

CAPITAL IMPROVEMENT PROGRAM (CIP) AMENDMENT FORM

1. Department/Contact Person: David Spears, P.E., Director of Public Works

2. Project Title: Public Works Salt Storage Building – North Yard

3. Request Status: Previously Approved Project (complete table below)

Year Approved	Original Budget	Requested Change	Revised Total
2016	\$325,000.00	Move to 2015	No Change

4. Justification: Discuss the need for the project, how it will improve delivery of services, and improve efficiency, along with the scope of capital work to be completed. Please address the urgent need of this project and what qualifies this project to be reviewed outside of the CIP budget process. Please summarize below, if additional space is needed, then provide the detailed narrative in CIP Attachment Form A.

The 2015-2019 included funding in 2016 for replacement of the salt storage building at the North Yard. In April of 2015, a storm caused significant damage to the building. Public Works recommends that the building replacement project be moved up to 2015 rather than expending funds for repair work in 2015 just to replace the building in 2016.

A CIP amendment is required before demolition of a county facility. Public Works is planning to demolish the building with in-house crews and would use a portion of the project funds to pay for disposal of the materials at a C & D landfill.

An additional \$40,000 was approved for the project in 2015 to pay for design of the new salt storage facility.

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- 5. Cost and Funding:** Outline all project costs, by appropriate project phase, based on the anticipated schedule. Select below the table who developed the estimate and when. A dated, written copy of the estimate must be attached. Then, select the funding source and provide a brief explanation of how the project will be funded, and explanation if selecting "other".

Project Phase	2014	2015	2016			Total
Right of Way						
Design		\$40,000				\$40,000
Construction		\$325,000				\$325,000
Utility Relocation						
\$3,547,191.39		\$365,000				\$365,000

Estimate Developed By: Department

Date: May 26, 2015

Funding Type: Cash

Per the CIP Policy, the Chief Financial Officer (CFO) will transfer any remaining unused budget authority to a capital project reserve account that can be reallocated to other projects. The CFO recommends use of the capital project reserve to fund this CIP Amendment.

6. Operating Budget Impact: No Budget Impact

Outline estimated operating impacts occurring as a result of this project. Below the table, discuss these operating impacts and funding strategy. Be sure to seek expert assistance when appropriate.

Operating Impact	2013	2014	2015	2016	2017	Total
Total Revenue						
Personnel						
Contractual						
Commodities						
Equipment						
Total Expenses						
FTE(s)						

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7. CIP Committee Recommendation: Recommended

Emails containing the CIP amendment form and a short description of the amendment were sent to the members of the CIP Committee on May 26th. Committee members concluded their individual reviews on May 27th. The CIP Committee unanimously approved the amendment.

The CIP Recommends the CIP amendment to the Manager on a 6-0.

8. Agenda Recommendation: Consent

William P. Buchanan

Date

☐ Consent ☐ Regular Agenda