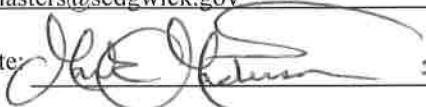




**SFY 2014 APPLICATION FOR
PREVENTION
AND
GRADUATED SANCTIONS
PROGRAMS**

Application - Juvenile Justice Authority FY2014 Judicial District Prevention and Graduated Sanctions State Block Grant Funding

A. ADMINISTRATIVE COUNTY OFFICIALS SIGNATURE PAGE

A. Board of County Commission	B. Administrative Contact
Administrative County: <u>Sedgwick County</u> Mailing address: <u>525 N. Main, 3rd Floor</u> City, zip: <u>Wichita 67203</u> Telephone: <u>316-660-9300</u> Fax: <u>316-383-8275</u> E-mail: <u>jskelton@sedgwick.gov</u> Judicial District #: <u>18</u> County Employer ID #: <u>48-6000798</u> Printed Name of BOCC Chair: James B. Skelton Signature/Date: _____ (BOCC Chair)	Name/Title: <u>Mark Masterson, Director</u> Agency: <u>Sedgwick County Department of Corrections</u> Mailing address: <u>700 S. Hydraulic</u> City, zip: <u>Wichita 67211</u> Telephone: <u>316-660-9750</u> Fax: <u>316-660-1670</u> E-mail: <u>mmasters@sedgwick.gov</u> Signature/Date:  <u>2/4/13</u> (Administrative Contact)
C. Juvenile Corrections Advisory Board	D. Financial Officer of Administrative County
Name: <u>Terri Moses</u> Title: <u>Chairperson, Juvenile Corrections Advisory Board</u> Mailing address: <u>455 N. Main</u> City, zip: <u>Wichita 67202</u> Telephone: <u>316-268-4165</u> Fax: <u>316-268-4566</u> E-mail: <u>tmoses@wichita.gov</u> Signature/Date:  <u>2/1/13</u> (JCAB Chair)	Name: <u>John M. (Marty) Hughes</u> Title: <u>Revenue Manager</u> Mailing address: <u>525 N. Main, 8th Floor</u> City, zip: <u>Wichita 67203</u> Telephone: <u>316-660-7591</u> Fax: <u>316-383-7729</u> E-mail: <u>mhughes@sedgwick.gov</u> Signature/Date:  <u>2/3/13</u> (Fiscal Officer)

Submission of the application packet and signature by county officials serves as certification to JJA that the application is complete; all submitted program requests were reviewed and those review documents remain on file for review; all applicable laws, standards, Financial Rules and Guidelines for Grantees requirements and grant conditions are being adhered to by the Administrative County and their sub-grantees; the Financial Rules and Guidelines for Grantees and any training necessary have been provided to each sub-grantee by the Administrative County.

ATTEST TO: _____
 Kelly B. Arnold, County Clerk

APPROVED AS TO FORM: 
 Jennifer Magana, County Counselor

B. JUVENILE CORRECTIONS ADVISORY BOARD MEMBERSHIP

Judicial District #: 18th

Date completed/updated: January 18, 2012

Is the JCAB a joint board with the Corrections Advisory Board (CAB)? NO

Chairperson Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
Chief of Police	Law Enforcement	Terri Moses	455 N. Main, 5 th Floor	tmoses@wichita.gov	F	NH	C	6/30/12	6/30/15
		Deputy Chief Wichita Police Department	Wichita, KS 67202	316-268-4239					
Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
Sheriff	Law Enforcement	Richard Powell	141 W. Elm	rpowell@sedgwick.gov	M	NH	C	6/30/10	6/30/13
		Chief Deputy, Sedgwick Co. Sheriff's Dept.	Wichita, KS 67203	316-660-3900					
Chief of Police	Law Enforcement	Terri Moses	455 N. Main, 5 th Floor	tmoses@wichita.gov	F	NH	C	6/30/12	6/30/15
		Deputy Chief, Wichita Police Department	Wichita, KS 67202	316-268-4239					
County / District Attorney	Prosecution	Ron Paschal	1900 E. Morris	rpaschal@sedgwick.gov	M	NH	C	6/30/12	6/30/15
		Deputy District Attorney	Wichita, KS 67211	316-660-9700					
Administrative Judge	Judiciary	Timothy Henderson	1900 E. Morris	thenders@dc18.org	M	NH	C	1/14/13	6/30/15
		Presiding Juvenile Judge	Wichita, KS 67211	316-660-5590					
BOCC	Education Representative	Bill Faflick	201 N. Water	dwren@usd259.net	M	NH	C	8/15/12	6/30/15
		Assistant Superintendent, Wichita Public Schools	Wichita, KS 67202	316-973-4457					
Administrative Judge	Court Services	Stephanie Springer	1900 E. Morris	sspringe@dc18.org	F	NH	C	6/30/12	6/30/15
		Chief Probation Officer	Wichita, KS 67211	316-660-5560					
BOCC	Mental Health Representative	Tom Pletcher	1919 N. Amidon, #130	tpletcher@sedgwick.gov	M	NH	C	6/30/10	6/30/13
		Clinical Director, COMCARE	Wichita, KS 67203	316-660-7627					
BOCC	General	Karen Langston	1095 S. 143 rd St. East	kllang4@yahoo.com	F	NH	C	6/30/11	6/30/14
		Attorney	Wichita, KS 67230	316-686-0227					
BOCC	General	Pat Hanrahan	245 N. Water	phanrahan@unitedwayp1ains.org	M	NH	C	6/30/11	6/30/14
		President, United Way of the Plains	Wichita, KS 67202	316-267-1321					

Members Appointed by	Representing	Name and Job Title	Address	E-mail & Phone	M/F	Ethnicity	Race	Appointed Date	Expiration Date
BOCC	General	Emile McGill	2755 E. 19 th	emcgill@yahoo.com					
		Manager, African American Coalition, Atwater Neighborhood City Hall	Wichita, KS 67214	316-686-4352	F	NH	AA	6/30/10	6/30/13
City	General	Shawna Mobley	806 N. Main	shawna_cck@hotmail.com					
		Director, Correctional Counseling of KS	Wichita, KS 67203	316-262-3060	F	NH	C	6/30/10	6/30/13
City	General	Marvin Stone, Jr.	2309 E. Murdock	stonejmarvinpat@att.net					
		Citizen	Wichita, KS 67214	316-263-8355	M	NH	AA	09/12/12	6/30/15
City	General	Kathy Dittmer	823 Litchfield	No E-mail Address					
		Citizen	Wichita, KS 67203	316-262-6165	F	NH	C	6/30/10	6/30/13
BOCC	General	Riley Williams	1631 E. 17 th St. North	wfpwil@southwind.net					
		Coordinator, Wichita/Sedgwick County Weed & Seed	Wichita, KS 67214	316-269-3368	M	NH	AA	6/30/10	6/30/13
BOCC	General	Jean Hogan	1620 N. 359 th St. W.	jhogan@msbmedlinks.org					
		Citizen	Cheney, KS 67025	316-683-7559	F	NH	C	6/30/10	6/30/13
BOCC	General	Karen Countryman-Roswurm	1845 Fairmount Street	karen.countryman-roswurm@wichita.edu					
		Wichita State University	Wichita, KS 67260-0154	outreach7@cox.net	F	NH	C/NA	10/5/11	6/30/14

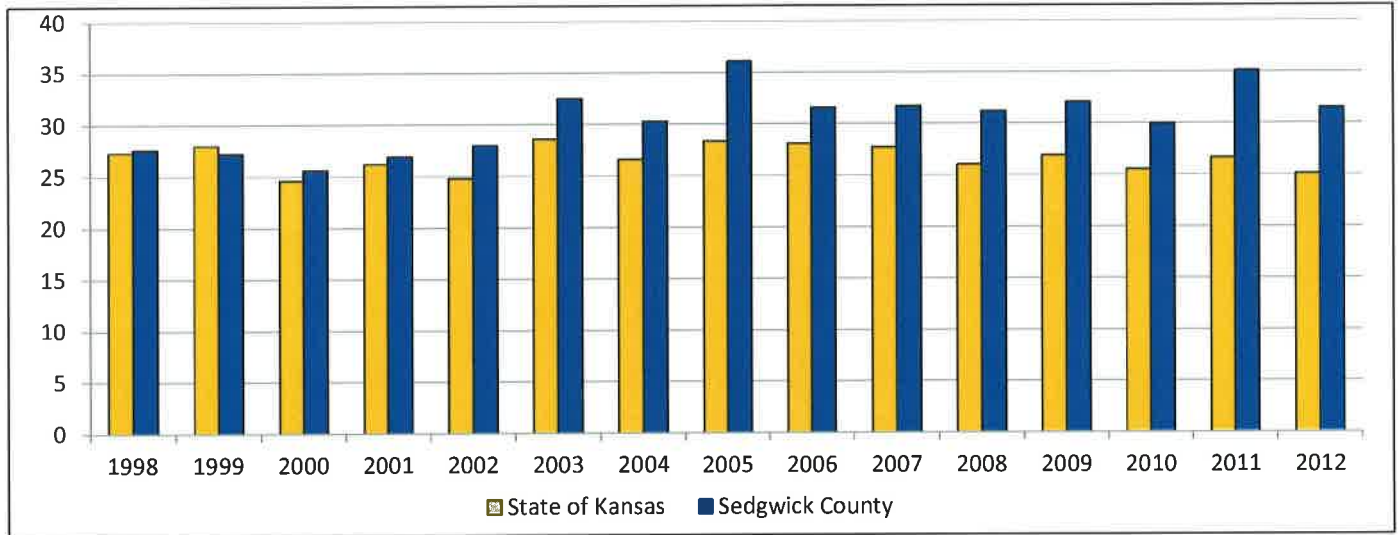
C. DISTRICT'S IDENTIFIED COMMUNITIES THAT CARE (CTC) RISK/PROTECTIVE FACTORS & SUPPORTING DATA

CTC Risk Factors

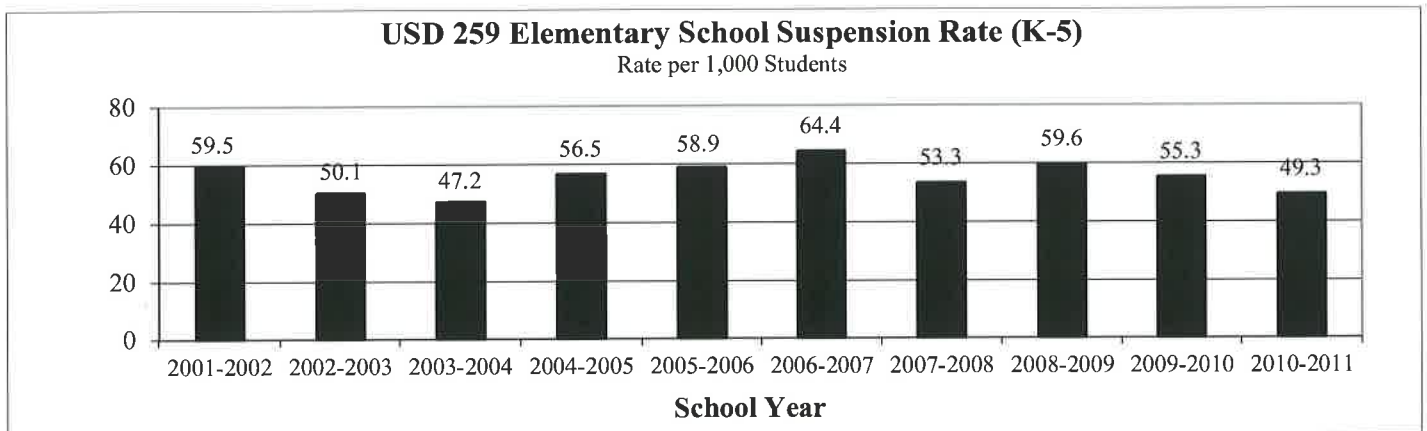
1. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Early Initiation to Anti-social Behavior

Supporting Data:

Sedgwick County Longitudinal Scale Data for: Domain: Peer Individual Risk Factor Scale: Early Initiation to Antisocial Behavior (EIAB) Grade: Total



	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	27.60	27.20	25.60	26.90	28.00	32.50	30.30	36.10	31.60	31.70	31.20	32.10	29.97	35.09	31.50
State of Kansas	27.30	28.00	24.60	26.20	24.80	28.60	26.60	28.30	28.10	27.70	26.00	26.90	25.53	26.64	25.10



