

Preparer Information

Preparer Information

Prefix or Title Mr.
*First Name Gary
Middle Initial E
*Last Name Curmode
Organization Name Sedgwick County Fire District
*Address 1 7750 N Wild West Drive
*City Valley Center
*State Kansas
*Zip 67147 - 7929
*Primary Phone 316-660-3473 Ext. Type work
*Secondary Phone 316-660-3498 Ext. Type work
Optional Phone Ext. Type Select
*Email Ideshaze@sedgwick.gov

* Is there a grant-writing fee associated with the preparation of this request? No

If you answered yes above, what is the fee? \$

* **Are you the person to be contacted on matters involving this application?** Yes

If no, please specify who should be contacted: Primary Contact

Contact Information

Primary Contact Information

* Title Fire Chief
Prefix Mr.
* First Name Gary
Middle Initial E
* Last Name Curmode
* Primary Phone 316-660-3473 Ext. Type work
* Secondary Phone 316-660-3498 Ext. Type work
Optional Phone Ext. Type Select
Fax
* Email Ideshaze@sedgwick.gov

Alternate Contact Information

* Title Fire Marshall
Prefix Mr.
* First Name Tavis
Middle Initial
* Last Name Leake
* Primary Phone 316-660-3473 Ext. Type work
* Secondary Phone 316-660-3492 Ext. Type work
Optional Phone Ext. Type Select
Fax
* Email tleake@sedgwick.gov

Applicant Information

* Organization Name Sedgwick County Fire District #1

* Type of Applicant Fire Department

If other, please enter the type of Applicant

* Are you a Fire Department? Yes No

* What kind of organization do you represent? All Paid/Career

If you answered combination, above, what is the percentage of career members in your organization?

* Are you a non-fire based EMS? No

* Type of community served? Rural

* [Employer Identification Number](#) 48-6000798

* What is your Organization's [DUNS Number?](#) (call 1-866-705-5711 to get a DUNS number) 056577166

* Have you registered with the System for Award Management (SAM)? Yes

* Please describe your organization and/or community that you serve

Sedgwick County Fire District #1 (SCFD#1), a separate tax entity of Sedgwick County, Kansas, has a 50+ year history of providing comprehensive fire services to its constituents living in urban, suburban, and rural environments. Its Fire Prevention Division has a long, rich history of serving young persons as well as adults in diverse environments. The District hired its first public education officer in 1981 with the expressed charge to develop/implement public education/fire safety programs, which, up to that time, were non-existent.

* What is the permanent resident population of your [Primary/First-Due Response Area or jurisdiction served?](#) 62000

Note: If you are **not** a fire department or EMS organization, you may enter a zero.

* In the space provided below, please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project(s):

The project is specifically designed to provide a full-time public education officer to the Fire Prevention Division of Sedgwick County Fire District #1 (SCFD#1). This individual is a necessary component of the Division's long standing commitment to offer exemplary programs to both children and adults. This effort has been recently compromised by significant budget reductions resulting in the elimination of a full-time position. If successfully funded, the Division shall: (1) enhance the highly successful fire safety clown program, (2) continue the state-wide recognized 5th grade fire safety exposition conducted annually during fire prevention week at the Sedgwick County Zoo, (3) resurrect the senior citizen fire awareness program which has languished in recent years, (4) continue the Roody-Doo class assignment project for 4th graders, (5) stimulate the Adopt-a-School program, consisting of a "hands-on" educational program in a fire station which, in some cases, provides a free meal to disadvantaged kids, (6) provide smoke detectors, utilizing Department on Aging and potential donated funds to indigent/elderly families, for example, using donated funds, which have been currently exhausted, the Division contacted 707 residences, verified 187 working smoke detectors, replaced 22 existing batteries AND installed 102 new detectors, ALL in one of the most impoverished areas of the District, (7) continue its membership in the Y-FIRE coalition designed to ameliorate the problems of juvenile fire-setting, (8) continue to conduct fire extinguisher training classes for government/private sector agencies, and (9) pursue County financial resources to insure a long-term funding commitment to a full-time position of public safety officer.

* Please describe your organization's need for Federal financial assistance.

