

# CAPITAL IMPROVEMENT PROGRAM (CIP) AMENDMENT FORM

1. **Department/Contact Person:** Project Services/Robert Lawrence

2. **Project Title:** Relocate Fire Station 34

3. **Request Status:** Previously Approved Project (complete table below)

Year Approved	Original Budget	Requested Change	Revised Total
2011	\$2,033,731.00	\$180,787.20	\$2,214,518.20

4. **Justification:** Discuss the need for the project, how it will improve delivery of services, and improve efficiency, along with the scope of capital work to be completed. Please address the urgent need of this project and what qualifies this project to be reviewed outside of the CIP budget process. Please summarize below, if additional space is needed, then provide the detailed narrative in CIP Attachment Form A.

**Justification of requested changes:**

The original construction portion (\$1,669,248) of the budget for Fire Station 34 was based on data averaged from the previous 4 completed stations which was \$138/SF plus inflation for one year. In August 2012, Fire Station 36 was bid out and the cost came in at \$168/SF. Based on the new bid information, the construction cost of Station 34 was expected to rise to \$1,935,360.00 if the SF cost remained the same. At that time the decision was made not to amend the CIP prior to bidding but to proceed with the project and modify the CIP based on what the actual bids were.

On March 5<sup>th</sup> bids were opened for Station 34 and the lowest bid was from Snodgrass and Sons, Inc. in the amount of \$1,833,600.00. Based on this bid, a CIP amendment in the amount of \$180,787.20 is needed to award construction. This is calculated from the increased amount of the bid over budget (\$164,352.00) and additional funds to restore the construction contingency to 10% (\$16,435.20).

Funding for the amendment is available in 14971-234, Fire Station 36 CIP cost center. These funds are available and will not be needed for Station 36 as they were budgeted for purchasing land which didn't happen due to a land transfer agreement.

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**5. Cost and Funding:** *(Required for new projects only.)* Outline all project costs, by appropriate project phase, based on the anticipated schedule. Select below the table who developed the estimate and when. A dated, written copy of the estimate must be attached. Then, select the funding source and provide a brief explanation of how the project will be funded, and explanation if selecting “other”.

Project Phase	2013	2014	2015	2016	2017	Total
Planning						
Design						
Construction						
Equipment						
<b>Total</b>						

**Estimate Developed By:** Facility Project Services

**Date:** March 18, 2013

**Funding Type:** Cash

Funding for the amendment is available in 14971-234, Fire Station 36 CIP cost center. These funds are available and will not be needed for Station 36 as they were budgeted for purchasing land which didn't happen due to a land transfer agreement.

**6. Operating Budget Impact:** Choose an item. *(Required for new projects only.)*

Outline estimated operating impacts occurring as a result of this project. Below the table, discuss these operating impacts and funding strategy. Be sure to seek expert assistance when appropriate.

Operating Impact	2013	2014	2015	2016	2017	Total
Total Revenue						
Personnel						
Contractual						
Commodities						
Equipment						
<b>Total Expenses</b>						
<b>FTE(s)</b>						

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**7. CIP Committee Recommendation:** Choose an item.

All voting members of the CIP Committee concurred with this CIP Amendment.

**8. Agenda Recommendation:** Choose an item.

\_\_\_\_\_  
William P. Buchanan

\_\_\_\_\_  
Date

Consent       Regular Agenda