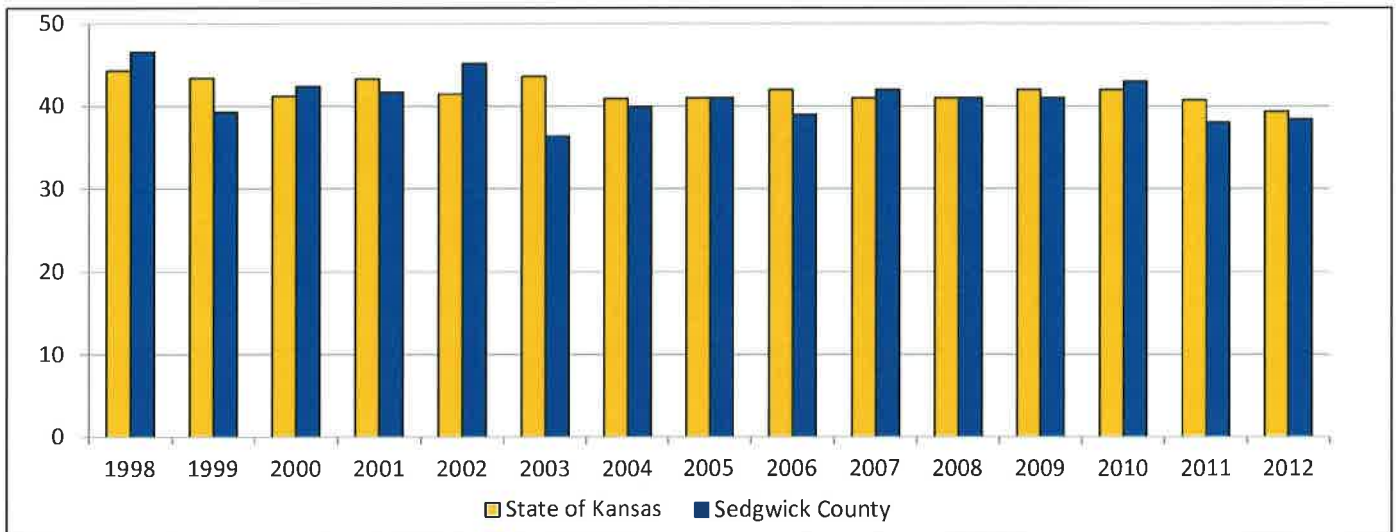
Source for 2000 – 2007: Kansas State Department of Education; Source for 2007 – 2011: USD 259

Looking at kindergarten through 5th grade as a whole, there has been variability over the years in the rate of out-of-school suspensions per 1,000 elementary students. The rate of suspensions has decreased for the past two years (from the school year of 2008-2009 to school year of 2010-2011). This data will be updated for 2012 in the Benchmark 5 Report Update prepared by Wichita State University in May 2013.

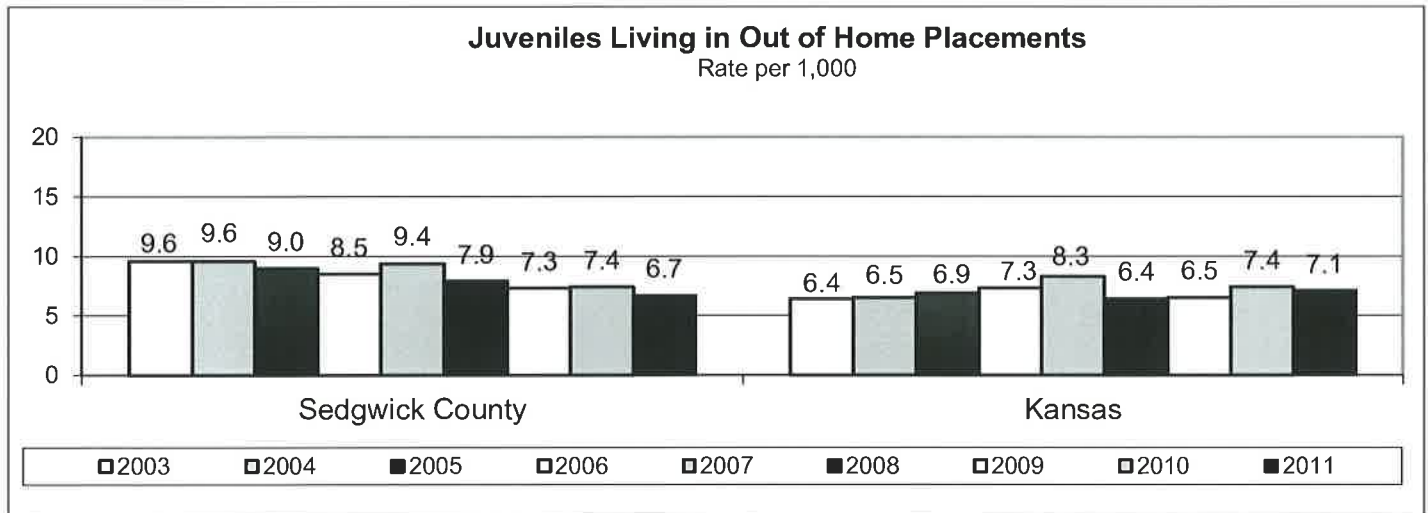
2. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: **Poor Family Management**

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: Family Risk Factor Scale: Poor Family Management (PFM) Grade: Total



	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	46.60	39.30	42.40	41.70	45.20	36.40	39.90	41.00	39.00	42.00	41.00	41.00	43.00	38.06	38.40
State of Kansas	44.30	43.40	41.20	43.30	41.50	43.60	40.90	41.00	42.00	41.00	41.00	42.00	42.00	40.77	39.40



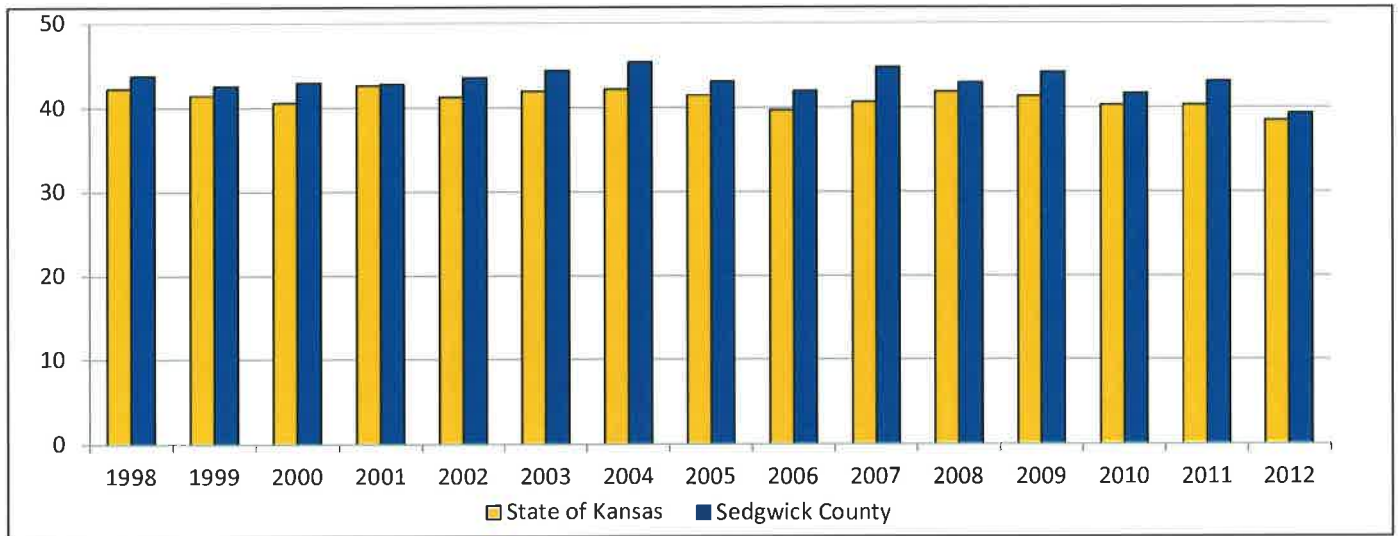
Sources: Kansas Department of Social and Rehabilitative Services; U.S. Census Bureau

One of the indicators of family management problems is the rate of out-of-home placements of juveniles in Sedgwick County. From 2003 to 2011, this indicator has fluctuated in Sedgwick County with a slight decrease from 2010 to 2011. Statewide the pattern differs with increasing rates for 5 years with a peak in 2007. The rates have decreased 30% in Sedgwick County and increased 11% statewide for the 9 year time period. This data will be updated for 2012 in the Benchmark 5 Report Update prepared by Wichita State University in May 2013.

3. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Low Commitment to School

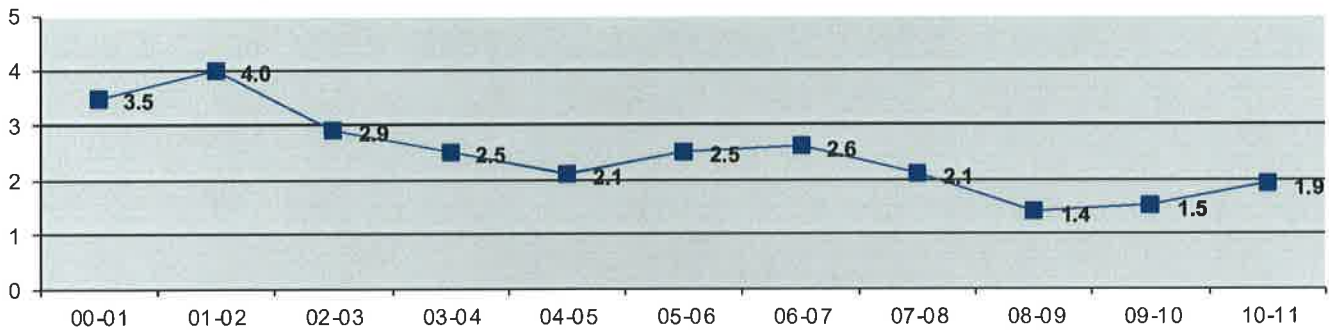
Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: School Risk Factor Scale: Low Commitment to School (LCS) Grade: Total



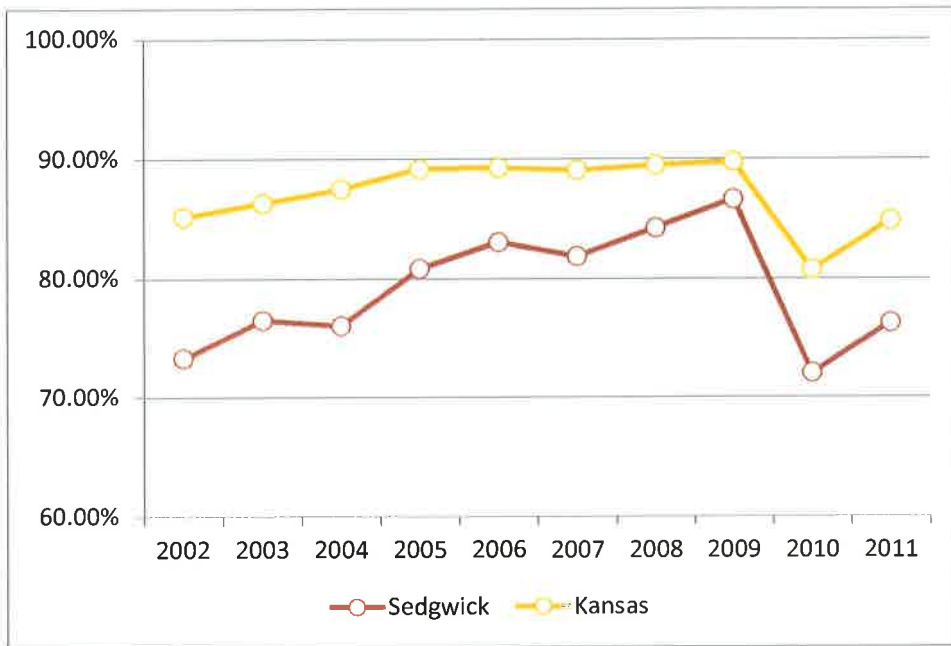
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	43.80	42.60	43.00	42.80	43.60	44.40	45.40	43.10	42.00	44.80	43.00	44.20	41.70	43.15	39.30
State of Kansas	42.30	41.50	40.60	42.70	41.30	42.00	42.20	41.50	39.70	40.70	41.90	41.40	40.35	40.32	38.50

Sedgwick County Dropout Rates



*Source – Kansas Department of Education at <http://www.ksde.org>

There has been a 53% decrease in the dropout rate in Sedgwick County from the peak in the 2001 - 2002 school year to the 2010 - 2011 school year. The Kansas K – 12 Reports website indicates that graduation rate data is available utilizing the NCES Formula for 2008 and earlier, the NCLB Formula for 2009 only and the ESEA Formula for 2010 and later (4-Year Cohort Graduation Rate and 5-Year Cohort Graduation Rate)



