

**SEDGWICK COUNTY, KANSAS
CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED DECEMBER 31, 2010**

<i>Finding Number</i>	<i>Responsible Individual</i>	<i>Management Views</i>	<i>Corrective Action</i>	<i>Anticipated Completion Date</i>
2010-1	Sara Jantz	Management agrees with the finding and recommendation	Management continues to work with Manatron to get an accurate Special Assessment Report. Management and County IT staff will develop special assessment reports for current and future outstanding accounts receivable amounts to comply with audit requirements and basic financial reporting requests.	11/1/2011
2010-2	Marty Hughes	Management agrees with the finding and recommendation	Procedures are in place to include grant award and CFDA # information on all subrecipient payments of ARRA funding. All ARRA subrecipients will be required to provide DUNS # and CCR Status on current and future awards.	5/1/2011
2010-3	Iris Baker	Management agrees with the finding and recommendation	1. Since April, 2010 the Purchasing Department checks the EPLS website on all vendors prior to issueing Purchase Orders. We will continue to review and improve this procedure to assure all vendors are checked and documentation is secured from the EPLS website. Wording has been added to the bid package to notify bidders of this requirement.	Effective 4/15/2010 - Ongoing
	Bill Raymond		2. Additionally, the Assistant County Counselor will add a clause or condition to the general provisions section of all contracts issued by the County requiring vendor eligiblity under this provision.	7/1/2011
2010-4	Marty Hughes	Management agrees with the finding and recommendation with one minor exception	The quarterly reports identified in the finding were late except for the ones for the period ending 12/31/2010 as they were filed on 1/21/11. These reports were added to the grant reports tickler list. The final quarterly reports was filed on April 19, 2011 for the period ending 3/31/2011.	4/19/2011
2010-5	Marty Hughes	Management agrees with the finding and recommendation	The County, through the EMCU ICAC staff, will obtain copies of receipts from subrecipients in the future. This documentation will be filed in the grant folder that is maintained in the Accounting Department.	4/15/2011
2010-6	Marty Hughes	Management agrees with the finding and recommendation	Accounting Department staff and supervisor will reviw expenditure report documentation to verify that no depreciation expenses are included in the reports prior to submission.	4/15/2011
2010-7	Iris Baker	Management agrees with the finding and recommendation	1. Since April, 2010 the Purchasing Department checks the EPLS website on all vendors prior to issueing Purchase Orders. We will continue to review and improve this procedure to assure all vendors are checked and documentation is secured from the EPLS website. Wording has been added to the bid package to notify bidders of this requirement.	Effective 4/15/2010 - Ongoing
	Bill Raymond		2. Additionally, the Assistant County Counselor will add a clause or condition to the general provisions section of all contracts issued by the County requiring vendor eligiblity under this provision.	7/1/2011