Contractor shall not be relieved of liability to County by virtue of any breach of this contract by Contractor and County may withhold any payments to Contractor for the purpose of set off until such time as the exact amount of damages due County from Contractor are determined.

B. **Termination of Contract on Other Grounds.** Except for paragraph A above, this contract may be terminated in whole or in part by either party, upon thirty (30) days written notice to the other party, stating the reason(s) for the termination and the effective date of the termination. At the time of termination, Contractor shall not incur new obligations for the terminated portion after the effective date of the termination and shall cancel as many outstanding obligations as possible. County shall allow full credit to Contractor for the grant share of the non-cancelable obligations properly incurred by Contractor prior to termination.

19. **INDEMNIFICATION.** Subject to the limitations of the Kansas Tort Claims Act, Contractor agrees to fully indemnify, defend, and hold harmless County, its officers, agents, employees, and volunteers from and against any and all loss, damage, liability, claim, demand, or cause of action whatsoever arising out of or resulting from or alleged to have arisen out of or resulted from any negligent act or omission or willful misconduct of Contractor, its officers, employees, independent contractors, or representatives in the performance of this Agreement.

20. **NOTIFICATIONS.** Notifications required pursuant to this contract shall be made in writing and mailed, first class postage paid to the addresses shown below. Such notification shall be deemed complete upon mailing.

County: Ron Holt, Assistant County Manager
525 N. Main, Suite 343
Wichita, KS 67203-3790

and Sedgwick County Legal Department
Attn: Contract Notification
Sedgwick County Courthouse
525 N. Main, Suite 359
Wichita, KS 67203-3790

Contractor: Sedgwick County Fair Association
Steve Gegen, Treasurer
P.O. Box 460
Cheney, Kansas 67025

21. **AMENDMENTS/MODIFICATIONS.** If both parties agree, this contract may be amended; however, any amendments or modifications to this agreement must be set forth in writing and signed by both parties.

22. **SEVERABILITY.** If any provision of this contract is declared illegal or unenforceable, the other provisions of this contract shall remain in full force and effect.



Sedgwick County...
working for you

APPLICATION FOR SEDGWICK COUNTY FUNDING IN 2016

Due Date: March 30, 2015

1. Total 2016 Request: 29,427
2. Agency: Sedgwick County Fair
3. Program: County Fair
4. Name, Title, Address, & Phone Number of Contact Person: Steve Gegen - Treasurer
P.O. Box 460, Cheney, KS 67025 (cell) 316-640-0305 (Work) 260-3711
5. Agency Mission or Purpose:

Organize, promote, and conduct the Sedgwick County Fair

6. 2013 Total Expenditures:	<u>103,075</u>	2013 County Funding:	<u>29,427</u>
2014 Total Expenditures:	<u>146,096</u>	2014 County Funding:	<u>29,427</u>
2015 Total Budget:	<u>147,000</u>	2015 County Request:	<u>29,427</u>
2016 Proposed Budget:	<u>150,500</u>	2016 County Request:	<u>29,427</u>

(Attach Schedules A and B)

7. List and identify all other sources of funding for each year:

	2013	2014	2015	2016
Federal	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>
State	<u></u>	<u></u>	<u></u>	<u></u>
City	<u></u>	<u></u>	<u></u>	<u></u>
Program Income	<u></u>	<u></u>	<u></u>	<u></u>
Other	<u></u>	<u></u>	<u></u>	<u></u>

8. Description of Program proposed to be paid for with County funding:

- Payment of 4-H Fair judges and ribbons
- Payment of 4-H awards and certificates
- Payment of liability and property insurance for fairgrounds
- Payment of repairs, maintenance, and utilities for the fairgrounds

9. Program Goals and Objectives for the proposed year (specific and measurable):

The goals and objectives are to provide a quality “free” event for all Sedgwick County residents.

10. Measures of Program Outcomes (What do County taxpayers get for their investment in your program? Include results from 2013 operations and projections for 2014 and 2015.)

For the amount of money invested by the County, we provide an excellent “free” four-day event for all the citizens of Sedgwick County. The event is made possible through hundreds of hours of volunteer labor from the local community.