	Kansas	Sedgwick
2002	85.13%	73.29%
2003	86.26%	76.45%
2004	87.45%	76.00%
2005	89.13%	80.78%
2006	89.22%	83.02%
2007	89.01%	81.82%
2008	89.44%	84.20%
2009	89.69%	86.59%
2010	80.67%	72.02%
2011	84.77%	76.23%

*Source – The Annie E. Casey Foundation at <http://datacenter.kidscount.org/data/bystate/>

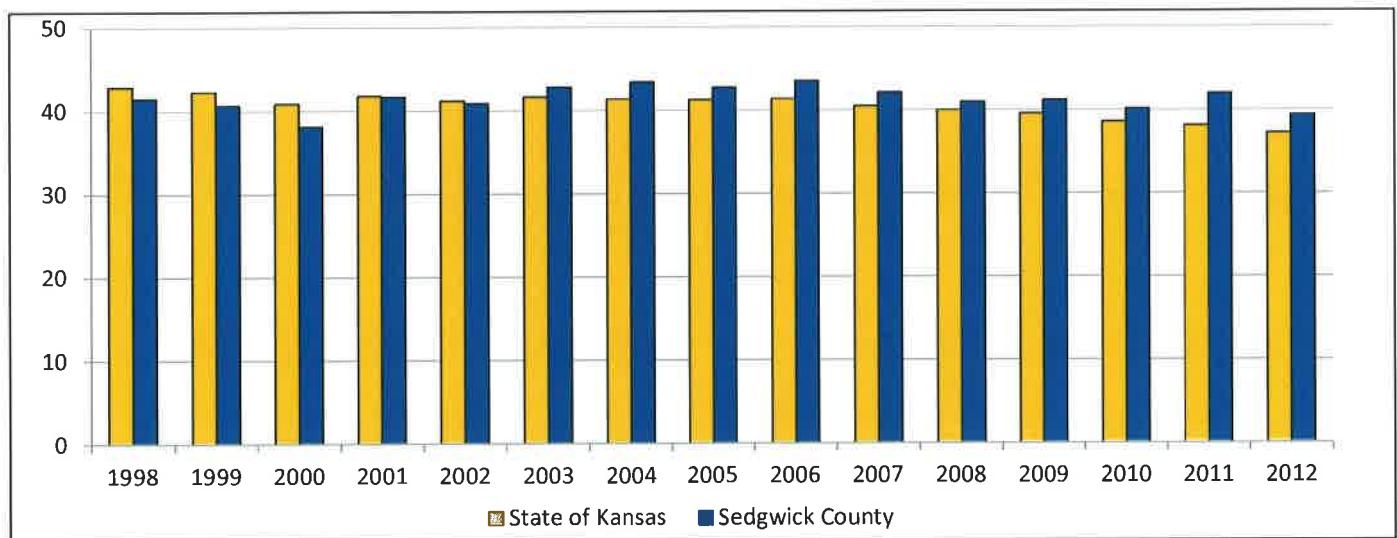
Between 2002 and 2009, the high school graduation rate showed continued to increase, 18.1% in Sedgwick County and 5.4% statewide. There was a significant decrease in 2010, but an increase is indicated in 2011. The 2009-2010 graduation data and beyond is calculated using the Four Year formulas, which are significantly different than the NCES and NCLB formulas.

4. Domain: Peer/Individual Family School Community Problem Behaviors

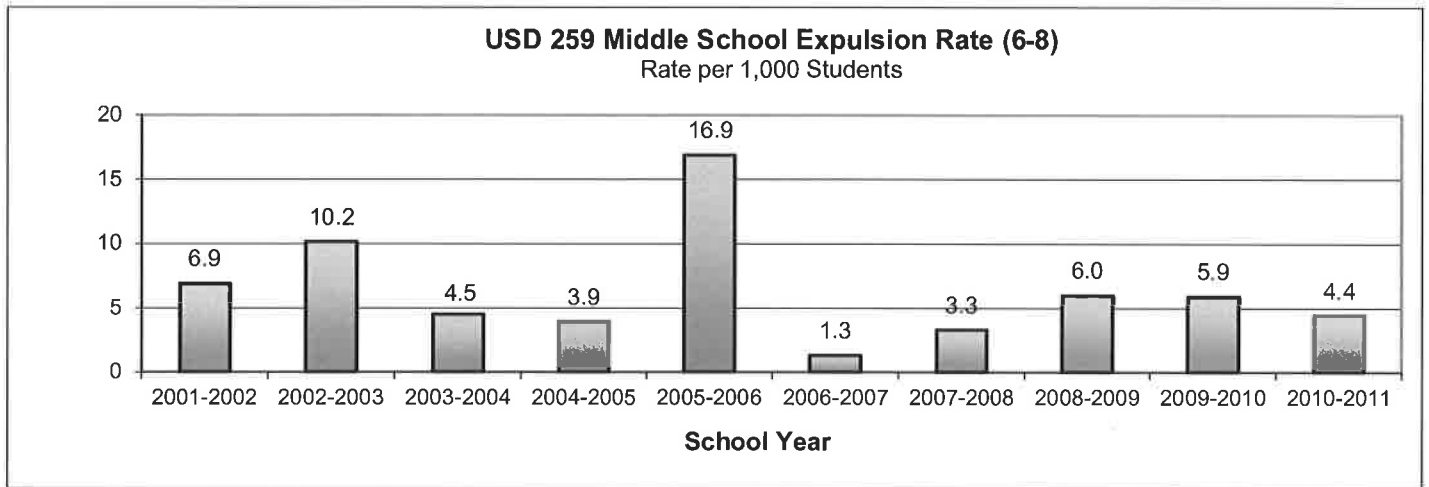
Scale: Academic Failure

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: School Risk Factor Scale: Academic Failure (AF) Grade: Total

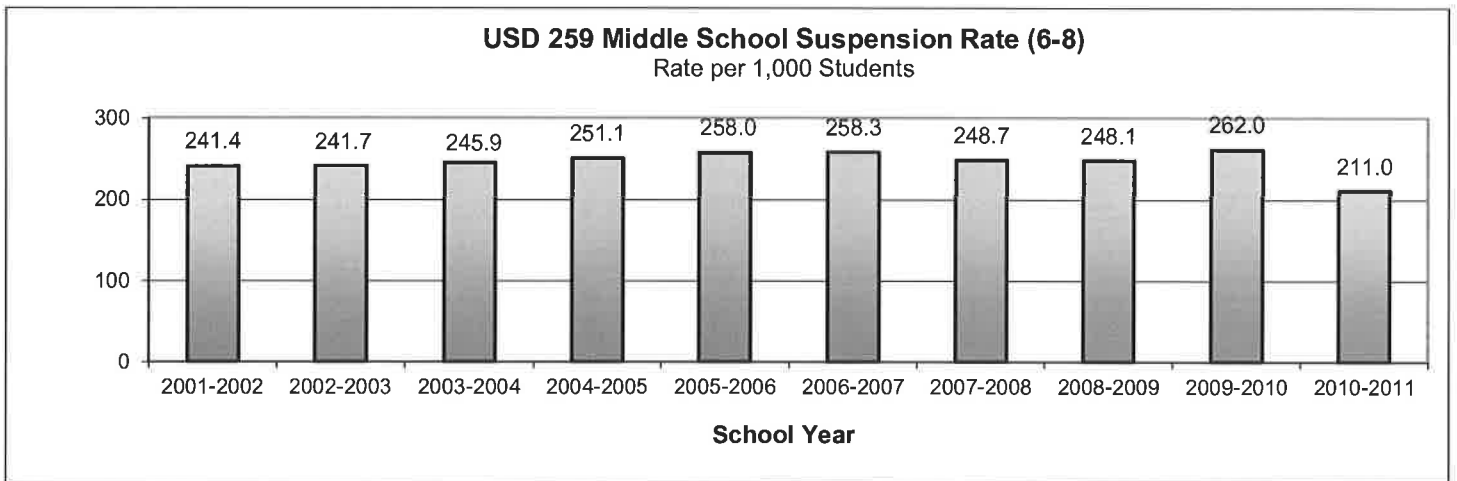


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	41.50	40.70	38.10	41.70	40.90	42.80	43.40	42.70	43.50	42.10	41.00	41.20	40.16	41.98	39.40
State of Kansas	42.90	42.30	40.90	41.80	41.20	41.70	41.40	41.30	41.40	40.50	40.00	39.60	38.58	38.12	37.20



Source for 2000 – 2007: Kansas State Department of Education and for 2007 – 2011: USD 259

The overall expulsion rate for USD 259 middle school students for the 2010 - 2011 school year was 4.4 expulsions per 1,000 students, which is a 25% reduction from the 2009 – 2010 school year. The rate increased to 6.0 during 2008-2009 from a low of 1.3 for middle school students during 2006-2007, and declined during the two school year periods of 2009-2010 and 2010 - 2011. Expulsion data shows dramatic fluctuations that may be attributed to changes in reporting, policy, student behavior or utilization of alternative discipline measures. It is difficult to use expulsion rate as an indicator for the school risk factor when the time trend indicates multiple influences in addition to student behavior. Expulsion rate data will be routinely collected and will serve as an indicator for the school risk factor when the data is consistently reported.



Source for 2000 – 2007: Kansas State Department of Education and for 2007 – 2011: USD 259

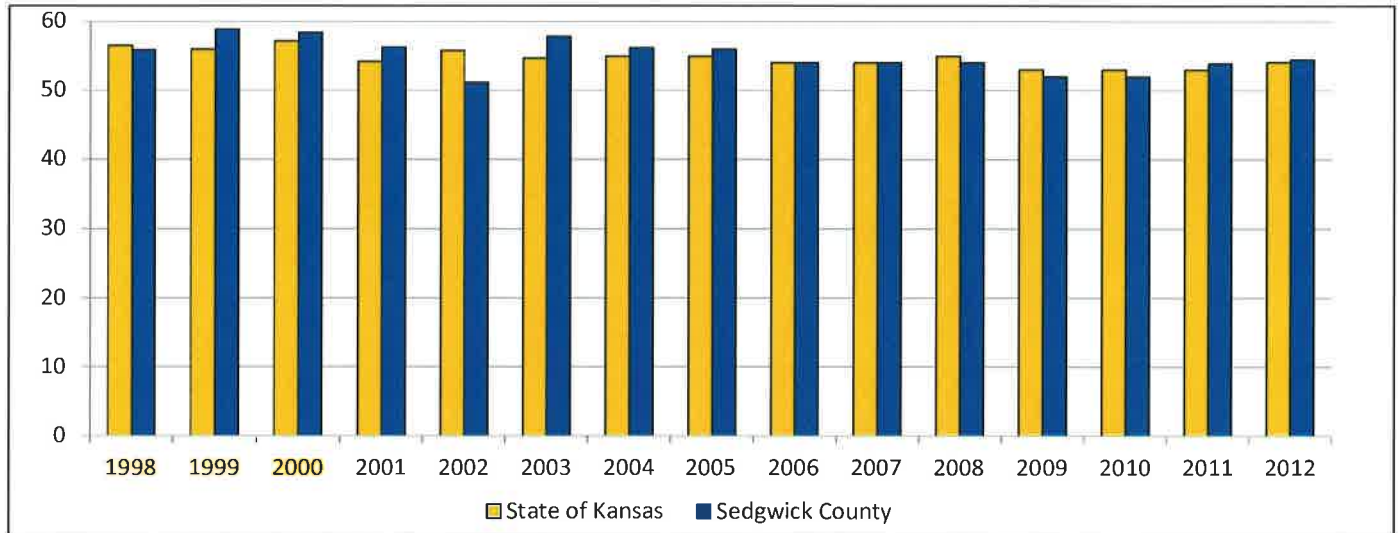
The middle school suspension rate for the 2010 - 2011 school year shows a significant decrease from the prior school year, and is the lowest rate for the time period shown. The suspension rate for middle school students in USD 259 shows a steady increase from the 2001 – 200002 school year to the 2006 – 2007 school year. The rate decreased for the following two school years, but increased 5.6% in the 2009 – 2010 school year. This two year decline follows six years of increasing rates. However, there was a 19.5% decrease during the 2010 – 2011 school year. The data for middle school students is aggregated (not separated by grade for 6th, 7th and 8th grades); therefore; it is not possible to identify the specific grade affecting the variability. The rate is based on an unduplicated number of students receiving suspension, not the total number of suspension incidents.

