



**U.S. Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

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*Washington, D.C. 20531*

June 16, 2015

Jeff Swanson  
Sergeant  
Sedgwick County Sheriff's Office  
130 South Market Suite 4030  
Wichita, Kansas 67202

SENT VIA EMAIL ONLY

RE: Invitation to Apply for Funding to Support the FY 2015 ICAC Task Forces

Dear Sergeant Swanson:

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) is inviting the Sedgwick County Sheriff's Office to submit an application for funding to support the Internet Crimes Against Children Task Force. The proposed project period should be 12 months (July 1, 2015 to June 30, 2016). The amount of federal support requested should not exceed \$291,077. This program is authorized under the Department of Justice Appropriations Act, 2015, P.L. 113-235. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. This letter is only an invitation to submit a proposal and is not an indication of project approval or an authorization to begin work on the project proposed.

This invitation does not require a match. However, if an application proposes a voluntary match amount, and OJP approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit.

The application should include a program narrative that details goals and activities related to the proposed project, including how they will help state and local law enforcement agencies improve effectiveness and achieve sustainability in responding to online child victimization and child pornography. Specifically, applicants must explain how they will address the following goals and objectives:

- maintain and expand state and regional ICAC task forces to prevent, interdict, investigate, and prosecute Internet crimes against children and technology-facilitated child exploitation
- improve task force effectiveness to prevent, interdict, investigate, and prosecute Internet crimes against children and technology-facilitated child exploitation

Applicants must further explain how they will address the following functions as stipulated in Section 104 of the PROTECT Act:

- work consistently to achieve the purposes described in Section 103 of the PROTECT Act
- maintain a task force consisting of state and local investigators, prosecutors, forensic specialists, and education specialists dedicated to addressing the goals of such task force
- engage in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children
- provide forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and others concerned with Internet crimes against children
- develop multijurisdictional, multiagency partnerships and responses to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other state and local law enforcement agencies so that they can acquire the knowledge, personnel, and specialized equipment to investigate and prosecute such offenses
- participate in nationally coordinated investigations that the Attorney General determines are necessary, as available resources permit
- establish, adopt, and comply with investigative and prosecution standards, consistent with established norms
- investigate tips related to Internet crimes against children, as appropriate, including tips from the National Center for Missing & Exploited Children's CyberTipline, other ICAC task forces, and other federal, state, and local agencies. Task forces should give priority to investigative leads that hold out the possibility of identifying or rescuing child victims or leads that point to a serious offense or danger to the community
- develop procedures for handling seized evidence
- maintain reports and records, as the Attorney General requires
- comply with national standards regarding the investigation and prosecution of Internet crimes against children, as the Attorney General sets them forth, to the extent they are consistent with the law of the state where the task force is located

Applicants should include a project abstract that includes a brief description of the project's purpose, the population to be served and the activities that will be implemented to achieve the project goals and objectives.

The application should also address performance measures for the proposed project. The relevant performance measures are listed below. Submission of performance measures data is not required for the application. Instead, applicants should discuss in their application their proposed methods for collecting data for performance measures. Award recipients will be required to provide the relevant data by submitting performance metrics through the OJJDP ICAC Portal on a monthly, quarterly and annual basis.

#### Performance measures

<b>Objective</b>	<b>Performance Measure(s)</b>	<b>Data Grantee Provides</b>
Maintain and expand state and regional ICAC task forces to prevent, interdict, investigate, and prosecute Internet Crimes against children.	Percentage increase in arrests.	<p>Number of ICAC-related arrests during the previous reporting period.</p> <p>Number of ICAC-related arrests during the current reporting period.</p>
Improve task force effectiveness in preventing, interdicting, investigating, and prosecuting Internet crimes against children.	<p>Percentage increase in staff dedicated to investigating and prosecuting Internet crimes against children.</p> <p>Percentage increase in investigations that led to an arrest or conviction.</p> <p>Percentage increase in prosecutions.</p>	<p>Number of investigators dedicated to investigating Internet crimes against children.</p> <p>Number of prosecutors dedicated to prosecuting Internet crimes against children.</p> <p>Number of education and forensic specialists dedicated to Internet crimes against children.</p> <p>Number of investigators/prosecutors/education and forensic specialists dedicated to Internet crimes against children during the previous reporting period.</p> <p>Number of investigations initiated for Internet crimes against children during the current reporting period.</p> <p>Number of investigations initiated for Internet crimes against children during the previous reporting period.</p> <p>Number of prosecutions for Internet crimes against children during the current reporting period.</p>

		Number of prosecutions for Internet crimes against children during the previous reporting period.
	Percentage increase in computer forensic examinations that ICAC task forces complete.	Number of computer forensic examinations that ICAC task forces completed during the previous reporting period.  Number of computer forensic examinations that ICAC task forces completed during the current reporting period.
	Percentage increase in investigative technical assistance sessions provided.	Number of investigative technical assistance sessions that ICAC task forces provided to nonmember law enforcement agencies during the current reporting period.  Number of investigative technical assistance sessions that ICAC task forces provide to nonmember law enforcement agencies during the previous reporting period.
	Number of law enforcement agencies participating in the ICAC program standards.	Number of agencies that sign a memorandum certifying compliance with ICAC program standards.

Applicants must register in the Office of Justice Programs' (OJP's) electronic Grants Management System (GMS) prior to submitting an application for this invitation. Registration is required for all applicants, even those previously registered in GMS. Select the "Apply Online" button associated with the solicitation title – FY 15 Internet Crimes Against Children Task Force Invited Applications. The deadline to register in GMS is 8:00 p.m. Eastern Time on June 25, 2015, and the deadline to apply for funding under this invitation is 8:00 p.m. Eastern Time on July 3, 2015. See "How to Apply" in the attached guidance for complete instructions on registering and submitting an application through GMS, and details on the required application content and format.

I hope that this information is helpful in preparing your application for funding. If you have any questions or need further information, please contact Steffie Rapp by telephone at 410-804-2153 or by email at [Stephanie.rapp@usdoj.gov](mailto:Stephanie.rapp@usdoj.gov).

Sincerely,

James Antal  
Acting Associate Administrator

Enclosure