

Sedgwick County

525 North Main Street 3rd Floor
Wichita, KS 67203



*Sedgwick County...
working for you*

Meeting Agenda

Wednesday, January 22, 2014

9:00 AM

BOCC Meeting Room

Board of Sedgwick County Commissioners

Pursuant to Resolution #131-2010, adopted by the Board of County Commissioners on August 11, 2010, members of the public are allowed to address the County Commission for a period of time limited to not more than five minutes.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Sedgwick County, should contact the office of Roberta Berry, Sedgwick County Interim ADA Coordinator, 510 N. Main, Suite 306, Wichita, Kansas 67203

Phone: (316) 660-7058, TDD: Kansas Relay at 711 or 800-766-3777

Email: rberry@sedgwick.gov, as soon as possible but no later than 48 hours before the scheduled event. Please include the name, location, date and time of the service or program, your contact information and the type of aid, service, or policy modification needed.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION: Reverend Jeff Gannon, Chapel Hill Fellowship Church.

FLAG SALUTE

ROLL CALL

APPOINTMENTS

- A [14-1037](#) ACCEPT THE RESIGNATION OF DAVID WOODARD FROM THE ELECTED POSITION OF TRUSTEE FOR MORTON TOWNSHIP.
Presented by: Richard Euson, County Counselor.

RECOMMENDED ACTION: Accept the resignation.

Attachments: [012214 D. Woodard resignation Morton Township.pdf](#)

- B [14-1038](#) RESOLUTION APPOINTING JAMES ELLIS (COMMISSIONER KARL PETERJOHN'S RECOMMENDATION) AS TRUSTEE TO THE MORTON TOWNSHIP.
Presented by: Richard Euson, County Counselor.

RECOMMENDED ACTION: Adopt the resolution.

Attachments: [Resolution appointing James Ellis](#)

PUBLIC HEARING

- C [13-0971](#) PETITION OF EAGLE DRAINAGE DISTRICT FOR ANNEXATION OF CERTAIN LAND.
Presented by: Robert W. Parnacott, Assistant County Counselor.

RECOMMENDED ACTION: Make appropriate findings.

Attachments: [A filed Petition of Eagle Drainage District for Annexation of Certain Land](#)
[B Notice of Hearing Eagle Drainage District petition for attachment of land](#)
[C Relevant Statutes KSA 24 611 and 19 270](#)
[D Eagle Drainage All](#)

NEW BUSINESS

- D** [14-1031](#) ADOPTION OF THE 2014 SAFETY SLOGAN FOR SEDGWICK COUNTY EMPLOYEES: "SAFETY - LEARN IT ON PURPOSE, NOT BY ACCIDENT."

Presented by: Mick McBride, Risk Manager, Division of Finance - Risk Management, and Diana Mansouri, Safety Coordinator, Division of Finance - Risk Management.

RECOMMENDED ACTION: Adopt the safety slogan and allow presentation of a framed poster and other safety- and health-related items to Tiffany Bridwell, Melissa Huddleston and Stephanie Hutcherson, COMCARE of Sedgwick County, Crisis Intervention Services, winners of the 2014 Safety Slogan Contest.

Attachments: [2014SafetySloganPoster4Agenda](#)

- E** [13-0976](#) AUTO-ENROLLMENT OF NEW EMPLOYEES IN DEFERRED COMPENSATION PROGRAM.

Presented by: Chris Chronis, Chief Financial Officer.

RECOMMENDED ACTION: Adopt the procedures for auto-enrollment of new employees in the deferred compensation program and authorize execution of an Automatic Enrollment Services Election Form.

Attachments: [457 Plan Doc 090707](#)

[457 Auto Enrollment Services Election Form](#)

[457 Summary of Auto Enroll Set up and Election Process](#)

[457 Sample auto enrollment notification letter](#)

[457 Sample Auto Enroll Plan Sponsor Initial notification letter](#)

- F** [14-1014](#) CONSIDERATION OF A GRANT IN THE AMOUNT OF \$321,479.00 FOR COMCARE'S DUAL DIAGNOSIS PERMANENT SUPPORTIVE HOUSING PROGRAM.

Presented by: Marilyn Cook, LSCSW, Executive Director, COMCARE.

RECOMMENDED ACTION: Approve the application for the grant, and authorize the Chairman to sign all necessary documents, including the grant award agreement containing substantially the same terms and conditions as this application.