CTC Protective Factors

1. **Domain:** Peer/Individual Family School Community Problem Behaviors
Scale: Family Attachment

Supporting data:

Sedgwick County Longitudinal Scale Data for: **Domain:** Family Protective Factor **Scale:** Family Attachment (FA) **Grade:** Total

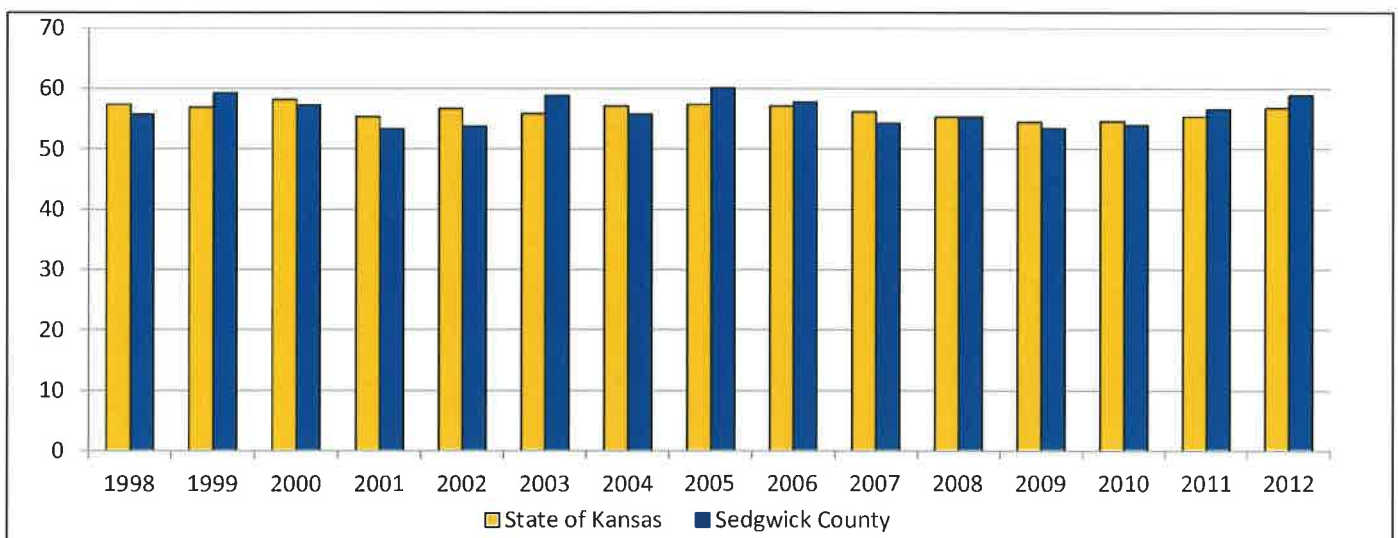


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	55.90	58.90	58.40	56.30	51.20	57.80	56.20	56.00	54.00	54.00	54.00	52.00	52.00	53.93	54.50
State of Kansas	56.50	56.00	57.20	54.20	55.80	54.70	55.00	55.00	54.00	54.00	55.00	53.00	53.00	53.04	54.10

2. **Domain:** Peer/Individual Family School Community Problem Behaviors
Scale: Rewards (for conventional involvement)

Supporting data:

Sedgwick County Longitudinal Scale Data for: **Domain:** Family Protective Factor **Scale:** Family Rewards (FR) **Grade:** Total

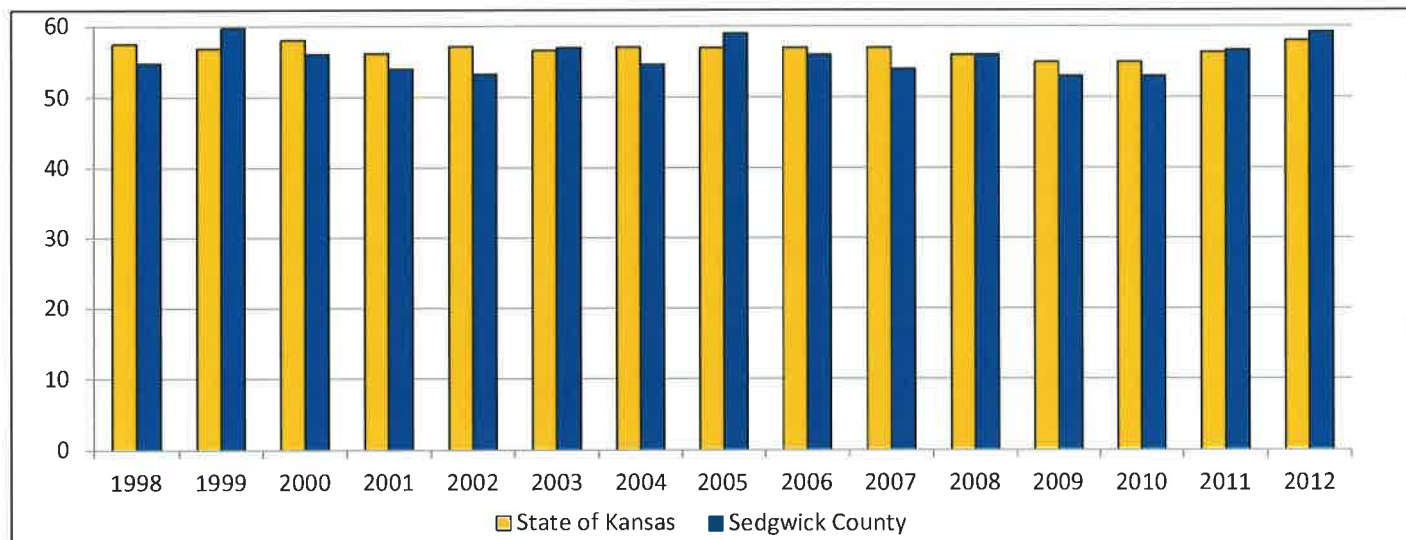


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	55.70	59.30	57.20	53.30	53.70	58.80	55.70	60.10	57.80	54.30	55.30	53.40	53.90	56.65	58.90
State of Kansas	57.40	56.90	58.20	55.30	56.70	55.80	57.10	57.40	57.10	56.20	55.30	54.50	54.60	55.37	56.80

3. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Opportunities for Involvement

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: Family Protective Factor Scale: Family Opportunities for Involvement (FOI) Grade: Total

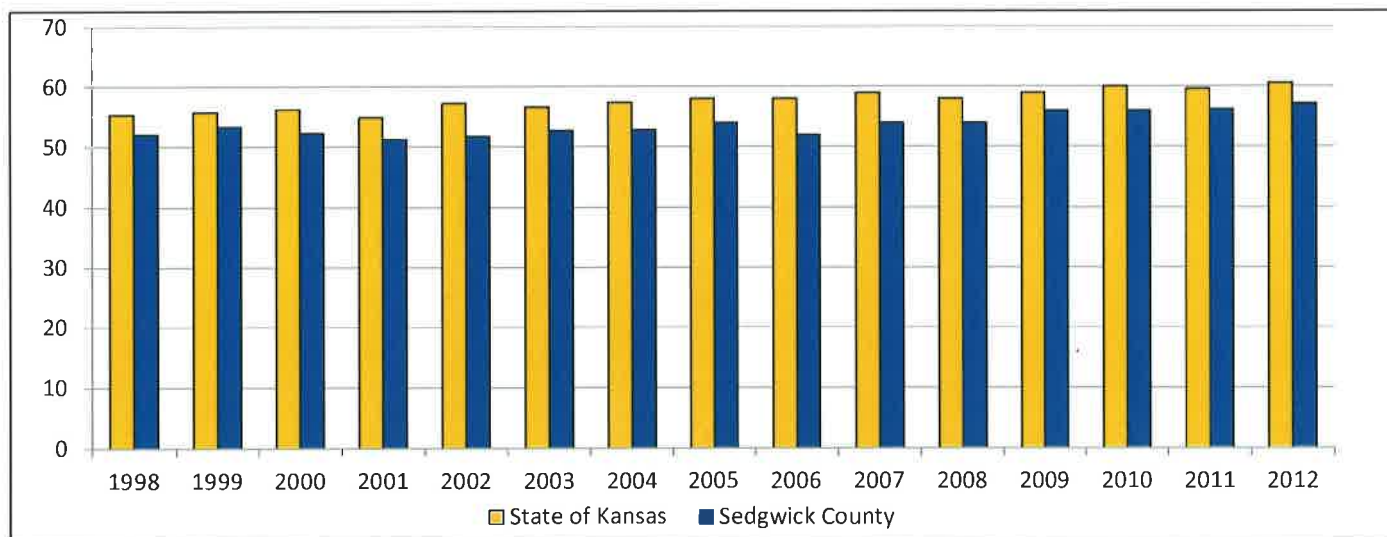


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	54.80	59.70	56.10	54.00	53.30	57.00	54.70	59.00	56.00	54.00	56.00	53.00	53.00	56.66	59.20
State of Kansas	57.50	56.90	58.10	56.20	57.20	56.60	57.10	57.00	57.00	57.00	56.00	55.00	55.00	56.39	58.00

4. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Rewards (for conventional involvement)

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: School Protective Factor Scale: School Rewards (SR) Grade: Total

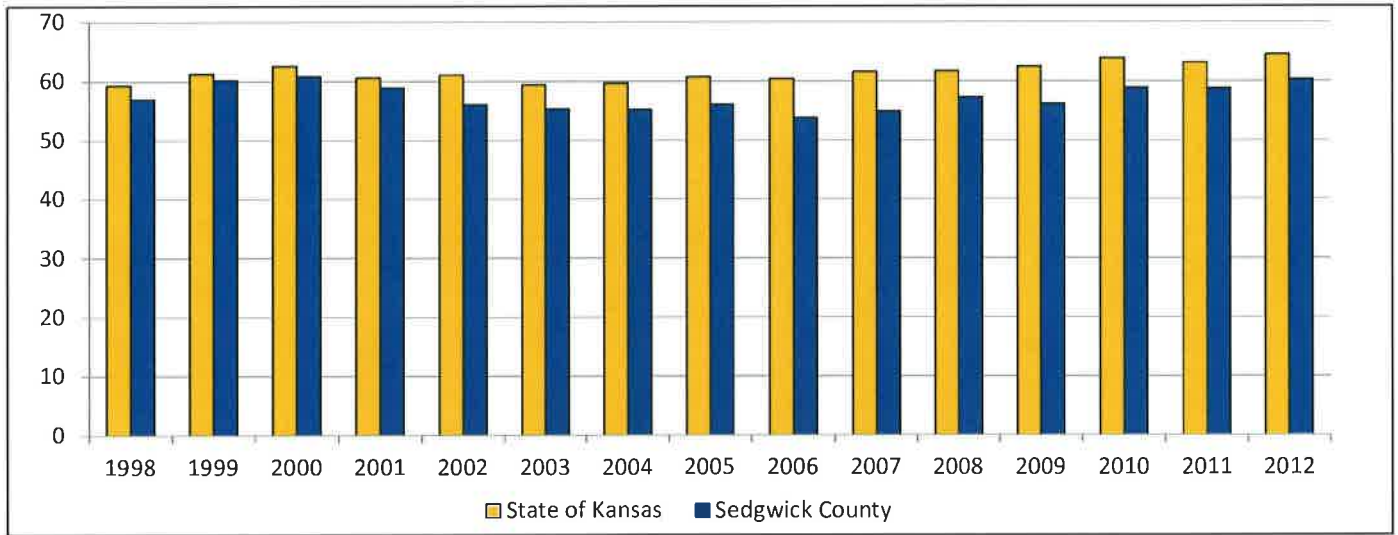


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	52.10	53.40	52.30	51.30	51.80	52.70	52.80	54.00	52.00	54.00	54.00	56.00	56.00	56.30	57.20
State of Kansas	55.40	55.80	56.30	54.90	57.30	56.70	57.40	58.00	58.00	59.00	58.00	59.00	60.00	59.60	60.60

5. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Opportunities for Involvement

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: School Protective Factor Scale: School Opportunities for Involvement (SOI) Grade: Total

