



# Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

## Section 1: New Grant/Grant Renewal or Internal Order Setup Information

<b>Legistar #</b>	<b>BoCC Approval Date</b>	<b>Manager Approval Date</b>	<b>Title of Grant/Program</b> Case Management II
<b>Grant Renewal: Previous IO#</b> 310296-15	<b>Grant Period From mm/dd/yyyy</b> 8/1/2015 to 7/31/2016		<b>Type of Funding (check appropriate box by clicking)</b>
			Federal Grant <input type="checkbox"/> State <input checked="" type="checkbox"/>
			Federal/Pass-Thru State <input type="checkbox"/> Other <input type="checkbox"/>

## Section 2: SAP (ECC) Set up information

<b>Funds Center #</b> 252	<b>Department/Division</b> COMCARE	<b>Shopper(s)</b> Kathryn Foster Theresa Rhodes Talaya Schwartz Chris Purser Brenda Gutierrez Valera Roger Clark Nancy Patterson	<b>Approver(s)</b> Theresa Rhodes (PPS only) Talaya Schwartz Kathy Wegner Tim Kaufman Tracy Lolley Brenda Gutierrez Valera	<b>PPS Workflow Structure</b> CCITY
<b>Internal Order/Cost Center #</b> 310296-16	<b>Sub- Department</b> Center City			
<b>Functional Area #</b> 401	<b>Program Grouping</b> Case Management			

## Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33522 - HOMELESS BLOCK GRANT (Path)	106,683	
30010 - Unencumbered Cash	51,317	

**Total** **158,000**

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	83,690	
41206 - Wireless Allowance	1,804	
41210 - FLEX SPENDING ER CONTRIBUTION	500	
41301 - FICA - OASDI Taxes	5,189	
41302 - FICA - HI Taxes	1,214	
41303 - HEALTH/LIFE INSURANCE Premiums	32,455	
41304 - RETIREMENT Contributions	8,771	
41203 - Worker's Compensation	728	
41306 - UNEMPLOYMENT TAXES	176	
41307 - VACATION SELL AS BENEFITS	641	
42501 - SEMINAR/TRAINING REGISTRATION FEES	400	
42601 - INCIDENTAL CLIENT SERVICES	6,800	
42703 - ADMINISTRATIVE CHARGES	6,879	
42912 - Local Vicinity MILEAGE Reimbursement	2,000	
45102 - OPERATING SUPPLIES	6,753	

**Total** **158,000**

**Section 4: Financial Information for Budget** ( Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
			This is a renewal

**Total** - -

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			This is a renewal
42000 Contractuals			
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			

**Total** - -

**Section 5: Position Management**

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20002965	M. Murdock	100%	08/01/2015	
20002972	M.Cedeno	100%	08/01/2015	
20003515	C. Baldwin	40%	08/01/2015	60% 310496-16



