



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar # #14-1959	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy 12/1/2014 to 9/30/2015		Type of Funding (check appropriate box by clicking)
			Federal Grant <input type="checkbox"/> State <input checked="" type="checkbox"/>
			Federal/Pass-Thru State <input checked="" type="checkbox"/> Other <input type="checkbox"/>

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division Health & Human Services	Shopper(s) Kim Neufeld Kendra Ngyuen	Approver(s) Jvonnah Maryman Lucretia Burch Curtis Kirkpatrick (SAP)	PPS Workflow Structure HP
Internal Order/Cost Center #	Sub- Department Health			
Functional Area # 402	Program Grouping Health Promotion			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33335 - State Revenue - KDHE	580,000	
Total	580,000	

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	129,854	
41301 - FICA - OASDI Taxes	8,051	
41302 - FICA - HI Taxes	1,883	
41303 - HEALTH/LIFE INSURANCE Premiums	74,452	
41304 - RETIREMENT Contributions	11,609	
41305 - WORKERS COMPENSATION Premiums	1,487	
41306 - UNEMPLOYMENT TAXES	629	
42397 - Contract Management Services	100,000	
42398 - OTHER PROFESSIONAL SVCS.	75,000	
42398 - OTHER PROFESSIONAL SVCS.	10,000	
42703 - ADMINISTRATIVE CHARGES	36,225	
45102 - OPERATING SUPPLIES	53,250	
45112 - Other Equipment < \$10	77,560	
Total	580,000	

Section 4: Financial Information for Budget (Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33335 - State Revenue - KDHE	580,000		
Total	580,000	-	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel	227,965		
42000 Contractuals	221,225		
44000 Debt Service	0		
45000 Commodities	130,810		
46000 Capital Improvements	0		
47000 Capital Equipment	0		
48000 Transfers Out	0		
Total	580,000	-	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
TBD	Community Outreach Coordinator	100		
TBD	Epidemiologist I	100		
TBD	Project Manager	100		