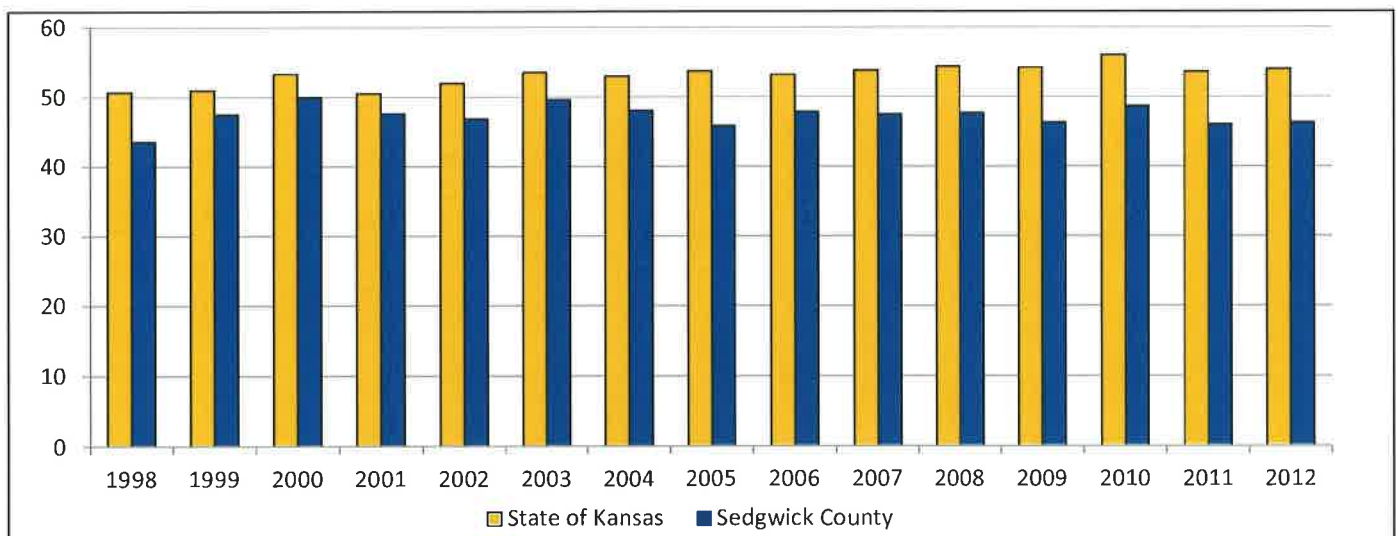


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	57.00	60.20	60.80	58.90	56.10	55.30	55.20	56.10	53.80	54.90	57.30	56.20	58.93	58.83	60.30
State of Kansas	59.30	61.30	62.60	60.60	61.10	59.40	59.70	60.70	60.40	61.60	61.70	62.50	63.90	63.16	64.50

6. Domain: Peer/Individual Family School Community Problem Behaviors
 Scale: Rewards (for conventional involvement)

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: Community Protective Factor Scale: Community Rewards (CR) Grade: Total

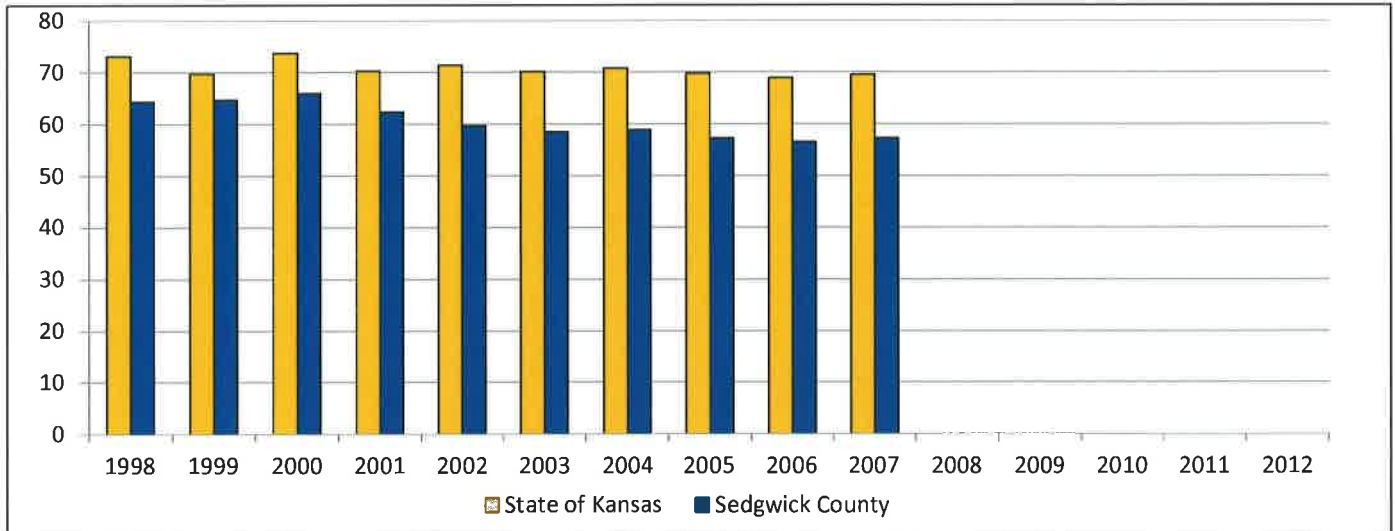


	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	43.50	47.50	50.00	47.60	46.80	49.60	48.00	45.80	47.80	47.50	47.70	46.30	48.70	46.02	46.30
State of Kansas	50.70	51.00	53.30	50.50	52.00	53.50	53.00	53.70	53.20	53.80	54.40	54.20	56.00	53.65	54.00

7. **Domain:** Peer/Individual Family School Community Problem Behaviors
Scale: Opportunities for Involvement

Supporting data:

Sedgwick County Longitudinal Scale Data for: Domain: Community Protective Factor **Scale:** Community Opportunities for Involvement (COI)
Grade: Total



	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sedgwick County	64.40	64.70	66.00	62.40	59.70	58.50	58.90	57.30	56.60	57.30					
State of Kansas	73.10	69.70	73.80	70.30	71.40	70.20	70.80	69.80	68.90	69.50					

Sedgwick County data is higher than the State on three of the four risk factors and lower than the State on half of the protective factors for 2012. Opportunities for Involvement at the community level (above) has not been measured for the past five years.

The 18th Judicial District’s Comprehensive Plan for Juvenile Delinquency Prevention and the Benchmark 5 Report Update are available online at http://www.sedgwickcounty.org/corrections/reports_plans.asp. Both are currently being updated.

D. DISPROPORTIONATE MINORITY CONTACT (DMC)

K.S.A. 75-7046 of the Kansas Juvenile Justice Code requires that the Juvenile Corrections Advisory Boards shall make a formal recommendation to the Board of County Commissioners at least annually concerning the comprehensive plan which shall include provisions to address racial, geographic and other biases that may exist in the juvenile justice system.

Instructions for the 18th Judicial District - Due to the involvement of the 18th Judicial District with either the MacArthur or Annie E. Casey Foundations, you are not required to separately report on DMC activities in this year's State Block Grant Application. Given that participating in these foundation initiatives requires that deliberate effort be put forth to address DMC and reduce racial and ethnic disparities, we are confident that your community will continue to work toward achieving equity goals for your local systems.

E. PREVENTION PROGRAM SUMMARY

Judicial District 18th

Program Name: Detention Advocacy Service

Program Number: P1418-7

Program Type:
 Primary Prevention
 Secondary Prevention
 Tertiary Prevention

Program Participants: Number of youth to be served in SFY14: 390 (156 CM; 84 STS; 150 ATTY)

PROGRAM SUMMARY

Geographic Area to be Served:

Youth from Sedgwick County (the 18th Judicial District) will be served by this program.

Description of Target Population:

The target population consists of youth who are incarcerated in the Sedgwick County Juvenile Detention Facility (JDF) or who are detained on a juvenile court matter at the Sedgwick County Adult Detention Facility. *Case management* is offered when the reason for detention presents a reasonable likelihood those services could expedite release. Program participants are low-income and/or minority youth. Priority for case management services is given to minority youth. *Short term services* are interventions provided to program eligible youth who remain detained or who are receiving traditional case management services through other agencies. These youth are in need of specific services that could possibly expedite their release from detention or prevent their return to detention. *Attorney services* are provided to all youth who are accepted for case management or short term intervention services. Attorney services are also provided to all youth at detention hearings regardless of their participation in case management or short term intervention services.

Services Provided:

The *case management component* includes five basic case management services and short term intervention services. Advocates develop a supervision plan for case management targeting Risk / Need factors as indicated in the YLS/CMI screening tool or the JIAC Brief Screening tool. Case management services include:

- Detention intervention by advocating for alternative releases from detention, including but not limited to developing release plans.
- Acting as a support system to educate and assist the client and family through the court process.
- Minimal financial assistance to enable client to take care of court ordered tasks (such as tuition for GED tests, bus passes to attend court, substance abuse treatment, or other court-ordered program)) and reward incentives.
- Monitoring youth to make sure they are abiding by their bond conditions.
- Referrals to community resources as needed.

The *short term services component* is provided to program eligible youth who remain detained or who are receiving traditional case management services through other agencies. These youth are in need of specific services that could possibly expedite their release from detention or prevent their return to detention. Short term services are generally categorized as: detention invention services, financial assistance, support services, support services for sex offenders, or a combination of these services. Short term services include:

- Educating and guiding the youth and family through the legal process.
- Acting as a mentor to the youth while they are at the Juvenile Detention Facility.
- Advocating for the youth's release to a less restrictive environment through release plans, population meetings or other avenues.
- Providing youth with financial assistance for telephone installation services for purposes of electronic monitoring, bus passes, initial GED fees, clothing to return to school, and other needs necessary to ensure they are viable candidates for release. This also includes providing financial assistance to youth receiving case management through other agencies but where failure to take care of a court ordered task will cause them to be detained.

The *attorney services component*, provided by Kansas Legal Services, provides legal representation at all detention hearing dockets for 100% of youth needing counsel (excluding those who refuse or require separate counsel). Kansas Legal Services also provides continued legal representation to all youth accepted for Detention Advocacy Services case management or brief service investigation who do not already have appointed counsel (excluding those who refuse or require separate counsel). The goal of continued legal representation is to provide the client with a continuity of services from the detention hearing stage through disposition, to reduce the amount of time the youth spends in secure detention pending disposition, and to reduce the chances of the youth reoffending. Continued legal representation includes, but is not limited to, representing youth at all initial appearances, pre-trial conferences, motion hearings, plea negotiations, bench trials, sentencing, and probation violation hearings. As part of the legal representation, Kansas Legal Services also advises the youth and his or her family on the judicial process and what they can do to be successful.

Best Practices:

This program is modeled after the Baltimore Detention Response Unit which was implemented in 1994 with funds from OJJDP. The program is designed to address over-representation of minority youth in secure detention and to improve the quality of representation for detained youth.

Best practices for the case management component include:

Risk-Need-Responsivity Model (RNR): objective risk assessment of criminogenic factors; individualized supervision / treatment plans based on Case Plan Assessment and YLSCMI or JIAC Brief Screen results; risk targeted services (court orders influence the domains targeted); and, levels of service (each with a minimal monitoring requirement). When appropriate, referrals are made to community-based services in line with targeted risk factors / domains. The Kansas Legal Services detention advocates provide clear behavioral expectations with regard to peer and family relationships, educational / employment, substance abuse and mental health issues, promoting positive leisure activities, and consequences of antisocial attitudes / thinking.

Motivational Interviewing (MI): MI techniques are utilized when communicating with clients. Advocates use a client-centered approach.

Case Management: The Kansas Legal Services detention advocates provide traditional case management and short term services as detailed in the section above on services provided. Advocates assist in expediting release and provide services to prevent detention.

Best practices for the attorney services component:

The Kansas Legal Services attorney provides continued legal representation to Detention Advocacy Services clients to minimize the amount of time that clients spend in detention, reduce disproportionate minority contact, and reduce rates of recidivism. The attorney works closely with the detention advocate by sharing information on youth and identifying services in the community that would assist the youth. The attorney advises clients on the judicial process, legal and other consequences of criminal activity, expected behaviors with regard to peer and family relationships, educational/employment expectations, substance abuse and mental health issues, promoting positive leisure activities, and consequences of antisocial attitudes/thinking. This is in line with the Risk-Needs-Responsivity Model. The attorney receives periodic training in matters relating to juvenile justice, and regular reviews will be conducted to ensure compliance with best practices.

Completion Criteria

Program completion is determined by the date of the final disposition of the youth's case. Youth receive case management services and/or monitoring of their bond conditions until the final disposition of their case or the youth is terminated from the program early due to non-compliance with court orders, bond revocation for a new crime, or failure to follow program rules. Youth receiving case management are considered successful when they are engaged and follow the case plan. For youth provided continued legal representation, those who do not return to the Juvenile Detention Facility during the adjudicatory process are considered successful.

Indicate the primary (select only one) change in the participants of the program.

- Substance Abuse
- Family relationship
- Antisocial behavior
- School Attendance

Who is responsible for annually evaluating the program and program operations?

Sedgwick County partners with Wichita State University (WSU) for a formal written evaluation that describes the specific activities and data collected on an annual basis. Dr. Jodie Beeson with WSU serves as an external independent evaluator. The evaluation is a formative (process) evaluation conducted by Dr. Beeson for the program staff with a focus on program improvement as well as a summative (behavior) evaluation conducted for external audiences and decision makers for the purpose of determining the worth / effectiveness of the program. The evaluation data is communicate through a final report that is provided to key stakeholders as well as published on the Sedgwick County Department of Corrections website.

Describe the process that is utilized for monitoring and evaluating the program.

The program engages in a continuous quality improvement process. Sedgwick County Department of Corrections (SCDOC) administrative staff regularly monitor the program to measure service delivery, service quality and program administration. This is performed by reviewing the program's quarterly reports to check the accuracy of outcome data and through periodic site visits. They also provide budget workbooks to this program on a quarterly basis. This information is used to help guide both programmatic and fiscal decisions.