OPERATING BUDGET INFORMATION – SCHEDULE A

Agency: Sedgwick County Fair

SEE ATTACHED 2014 INCOME STATEMENT AND BUDGET

	2013 Actual	2014 Actual	2015 Estimate	2016 Proposed	% Change 2015 to 2016
Salaries					
Benefits					
Office Supplies					
Printing					
Postage					
Telephone					
Electricity & Gas					
Rent					
Building Maintenance					
Insurance					
Training					
Mileage					
Subscriptions, dues					
Other					
Total					

SCHEDULE OF POSITIONS AND SALARIES – SCHEDULE B

Agency: Sedgwick County Fair_____

Position Title (list each position and its FTE, 1.0 for full time, 0.5 for half time, 0.25 for 1/4 time)	2014 Actual		2015 Current		2016 Proposed	
	% FTE	Amount	% FTE	Amount	% FTE	Amount
WE HAVE NO FULL OR PART TIME POSITIONS						
TOTAL						

Sedgwick County Fair Association

	2013	2014	2015	2016
Income	Actual	Actual	Budget	Proposed
Building Rental and RV Hook-Up	\$ 1,460	2,420	1,500	1,500
Bull Blow Out	\$ 13,034	18,284	-	-
Buttons & T-Shirts	\$ 3,948	1,623	2,000	1,500
Carnival	\$ 3,956	4,194	4,000	4,000
Monster Truck			16,000	18,000
Commercial Booth Rent	\$ 7,787	7,270	7,500	7,500
Concessions	\$ 14,446	14,016	14,000	14,000
Demo Derby	\$ 22,218	32,676	25,000	25,000
Concert		12,627	50,000	50,000
Donations and Sponsorships	\$ 500	1,160	15,000	15,000
Property Sale	\$ 15,000			
Insurance Proceeds		15,786		
Miscellaneous	\$ 600	478	1,000	1,000
Sedgwick County	\$ 29,427	29,427	29,427	29,427
Sub-Total Income From All Sources	\$ 112,376	\$ 139,961	\$ 165,427	\$ 166,927

Expenses				
Advertising	\$ 6,661	12,100	12,000	12,000
Building Maintenance and Repair	\$ 5,265	7,910	4,000	4,000
Bull Blow Out	\$ 11,521	11,314	-	-
Buttons and T-Shirt	\$ 5,123	2,656	2,500	2,000
Capital Improvements	\$ 7,255	19,794	7,500	7,500
Contract labor	\$ 2,390	2,932	3,500	4,000
Demo Derby Expense - Fair	\$ 4,544	5,300	5,000	6,000
Concert Expense		18,032	35,000	35,000
Monster Truck Expense			11,000	12,500
Entertainment	\$ 1,500	4,000	4,000	4,000
Equipment Rental	\$ 8,605	10,725	10,000	10,000
Equipment Repair			500	500
Ice	\$ 2,150	2,678	2,500	2,500
Insurance	\$ 8,060	9,301	9,500	10,000
Loan Repayment	\$ 13,594	8,842	10,000	10,000
Premium and awards	\$ 13,963	14,525	14,000	14,000
Utilities	\$ 7,684	7,275	8,000	8,500
Volunteer Expense	\$ 547	1,099	500	500
Web site	\$ 1,243	715	1,500	1,500
On-line Tix	\$ 1,432	2,346	2,500	2,500
Miscellaneous		3,124	2,000	2,000
Postage, supplies, office supplies	\$ 1,538	1,428	1,500	1,500
Sub-Total Expenses From All Sources	\$ 103,075	\$ 146,096	\$ 147,000	\$ 150,500
Ending Cash Balance	\$ 9,301	\$ (6,135)	\$ 18,427	\$ 16,427

During 2014 the Fair used \$15,786 in insurance proceeds to fund its cash position. We spent the following on capital improvements

Commerce Const.-open air arena	2,181
Trinity Church Booth	1,200
Cheney Rec - Consession Stand	1,500
DGJP - Bleachers and seating	6,325
Eaton Roofing	3,862
Electric for arena & RV	4,102
Ewy Enterprises - concrete	623
	<u>19,793</u>

Stue Gegan
Treasurer