The Fire Prevention Division, an entity of Sedgwick County Fire District #1 (SCFD#1), has maintained an extremely effective, full-time public education officer for over 30 years. Upon the retirement of this individual, due to significant fiscal challenges confronting the District, the position was unable to be refunded. This obviously is a dilemma currently being experienced by fire service agencies nationwide. Therefore, the District's unfavorable financial posture cannot necessarily be considered unique. What can be viewed as unique is the breadth and scope of the District's service area. Encompassing approximately 636 square miles, the District serves roughly 85,000 residents, both children and adults. Twelve (12) cities with a population in excess of 1,000 are provided a host of traditional fire services, including fire prevention. The cities run the gambit from highly affluent, growing "bedroom" communities, small rural towns, to a highly impoverished improvement district. The cities encompass 38 public and parochial schools, ranging from K to 12th grade. Additionally, the communities house approximately (A dynamic number due to the aging of America) twelve (12) nursing homes, assisted living complexes, and senior centers. Suffice to say there is much fertile ground justifying the need for a full-time public education officer which, unfortunately, the District does not currently possess. On a more subtle note, but an equally vital one, the absence of a full-time staff member precludes the District from pursuing creative, innovative, state-of-the art media educational techniques which are pervasive in the 21st century. Securing grant funding will alleviate this problem in the short run for approximately one, potentially two years. The Fire Prevention Division is acutely aware of the need to pursue longitudinal funding for this position. Accordingly, it shall reinstate the position into its line-item budget when allowed to do so by the County Manager/Board of County Commissioners. It is anticipated that this event, due a slowly improving local economy, shall occur in fiscal year 2015 (County fiscal year begins January 1st)

Headquarters Physical Address

* Physical Address 1 7750 N Wild West Drive

Physical Address 2

* City Valley Center
 * State Kansas
 * Zip 67147 - 7929

Mailing Address

* Mailing Address 1 7750 N Wild West Drive

Mailing Address 2

* City Valley Center
 * State Kansas
 * Zip 67147 - 7929

Account information

* Type of bank account Checking
 * Bank routing number - [9 digit](#) number on the bottom left hand corner of your check 101107226
 * Your account number 7970892731

Additional Information

* This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant? No
 * This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? No
 * Is the applicant [delinquent on any federal debt](#)? No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

Request Information

* 1. Select one of the choices listed below. You can apply for a maximum of 3 projects within an activity.
(If you modify your selection, you will lose data entered under the original activity.)

Program Name

Fire Prevention and Safety

Request Details

To review other sections of your application, select the appropriate section from the pull-down menu above and then press the Go button. You may [edit this application](#) if you want to correct a mistake. **After you have reviewed all the sections and are satisfied with the information, please click on the Submit Application link on the left to complete your submission.**

Note: Fields marked with an * is required.

Fire Prevention and Safety

General Education/Awareness Project				Action
General Education/Awareness - Capabilities Information				View Details
Project				Action
General Education/Awareness-General Prevention/Awareness				View Details
Item	Number of units	Cost per unit	Total Cost	Action
Public Education Officer	1	\$ 74,985	\$ 74,985	View Details
Total Cost			\$ 74,985	

Fire Prevention and Life Safety Education (General Education/Awareness) Capabilities

In order to help identify what your organization's **current** fire prevention and life safety education capabilities are, please answer the following questions. Please be sure to only address your **current** capabilities; you will answer questions about the proposed project(s) that your application is requesting after completing this section.

* 1. Do you currently have a fire prevention and life safety education program? No

1a. If yes, check all that apply.

2. For the above selected programs, how is it implemented? Check all that apply.

3. Is/are your program(s) targeted at a specific group?

3a. If yes, check all that apply.

4. Does your program address a specific problem?

4a. If yes, check all that apply.

5. On average, what is the total number of hours of fire prevention and life safety education programs conducted **monthly** by your organization?

6. Do you evaluate your existing fire prevention and life safety education programs?

6a. If yes, then how? (Check all that apply)

7. Does your fire prevention and life safety education program have a dedicated coordinator?

7a. If yes, is this person certified to a recognized state or national standard?

7b. If no, will you be requesting funds to hire and/or certify a dedicated coordinator in your grant request?

View Project

General Education/Awareness Project Information

*1. Project General Prevention/Awareness

*If you selected other, above, please specify

*2. Who is the target audience for the planned project? Children under 14 Adults over 65

*3. What is your estimated size of the target audience? 34000
Formal Assessment

*4. How was this target audience determined?

If none of the above, briefly describe the method used to determine target audience

***5. In the space provided below, please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing:**

The Fire District has 30+ years experience in conducting public education programs for youth and adults.