In addition, Wichita State University researcher and professor, Dr. Jodie Beeson, conducts an annual independent evaluation of the program and shares her evaluation findings and recommendations with the program. All parties work to find opportunities to implement recommendations and improve program services. Dr. Beeson presents her independent evaluation report and Benchmark 5 Update Report to Team Justice and the Board of County Commissioners on an annual basis. This information is used to provide technical assistance and guide future funding decisions.

List by domain and scale, the specific CTC Risk and Protective Factors impacted by this program

Risk Factors:

1. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Early Initiation to Anti-social Behavior

2. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Poor Family Management

Protective Factors:

1. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Family Attachment

2. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Rewards (for conventional involvement)

3. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Opportunities for Involvement

F. PROGRAM/SUBGRANTEE PROCESS OUTCOME STATEMENTJudicial District 18thProgram Name: Detention Advocacy ServicesProgram Number: P1418-7**Process Outcome Statement (What will the program change and by how much?)**

To increase by 1% (from 238 to 240) in SFY14, the number of minority and low-income youth in secure detention who receive case management services (156 youth) and short-term intervention services (84 youth), as measured by program participation records maintained by Kansas Legal Services.

1. How will the change be measured and what data will be used?

By program participation records maintained by Kansas Legal Services. Specifically, reports are generated from the Legal Trek database, maintained by Kansas Legal Services, by the code for the project which includes the opening date, the closing date and the closing outcome.

2. By when will it change?

By the end of SFY14.

3. What is the baseline?

In SFY12, 238 received case management services and short term services (152 case management, 86 short term services). The split for services was projected as 65% case management and 35% short term services.

F. PROGRAM/SUBGRANTEE PROCESS OUTCOME STATEMENT

Judicial District 18th

Program Name: Detention Advocacy Services

Program Number: P1418-7

Process Outcome Statement (What will the program change and by how much?)

In SFY14, Kansas Legal Services will provide continued legal representation to the conclusion of the legal process to 100% of youth who are accepted for case management or short term intervention services who do not already have appointed counsel (excluding those who refuse or require separate counsel), as measured by program records maintained by Kansas Legal Services.

1. How will the change be measured and what data will be used?

By program participation records maintained by Kansas Legal Services. Specifically, reports are generated from the Legal Trek database, maintained by Kansas Legal Services, from which reports are generated by the legal code for the project which includes the opening date, the closing date and the closing outcome.

2. By when will it change?

By the end of SFY14.

3. What is the baseline?

In SFY12, legal representation was provided to 100% (150/150) of eligible youth.

(Of those 150 served, 134 youth reached closure because the legal process concluded and 16 are continuing to receive legal representation.)

G. PROGRAM/SUBGRANTEE BEHAVIORAL OUTCOME STATEMENT

Judicial District 18th

Program Name: Detention Advocacy Service

Program Number: P1418-7

Behavioral Outcome Statement (What will the program change and by how much?)

To increase by 1% (from 89% to 90%) in SFY14, the percentage of program participants who do not return to the Juvenile Detention Facility (JDF) during case management, as measured by JDF admission records.

1. How will the change be measured and what data will be used?

By juvenile records compiled by the Sedgwick County Department of Corrections. Specifically, the Juvenile Information Management System (web JIMS application) database, maintained by the Sedgwick County Department of Corrections, is utilized to obtain admissions to the Juvenile Detention Facility for program youth for the relevant time period.

2. By when will it change?

By the end of SFY14.

3. What is the baseline?

During SFY12, 89% (136/152) of the program participants did not return to JDF during case management services as measured by JDF admission records.

G. PROGRAM/SUBGRANTEE BEHAVIORAL OUTCOME STATEMENT

Judicial District 18th

Program Name: Detention Advocacy Service

Program Number: P1418-7

Behavioral Outcome Statement (What will the program change and by how much?)

To increase by 1% (from 95% to 96%) in SFY14, the percentage of program participants who do not return to the Juvenile Detention Facility (JDF) during continued legal representation, as measured by JDF admission records.

1. How will the change be measured and what data will be used?

By juvenile records compiled by the Sedgwick County Department of Corrections. Specifically, the Juvenile Information Management System (web JIMS application) database, maintained by the Sedgwick County Department of Corrections, is utilized to obtain admissions to the Juvenile Detention Facility for program youth for the relevant time period.

2. By when will it change?

By the end of SFY14.

3. What is the baseline?

During SFY12, 95% (142/150) of the program participants receiving continued legal representation did not return to JDF during the adjudicatory process as measured by JDF admission records.

Program Name: D.A.'s Juvenile Intervention Program

Program Number: P1418-11

Program Type: Primary Prevention
 Secondary Prevention
 Tertiary Prevention

Program Participants: Number of youth to be served in SFY14: 160

PROGRAM SUMMARY

Geographic Area to be Served:

Youth from Sedgwick County (the 18th Judicial District) will be served by this program.

Description of Target Population:

This program will provide diversion services to first-time juvenile offenders (charged with eligible offenses).

Services Provided:

Certain first-time juvenile offenders will be provided the opportunity to accept responsibility for their crimes; to receive rehabilitative services and sanctions; to provide restitution or other restorative measures to victims; to alleviate the stigma and lasting effects of a formal adjudication; and, to preserve scarce judicial resources.

Best Practices:

This program incorporates numerous best practices as part of its operation.

Risk-Need-Responsivity Model (RNR): objective risk assessment; individualized plans (developed for each client based on assessment results); level of service (duration and intensity based on assessment results); target areas of elevated risk; and, responsivity (barriers to success are identified).

Diversion plans may include referrals to cognitive behavioral treatment programs, required participation in pro-social activities, minimum requirements for educational performance, and other requirements to address risks or help clients to build needed skills. As the RNR model dictates, clients at a low-risk to recidivate have shorter terms of diversion and have fewer requirements, while higher-risk clients are placed on diversion for longer terms and have more intensive requirements.

Motivational Interviewing (MI): MI techniques are utilized when communicating with clients. Coordinators use a client-centered approach to help clients identify their own risks and needs, and to navigate the requirements of their diversion.

Balanced And Restorative Justice (BARJ): principles are incorporated into this program to repair harm including: restitution, reparation, recognition of victim impact and community service. Clients are required to pay restitution to the victim if their offense involved financial loss. In some circumstances, clients have worked directly with victims to make reparations. The program focuses on the victim and how they have been impacted by the offense. Clients are assisted in understanding how their actions have affected others.

Positive Youth Justice Model (PYJ): aspects are incorporated into this program including opportunities for learning / doing and attaching / belonging. Other aspects include: strengths assessment; skill building; behavior monitoring; positive reinforcement; self-efficacy building; participation in pro-social groups / activities; and, community service.

Strengths of program participants are assessed as part of the initial interview process. Coordinators work with youth to increase skills and competencies and encourage the use of those skills. Clients are often referred to programs which can improve their education or which offer skills training. Coordinators monitor behavior and provide reinforcement. During their regularly scheduled meetings with clients, coordinators reinforce positive behaviors and help clients to understand how their negative behaviors affect their diversion and their future. Coordinators also work to encourage self-efficacy and look for opportunities to increase self-confidence. Clients are often required to participate in pro-social groups or activities. Most clients are required to do community service, which helps to develop a sense of community and serving others.

Completion Criteria: Program participants will successfully complete the program when all of the program requirements have been completed. All program requirements will be listed in the client's agreement or contract. Completion of requirements will be verified by the assigned coordinator, and will be verified and approved by the diversion committee prior to program completion. The expected timeframe for successful completion of the program ranges from 3 months to 1 year, depending on the circumstances of the case and the risks/needs of the client.

Common requirements that apply to all or most diversion clients are: abide by all federal, state and local laws; attend school and maintain passing grades; reside in the state of Kansas; curfew; pay court and diversion costs; regular reporting to diversion office; and, abstain from use, possession, consumption of illegal drugs / alcohol / tobacco. Some examples of requirements that may be specific to certain clients are: attend substance abuse treatment; attend mental health treatment services; attend Cognitive Behavioral Program (such as the Teen Intervention Program); community service; apology letter to victim(s); random drug testing; essays (Five Year Plan or What I Learned from Diversion, etc.); no-contact orders (with victim, correspondent, negative peers, etc.); involvement in pro-social activity (sports, clubs, church, etc.); ride-along with law enforcement; and, employment.

Indicate the primary (select only one) change in the participants of the program.

- Substance Abuse
- Family relationship
- Antisocial behavior
- School Attendance

Who is responsible for annually evaluating the program and program operations?

Sedgwick County partners with Wichita State University (WSU) for a formal written evaluation that describes the specific activities and data collected on an annual basis. Dr. Jodie Beeson with WSU serves as an external independent evaluator. The evaluation is a formative (process) evaluation conducted by Dr. Beeson for the program staff with a focus on program improvement as well as a summative (behavior) evaluation conducted for an external audience and decision makers for the purpose of determining the worth / effectiveness of the program. The evaluation data is communicated through a file report that is provided to key stakeholders as well as published on the Sedgwick County Department of Corrections website.

Describe the process that is utilized for monitoring and evaluating the program.

The program engages in a continuous quality improvement process. Sedgwick County Department of Corrections (SCDOC) administrative staff regularly monitor the program to measure service delivery, service quality and program administration. This is performed by reviewing the program's quarterly reports to check the accuracy of outcome data and through periodic site visits. They also provide budget workbooks to this program on a quarterly basis. This information is used to help guide both programmatic and fiscal decisions.

In addition, Wichita State University researcher and professor, Dr. Jodie Beeson, conducts an annual independent evaluation of the program and shares her evaluation findings and recommendations with the program manager. The program manager discusses those recommendations with program staff and the deputy district attorney of the Juvenile Division. All parties work to find opportunities to implement recommendations and improve program services. Dr. Beeson presents her independent evaluation report and Benchmark 5 Update Report to Team Justice and the Board of County Commissioners on an annual basis. This information is used to provide technical assistance and guide future funding decisions.

List by domain and scale, the specific CTC Risk and Protective Factors impacted by this program

Risk Factors:

1. **Domain:** Peer/Individual Family School Community Problem Behaviors

Scale: Early Initiation to Anti-social Behavior

2. **Domain:** Peer/Individual Family School Community Problem Behaviors

Scale: Poor Family Management

3. **Domain:** Peer/Individual Family School Community Problem Behaviors

Scale: Low Commitment to School

4. **Domain:** Peer/Individual Family School Community Problem Behaviors

Scale: Academic Failure

Protective Factors:

1. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Family Attachment

2. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Rewards (for conventional involvement)

3. Domain: Peer/Individual Family School Community Problem Behaviors

Scale: Opportunities for Involvement

Program Name: D.A.'s Juvenile Intervention ProgramProgram Number: P1418-11**Process Outcome Statement (What will the program change and by how much?)**

To serve 160 juvenile offenders in SFY14, as measured by program participation records maintained by the District Attorney's Office.

1. How will the change be measured and what data will be used?

By program participation records maintained by the District Attorney's Office. Specifically, a Clients Served Report is generated to calculate the number of clients served in the relevant time period as indicated by the date services were initiated.

2. By when will it change?

By the end of SFY14.

3. What is the baseline?

In SFY12, this program served 391 juvenile offenders.

It is estimated that with the current level of funding approximately 160 juvenile offenders could be served by the program in SFY14. The estimate comes from a review of historical data and an estimation of staff capabilities. From this, it is estimated that each coordinator could each serve approximately 80 youth annually, and that the program manager position could serve approximately 40 youth annually.

The estimate of the number of clients to be served in SFY14 includes the following:

- Program Manager (grant funded): 40 youth annually
- .5 FTE Juvenile Coordinator (grant funded): 40 youth annually
- 1.0 FTE Juvenile Coordinator (county funded): 80 youth annually

G. PROGRAM/SUBGRANTEE BEHAVIORAL OUTCOME STATEMENT

Judicial District 18th

Program Name: D.A.'s Juvenile Intervention Program

Program Number: P1418-11

Behavioral Outcome Statement (What will the program change and by how much?)

To maintain 98%, the percentage of program participants not charged with a new crime within 12 months after successfully completing the program, as measured by juvenile court records compiled by the Sedgwick County Department of Corrections.

1. How will the change be measured and what data will be used?

By juvenile court records maintained by the Sedgwick County Department of Corrections. Specifically, the Full Court database is utilized by the Sedgwick County Department of Corrections to obtain records of charges filed in the 18th Judicial District for program youth for the relevant time period.