Attachments: [2880 form for 2013 application.pdf](#)

[Dual Dx PSH Grant Application 2013.pdf](#)

[PSH Budget Form 2014.xls](#)

- G** [14-1016](#) CONSIDERATION OF A GRANT IN THE AMOUNT OF \$892,811 FOR RENEWAL OF THE SHELTER PLUS CARE HOUSING PROGRAM.
Presented by: Tim Kaufman, Division Director, Human Services.
- RECOMMENDED ACTION: Approve the application for the grant, authorize the Chairman to sign all necessary documents, including the grant award.
- Attachments:** [SPC MAIN.pdf](#)
 [BONUS 1.pdf](#)
 [BONUS 2.pdf](#)
 [SPC 2880.pdf](#)
 [HSvcs - SPC-Main for Grant App.xls](#)
 [HSvcs - SPC Bonus#1 for Grant App.xls](#)
 [HSvcs - SPC Bonus#2 for Grant App.xls](#)
- H** [14-1013](#) PRESENTATION TO THE SEDGWICK COUNTY BOARD OF HEALTH - EPIDEMIOLOGY IN ACTION: INFLUENZA SURVEILLANCE IN SEDGWICK COUNTY.
Presented by: Claudia Blackburn, Health Department Director.
- RECOMMENDED ACTION: Receive and file.
- I** [14-1021](#) RESOLUTION FOR THE ALLOCATION AND INTERFUND TRANSFER OF UNEXPENDED 2013 BUDGET AUTHORITY TO THE CAPITAL IMPROVEMENT FUND
Presented by: Lindsay Poe Rousseau, Budget Director.
- RECOMMENDED ACTION: Adopt the resolution.
- Attachments:** [Resolution](#)
- J** [14-1027](#) RESOLUTION FOR THE ALLOCATION AND INTERFUND TRANSFER OF UNEXPENDED 2013 BUDGET AUTHORITY TO THE EQUIPMENT RESERVE FUND.
Presented by: Lindsay Poe Rousseau, Budget Director.
- RECOMMENDED ACTION: Adopt the resolution.
- Attachments:** [Resolution](#)
- K** [14-1030](#) CAPITAL IMPROVEMENT PROGRAM POLICY.
Presented by: Chris Chronis, Chief Financial Officer.
- RECOMMENDED ACTION: Adopt the resolution.
- Attachments:** [CIP Resolution](#)
 [cip policy final](#)

CONSENT

- L** [14-0999](#) Denying property tax relief per K.S.A. 2013 Supp. 79-1613.
- Attachments:** [Andrea Modena Correspondence - Declination.pdf](#)
 [Barbara Hughes Correspondence - Declination.pdf](#)
 [Beverly Simmons Correspondence - Declination.pdf](#)
 [Bobby Finley Correspondence - Declination.pdf](#)
 [Carl Rogers - Correspondence - Declination.pdf](#)
 [Daniel Hale Correspondence - Declination.pdf](#)
 [Delancy Hotalen Correspondence - Declination.pdf](#)
 [Joy Butterfield Correspondence - Declination.pdf](#)
 [Maria Hicks Correspondence - Declination.pdf](#)
 [Matthew Ratlief Correspondence - Declination.pdf](#)
 [Pamela Childs Correspondence - Declination.pdf](#)
 [Robert Folsom Correspondence - Declination.pdf](#)
- M** [14-1018](#) Granting credit for property tax relief in the amount of \$221.64.
- Attachments:** [Rebecca Aue - Correspondence2 - Approval.pdf](#)
 [Lynn Richter - Correspondence - Approval.pdf](#)
- N** [14-1028](#) A resolution amending Exhibit A of Sedgwick County resolution No. 189-2013 providing for the applicability of the Kansas Personal and Family Protection Act to County-owned and County-leased real property.
- Attachments:** [Amending Resolution Regarding Concealed Carry 1 22 14](#)
 [Exhibit A amended 01 22 14](#)
- O** [14-1032](#) 4th Quarter 2013 Range Reallocations.
- Attachments:** [14-1032 4Q 2013 Range Reallocation Agenda Support 01082014.xls](#)
- P** [14-1033](#) Addition of a new 1.0 FTE position (Groundskeeper) to the Sedgwick County Zoo's Staffing Table.
- Attachments:** [Zoo-new position](#)
- Q** [14-1035](#) A resolution authorizing Division of Health and Human Services' Department Directors and the Division of Public Safety Director to enter into certain agreements for education of students.
- Attachments:** [A Resolution authorizing Divison](#)
- R** [14-1040](#) A resolution amending policies of the Sedgwick County Personnel Policies and Procedures Manual.
- Attachments:** [Resolution](#)

- S **14-1029** Order dated 1/9/2014 to correct tax roll for change of assessment.
- T [14-1041](#) General Bill Check Register from January 15, 2014-January 21, 2014.
- U [14-1042](#) Payroll Check Register.

OTHER

EXECUTIVE SESSION

ADJOURNMENT