2. By when will it change?

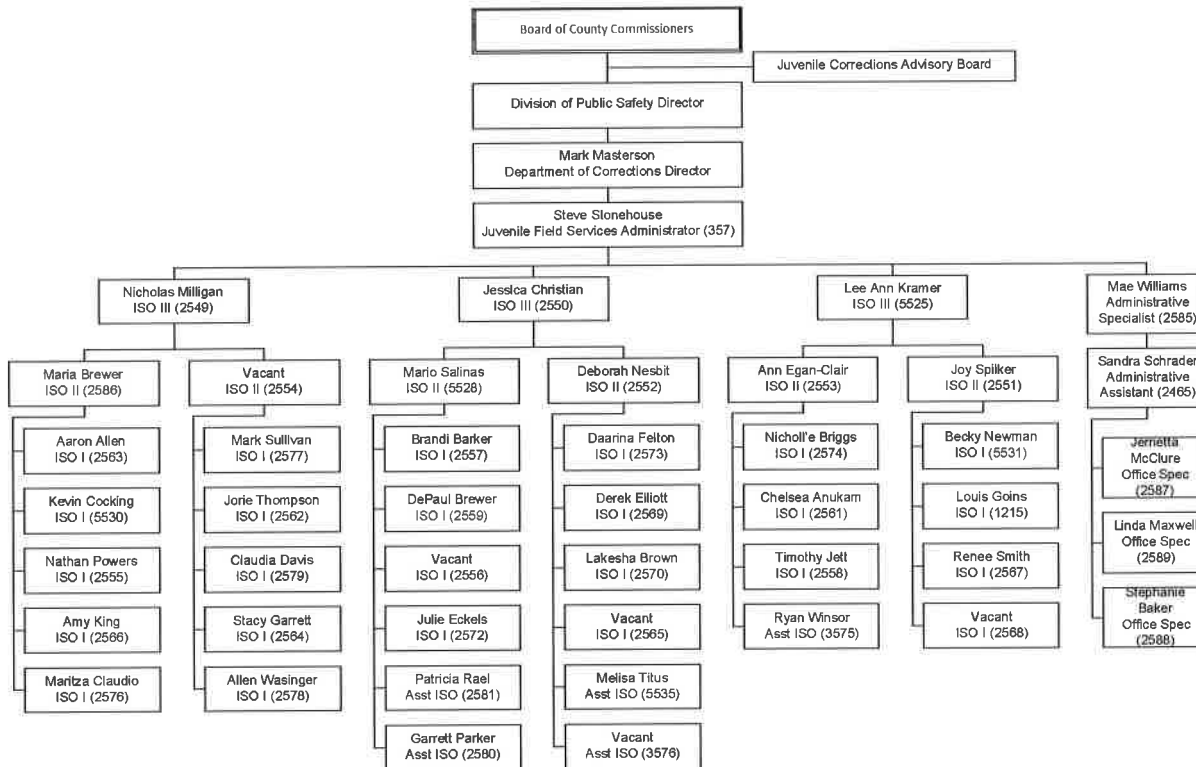
By the end of SFY14.

3. What is the baseline?

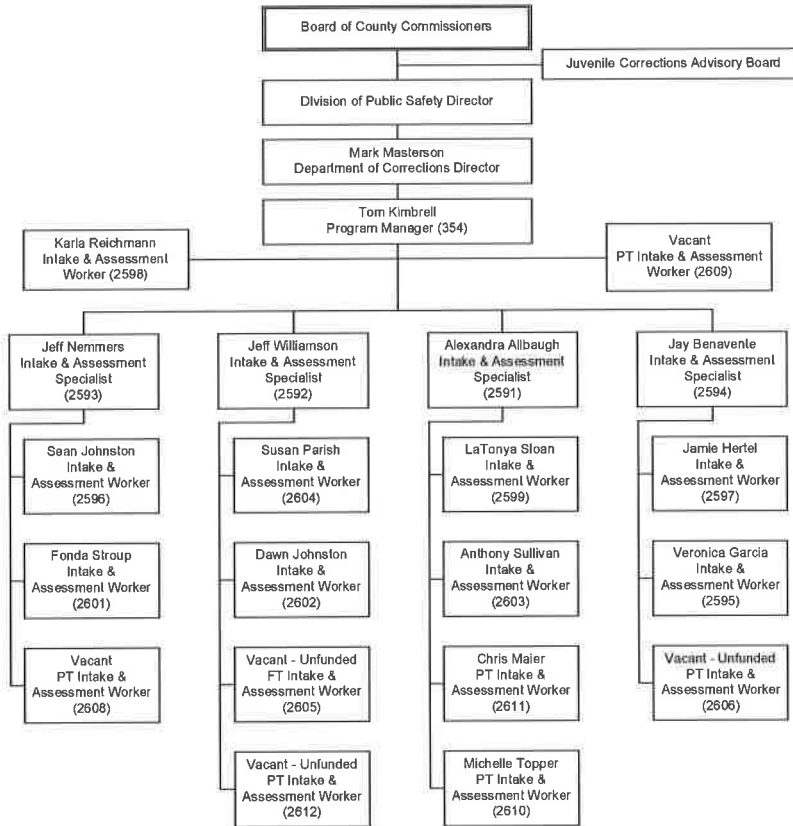
In the five year period from SFY08 to SFY12, 98% (973/992) of youth were not charged with a new crime within 12 months after successfully completing the program.

H. ORGANIZATIONAL CHARTS

SEDGWICK COUNTY DEPARTMENT OF CORRECTIONS JUVENILE FIELD SERVICES SFY 2014 ORGANIZATIONAL CHART



**SEDGWICK COUNTY DEPARTMENT OF CORRECTIONS
JUVENILE INTAKE & ASSESSMENT CENTER
SFY 2014 ORGANIZATIONAL CHART**



FY2014 District Programs

I. PROGRAM CONTACT INFORMATION

Program Name & Organization Name	Director Name & Email	Financial Officer *	Physical Address	Phone	Program # and Award Amount
Detention Advocacy Service Kansas Legal Services	Dorothy Burgess burgessd@klsinc.org	Jim Murphy	Dorothy Burgess Detention Advocacy Service 700 S. Hydraulic Wichita, KS 67211 Jim Murphy Kansas Legal Services 712 S. Kansas Avenue, #200 Topeka, KS 66603	Dorothy Burgess 316-660-5365 Jim Murphy 785-233-2068	P1418-7 \$167,327
Juvenile Intervention Program District Attorney's Office	John Waller jwaller@sedgwick.gov	Jeanette Clary	John Waller 1900 E. Morris Wichita, KS 67211 Jeanette Clary 535 N. Main Wichita, KS 67203	John Waller 316-660-9739 Jeanette Clary 316-660-3607	P1418-11 \$74,405 juvenile offender diversion
Juvenile Intake and Assessment Center	Tom Kimbrell tkimbrel@sedgwick.gov	Chris Morales	Tom Kimbrell Juvenile Intake and Assessment Center 700 S. Hydraulic Wichita, KS 67211 Chris Morales Sedgwick County Dept. of Corrections 700 S. Hydraulic Wichita, KS 67211	Tom Kimbrell 660-5350 Chris Morales 660-7019	GS1418-1 \$783,840
Juvenile Intensive Supervision Program	Steven Stonehouse sstoneho@sedgwick.gov	Chris Morales	Steven Stonehouse Juvenile Field Services 3803 E. Harry, Suite 125 Wichita, KS 67218 Chris Morales Sedgwick County Dept. of Corrections 700 S. Hydraulic Wichita, KS 67211	Steven Stonehouse 660-5380 Chris Morales 660-7019	GS1418-2 \$660,588
Juvenile Case Management	Steven Stonehouse sstoneho@sedgwick.gov	Chris Morales	Steven Stonehouse Juvenile Field Services 3803 E. Harry, Suite 125 Wichita, KS 67218 Chris Morales Sedgwick County Dept. of Corrections 700 S. Hydraulic Wichita, KS 67211	Steven Stonehouse 660-5380 Chris Morales 660-7019	GS1418-3 \$1,534,072

J. GENERAL BUDGET INSTRUCTIONS

- 1) Budgeted amounts must be for SFY 2014 ONLY.
- 2) Report in the workbook **only** the JJA grant funds. When funds from other sources are utilized, this should be explained in the narrative. THE AMOUNT REQUESTED IN EACH LINE-ITEM MUST EQUAL THE AMOUNT SHOWN ON THE SUMMARY TAB OF THE WORKBOOK FOR THAT LINE-ITEM. APPLICATIONS THAT DO NOT MATCH THE WORKBOOK WILL BE SENT BACK.
- 3) When costs are shared with other programs, explain how costs are allocated between the JJA funds and other funding sources. Acceptable cost allocation methodologies include historical caseloads and time sheets. Documentation to support your cost allocation methodology must be retained and is subject to audit. ALLOCATING EXPENDITURES TO JJA FUNDS BECAUSE OF INSUFFICIENT FUNDS FROM OTHER SOURCES IS NOT ALLOWABLE AND WILL RESULT IN AN AUDIT. An example of this is when the proportion of JJA funds allocated is greater than the proportion of juvenile cases carried by that agency.
- 4) Budgeting of previous year unexpended funds in this application is not allowed.
- 5) Budgeting for pre-paid future year expenditures is not allowed.
- 6) Explain how budgeted amounts were determined.
- 7) Express all figures in whole dollars.
- 8) Round all percentages in the narrative to the nearest tenth.

K. PREVENTION EXPENDITURE JUSTIFICATION

- a. **Personnel:** N/A
- b. **Travel/Subsistence:** N/A
- c. **Equipment:** N/A
- d. **Supplies:** N/A
- e. **Contractual/Professional:** N/A
- f. **Training and Education:** N/A
- g. **Rental Costs:** N/A
- h. **Communications:** N/A
- i. **Prevention Programs:** \$241,732
- j. **Other:** N/A

L. GRADUATED SANCTIONS EXPENDITURE JUSTIFICATION

- a. **Personnel:** Full-time staff are paid according to their position in the Sedgwick County pay structure relative to other, similar types of work and according to length of time in service. Part-time staff are paid a rate equal to others starting in the same position, but without fringe benefits or step increases. Fringe benefits are in line with other Sedgwick County programs. Full-time staff have a menu of benefits from which they may choose. Forced salary savings will be achieved by leaving positions vacant intentionally and/or laying off staff.

Administrative Personnel

In the Sedgwick County organizational structure, the Department of Corrections directly administers the three core programs. A cost allocation formula is used to determine the portion of the Department of Corrections grant administration staff that is charged to each program.

Staff in the department's centralized administration include the department's director*, youth services administrator, operations administrator*, project manager, training manager, administrative officer, information technology technician*, administrative specialist and administrative assistant. The allocation of costs is based upon the percent each grant program's resources make up of the total state grant programs directly provided by the department. Note: * The funding for these nine positions is shared 39/61 with the County's general fund budget. This is because the department's resources are approximately 61% from the general fund and 39% from grant or other resources. Of the 39% paid by grants, KDOC funds make up 56% while JJA grants make up 44%. This translates to .16 FTE for each of the nine positions in centralized grant administration being charged to JJA core programs. A total of .12 FTE is charged to JFS and .04 FTE to JIAC. Applying 30/70 percent split to the JFS portion results in .04 FTE charged to JISP and .08 FTE charged to JCM.

The department's director (.16 FTE) is responsible for directing operation of the core programs and serves as the District's Administrative Contact with JJA. His duties include at a minimum the following:

- Direct supervision, training and evaluation of the JIAC program manager and Juvenile Field Services (JFS) administrator
- Leadership on the state and local levels
- Makes recommendations to Team Justice and the Board of County Commission
- Manages programs in accordance with all applicable standards and regulations
- Sets strategic direction; approves, prioritizes, and coordinates activities; maintains accountability through appropriate controls and procedures; monitors programs for performance through monthly, quarterly and annual review of fiscal and program outcomes
- Oversight of budget and personnel management (hiring and firing authority)
- Facilitates community involvement by staffing advisory boards
- Maintains documentation of outcomes for every program and presents organized data to advisory boards, BOCC, and other community interest groups
- Administers grant funding processes, develops funding applications, negotiates contracts, administers contracts through the monitoring of fiscal and program data
- Maximizes funding opportunities and system enhancements
- Organizes and implements system and program changes by working with key stakeholders
- Serves as the media spokesman
- Approves policies and procedures

The department's youth services administrator (.16 FTE) provides professional administrative work in directing the Youth Services Division within the Department of Corrections. Leads and manages the Department of Correction's training program.

The department's operations administrator (.16 FTE) provides support services to the director and program managers by relieving them of administrative details related to their roles. This position specifically focuses on regular fiscal reviews, and serves as a liaison with county support departments (Purchasing, Human Resources, Technology Services, Legal, etc.). This position supervises the project manager and administrative specialist.

The department's project manager (.16 FTE) coordinates activities related to the planning, implementation and administration of grant funded juvenile justice programs and services. This position is responsible for producing working agreements, grant applications and reports; contract monitoring; administrative support to multi-agency planning committees; and, budget oversight and development. This position supervises the administrative officer.

The department's training manager (.16 FTE) provides oversight and development of staff training, and manages departmental training activities.

The department's administrative officer (.16 FTE) provides support services to the director, operations administrator and project manager. This position supervises the administrative assistant.

The department's information technology technician (.16 FTE) provides direct services to the core programs through time spent on installation and maintaining computer hardware and software for each program's use.

The department's administrative specialist (.16 FTE) provides essential support services to the director and operations administrator, which include processing purchases, entering payroll, maintaining inventories, etc.

The department's administrative assistant (.16 FTE) provides essential clerical services for the director and operations administrator, which include arranging meetings, taking and preparing written minutes, data entry, gathering and distributing data, creating reports, maintaining files, preparing presentation graphics, preparing final work products such as grant applications and reports for distribution to the governing bodies and the public.

Juvenile Intake and Assessment Center (JIAC or JIAS)

The amount requested for JIAS personnel is \$769,108, approximately 28% of the total amount requested for personnel (\$2,707,403).

Jiac program manager (1) duties include: human resource management, policy and procedure development, program implementation, strategic planning, program performance monitoring, liaison with stakeholders and other public agencies, etc. The Jiac program manager is a member of the senior management team of the Sedgwick County Department of Corrections.

The program manager's salary will be split 80/20. JJA funds will be used to pay 80% of the program manager's salary/benefits, while Sedgwick County will pay for the remaining 20%. Eighty percent of the program manager's time will be spent managing the day-to-day operations of Jiac. The remaining 20% of time will be spent serving as the data manager over the juvenile detention programs.

Intake Specialists (4) duties include: providing shift supervision, training of intake workers, and providing direct services to program participants and their families.

Intake Worker (9 FT & 4 PT) duties include: providing direct services to program participants and their families, maintaining juvenile records, and supporting general facility maintenance.

Administrative Personnel (cost allocations are in the section above): \$30,063
Program Manager (80%): \$79,192
Intake Specialists: \$245,655
Intake Workers: \$506,490
Total Need: \$861,400
Projected Vacancy Savings: (\$92,292)
SFY14 Personnel Budget: \$769,108

Juvenile Intensive Supervision Program (JISP) and Juvenile Case Management (CCMA)

The amount requested for JISP personnel is \$584,339, approximately 22% of the total amount requested for personnel (\$2,707,403).

The amount requested for CCMA personnel is \$1,353,956, approximately 50% of the total amount requested for personnel (\$2,707,403).

Juvenile Field Services (JFS) Administrator (1) duties include: human resource management, policy and procedure development, program implementation, strategic planning, program performance monitoring, liaison to court and other public agencies, etc. The JFS Administrator is a member of the senior management team of the Sedgwick County Department of Corrections.

Administrative Specialist (1) duties include: supervision of support staff, assisting with human resource management, liaison to vendors, and supervision of purchasing, payroll and technology issues.

Administrative Assistant (1) duties include: support of the division's technology needs and assisting the Administrative Specialist.

Office Specialist (3) duties include: general clerical support functions for all staff and reception.

Intensive Supervision Officer (ISO) III (3) duties include: supervision of the JISP and JCM programs, policy development, program implementation, and liaison to residential providers.

ISO II (6) duties include: assisting the ISO IIIs, supervision of clients, coordination with service providers, attending court hearings, maintaining case files, preparing reports, etc.

ISO I (25) duties include: supervision of clients, coordination with service providers, attending court hearings, maintaining case files, preparing reports, etc.

Assistant Intensive Supervision Officer (5) duties include: (1) evening and weekend monitoring of clients, maintenance of electronic monitoring equipment, coordinating maintenance of division vehicles, and assisting with urinary and breath analysis tests, (2) transporting clients to and from placements around the state, assisting ISO Is with filing, UAs, etc.

Administrative Personnel (cost allocations in section above): \$90,190 [CCMA=\$60,127;JISP = \$30,063]
Juvenile Field Services Administrator: \$89,648 [CCMA 70% = \$62,754 and JISP 30% = \$26,894]
Administrative Specialist: \$50,410 [CCMA 70% = \$35,287 and JISP 30% = \$15,123]
Administrative Assistant: \$49,906 [CCMA 70% = \$34,934 and JISP 30% = \$14,972]
Office Specialists: \$115,821 [CCMA 70% = \$81,075 and JISP 30% = \$34,746]
ISO IIIs: \$210,175 [CCMA 70% = \$147,122 and JISP 30% = \$63,053]
ISO IIs: \$375,607 [CCMA 70% = \$262,924 and JISP 30% = \$112,683]

ISO Is: \$1,343,610 [CCMA 70% = \$940,528 and JISP 30% = \$403,082]
 Assistant Intensive Supervision Officers: \$229,939 [CCMA 70% = \$160,957 and JISP 30% = \$68,982]
 Total Need: \$2,555,306 [CCMA \$1,785,708 and JISP \$769,598]
 Salary Savings: (\$221,275) [CCMA = (\$154,892) and JISP = (\$66,383)]
 Projected Vacancy Savings: (\$295,487) [CCMA = (\$206,686) and JISP = (\$88,801)]
 Program Income as of 12/31/12: (\$92,849) [CCMA = (\$64,994) and JISP = (\$27,855)]
 Projected Program Income for Jan. – June 2013 (\$7,400) [CCMA = (\$5,180) and JISP = (\$2,220)]
 SFY14 Personnel Budget: \$1,938,295 [CCMA = \$1,353,956 and JISP = \$584,339]

**NOTE: Percentages were calculated using the following method:
 Program allocation ÷ total allocation = percentage (rounded to the nearest whole number).
 Then percentages were rounded so the total equaled 100%.**

Example from SFY12 application:

**Equipment – JIAS: $\$2,894 \div \$5,583 = 51.84\%$ which was rounded to 52%.
 JISP: $\$807 \div \$5,583 = 14.454\%$ which was round to 14%.
 CCMA: $\$1,882 \div \$5,583 = 33.7\%$ which was round to 34%.
 52% + 14% + 34% = 100%**

- b. Travel/Subsistence: A total of \$40,604 is being requested for this line item: \$2,748 (7%) for JIAS; \$11,357 (28%) for JISP; and, \$26,499 (65%) for CCMA.**

Funds totaling \$2,748 will cover motor pool costs for JIAS (100%). The JIAC program has a car that is used for transporting juveniles to shelter facilities when necessary. The car is maintained by the Sedgwick County Motor Pool. The historic average monthly cost for the car is \$229 per month.

Funds totaling \$1,130 will be used to reimburse staff for using personal vehicles for court, on field visits and local meetings for JFS: \$339 (30%) for JISP and \$791 (70%) for CCMA. It is expected that local travel will total 2,000 miles. The reimbursement rate for mileage is based upon the current Sedgwick County reimbursement rate that is periodically revised (2,000 miles x 56.5 cents = \$1,130).

Funds totaling \$1,726 will cover in-state travel to meetings (mileage, meals, hotel, etc) for JFS: \$518 (30%) for JISP and \$1,208 (70%) for CCMA.

Funds totaling \$35,000 will cover motor pool costs for JFS: \$10,500 (30%) for JISP and \$24,500 (70%) for CCMA. JFS has 5 cars that are used for transporting juveniles, attending community meetings and visiting youth in placements. The cars are maintained by the Sedgwick County Motor Pool, which charges a monthly fee to cover fuel, maintenance, County self-insurance and registration costs.

- c. Equipment: A total of \$3,000 is being requested for this line item: \$2,000 (67%) for JIAS; \$300 (10%) for JISP; and, \$700 (23%) for CCMA.**

Funds totaling \$2,000 will cover equipment replacement / repair for JIAS (100%).

Funds totaling \$1,000 will cover equipment maintenance / repairs (copiers) for JFS: \$300 (30%) for JISP and \$700 (70%) for CCMA.

d. Supplies: A total of \$28,775 is being requested for this line item: \$6,600 (23%) for JIAS; \$6,652 (23%) for JISP; and \$15,523 (54%) for CCMA.

Funds totaling \$6,600 will cover miscellaneous office supplies for JIAS: \$6,600 (100%) for JIAS. These office supplies include filing supplies, copies paper, printer toner, postage, pens, plastic gloves for staff use and paper booties for juveniles to wear while in the JIAC facility.

Funds totaling \$22,000 will cover miscellaneous office supplies for JFS: \$6,600 (30%) for JISP; and, \$15,400 (70%) for CCMA. Office supplies are necessary to support services to target population and overall program operations. This includes material for behavioral cognitive groups offered at JFS.

Funds totaling \$125 will cover printing and copying for JFS: \$37 (30%) for JISP and \$88 (70%) for CCMA. These funds cover printing such things as brochures and business cards that are provided as needed to participants, their families and interested community members.

Funds totaling \$50 will cover postage for JFS: \$15 (30%) for JISP and \$35 (70%) for CCMA.

e. Contractual/Professional: A total of \$49,065 is being requested for this line item: \$14,359 (29%) for JISP and \$34,706 (71%) for CCMA.

The funds in this line item will be used exclusively by the Juvenile Field Services programs.

Funds totaling \$1,000 will cover client services / transportation and temporary housing: \$1,000 (100%) for CCMA.

Funds totaling \$200 will cover client DCF checks: \$200 (100%) for CCMA.

Funds totaling \$30,500 will cover miscellaneous client services (EMD, interpreter services, UAs, Mental Health Evaluations): \$9,150 (30%) for JISP and \$21,350 (70%) for CCMA.

Funds totaling \$750 will cover staff/intern DCF/medical checks: \$225 (30%) for JISP and \$525 (70%) for CCMA.

Funds totaling \$1,075 will cover miscellaneous contracts: \$322 (30%) for JISP and \$753 (70%) for CCMA.

Funds totaling \$15,540 will cover custodial (janitorial) services for JFS: \$4,662 (30%) for JISP and \$10,878 (70%) for CCMA. Custodial services include janitorial services to clean the office building and pest control which are necessary to maintain health and safety, as well as professional work environment.

f. Training and Education: A total of \$4,850 is being requested for this line item: \$1,800 (37%) for JIAS; \$915 (19%) for JISP; and, \$2,135 (44%) for CCMA.

Funds totaling \$1,800 will cover training registration fees: \$1,800 (100%) for JIAS. There will be \$100 available to help pay for the cost for local training events for each staff (\$100 per staff x 18 staff).

Funds totaling \$750 will cover in-state conference registration fees for JFS: \$225 (30%) for JISP and \$525 (70%) for CCMA. Specific conferences will be chosen during the budget year, limited to conferences sponsored by Kansas agencies and / or must be directly related to services to the juvenile offender population.

Funds totaling \$2,300 will cover in-state travel costs (mileage, meals, hotel, etc.) to attend conferences for JFS: \$690 (30%) for JISP and \$1,610 (70%) for CCMA.

- g. Rental Costs: A total of \$134,807 is being requested for this line item: \$40,442 (30%) for JISP and \$94,365 (70%) for CCMA.**

The funds in this line item will be used exclusively by the Juvenile Field Services programs. In 2006, the JIAC program moved into the newly constructed Juvenile Detention Facility. Sedgwick County is allowing this program to use the space without paying for lease, maintenance, or utility costs.

Funds totaling \$128,307 will cover building rent and utilities for JFS: \$38,492 (30%) for JISP and \$89,815 (70%) for CCMA.

Funds totaling \$6,000 will cover maintenance and custodial supplies for JFS: \$1,800 (30%) for JISP and \$4,200 (70%) for CCMA.

Funds totaling \$500 will cover building repairs for JFS: \$150 (30%) for JISP and \$350 (70%) for CCMA. Building repair is necessary to cover repairs that are not covered by the lease.

- h. Communications: A total of \$3,056 is being requested for this line item: \$144 (5%) for JIAS; \$874 (28%) for JISP and \$2,038 (67%) for CCMA.**

Funds totaling \$144 will cover long distance for JIAS (100%)

Funds totaling \$2,912 will cover telephones, cell phones, videoconferencing, radios, faxing and pagers are all necessary to run the JISP and JCM programs: \$874 (30%) for JISP and \$2,038 (70%) for CCMA. JFS is required to have an on-call cellular phone as well as cellular service for staff members traveling out of the Sedgwick County area.

- i. Other: A total of \$6,940 is being requested for this line item: \$1,440 (21%) for JIAS; \$1,350 (19%) for JISP and \$4,150 (60%) for CCMA.**

Funds totaling \$1,440 will cover monthly copier expenses for JIAS (100%).

Funds totaling \$1,000 will cover client assistance (clothing): \$1,000 (100%) for CCMA.

Funds totaling \$3,000 will cover monthly copier expenses for JFS. \$900 (30%) for JISP and \$2,100 (70%) for CCMA.

Funds totaling \$1,500 will cover client food for groups for JFS: \$450 (30%) for JISP and \$1,050 (70%) for CCMA. Clients may be provided nutritional snacks during group programming.