6. The narrative portion of the application should contain supporting information that allows for evaluation of this project. If you are applying for a grant in the Fire Prevention and Safety Activity, your Narrative Statement must address the evaluation elements as outlined in the FY2012 Program Guidance. ()

Keep in mind that the evaluation of your application will also be based on a clear understanding of your proposal, your ability to meet the objectives of the program, and your probability of successfully delivering your project to the population targeted. You need to fully explain how the funds will be used to accomplish the goals of your project. To that end, be sure to include descriptions/justification for all budgeted items - items not justified may be disallowed.

Your narrative is broken out into 6 separate sections. Each section will address each of the criteria which your application will be evaluated and scored. Due to the built in "time-out" feature, we recommend you create the narrative text in your word processing system and then copy it into the spaces provided below. Images, attachments, and special characters of formatting (i.e.: quote marks, bold print, bullet points, symbols, etc.) are not allowed.

***6a. Vulnerability Statement : What is the vulnerability in your community that you have identified? What statistics correspond with and support your project and target audience? Please describe the steps which were taken to determine the vulnerability and target audience and describe the methodology for determining all of the above.**

One of the most pervasive problems confronting America today is the protection of its children. Running the gamut of school shootings/child abductions to fire deaths, the Nation lives in a heightened awareness that its young person"s exist in an environment of potential personal jeopardy. The problem of mass shootings/abductions is a law enforcement issue which rightly is within the purview of the legal/law enforcement system. The issue of Child Fire Safety obviously relates to the fire service profession, with special emphasis on the disciplines of fire prevention/public education.

The causation elements associated with youngsters playing with fire in conjunction with their adolescent fire setting brothers/sisters are a deep concern to professionals working in the field prevention and burn safety/treatment. To support the contention that fire safety is a serious national concern, one only has to review a small statistical sample of published data on the subject. Even though the NFPA reports that the 10 year trend in the fire death rate per million population for the years 2000 to 2009 is down 20%, the fire death/injury problem in the U.S. remains significant. For example, in calendar year 2009, 383 children lost their lives in fire incidents,

during the same period of time, 1,130 adults lost their lives. The same agency reports that during 2011, there were 386,000 residential structure fires resulting in 2,550 deaths and 14,360 injuries (It is assumed that these events involved both children and adults). While not broken down by age groups, the data indicates that fire prevention/fire safety is still an important "work in progress!

***6b. Implementation Plan: Provide details on the implementation plan which discusses the proposed project's goals and objectives. What are the methods and specific steps that will be used to achieve the goals and objectives? If applicable, what examples can you provide of marketing efforts to promote the project? Who will deliver the project and what partnerships may be involved? How will the materials or deliverables be distributed?**

The programs indicated above testify to the commitment of SCFD#1's Fire Prevention Division to confront the fire/life safety problems related to kids, adolescents, and adults. HOWEVER, the Division is currently in danger of losing its longstanding momentum and outstanding recognition in the area of Public Education. An employee with over 30+ years tenure as the District's public education officer retired, effective Spring 2012. The financial tax shortage realities of Sedgwick County have prevented the Division from replacing this position. Other staff members have "leaped into this breach" on a part time basis, doing the best they can, while realizing that the effectiveness of the program has been compromised. The intent of this proposal is to replace this full-time position on a one (Possibly two) year interim basis with the intent of subsequently funding it as a permanent position when the fiscal posture of the County improves (While not at previous 2008 levels, tax revenues are improving). Successful funding of this effort will insure that existing programs, proven to be highly effective in the past, will continue with a minimum of interruption. Specifically, the Division intends to utilize grant monies to hire a full-time person for one year at the Lieutenant's level, utilizing the County's human resource's wage/salary range 21 or \$73,443 per annum (Includes fringe benefits). Sedgwick County will incur the ancillary expenses associated with the position at no charge to the granting agency. This person shall be hired immediately upon receipt of grant approval, and ideally, will be a person with experience and background in the areas of both the fire service and public education.

***6c. Evaluation Plan: Will the proposed project be periodically evaluated for its impact on the community? If yes, describe the methodology and steps you plan to take in order to conduct the evaluation.**

: The project shall be evaluated quarterly by both qualitative and quantitative means. Antidotal data will be collected utilizing a pre-developed evaluation instrument to be distributed after every event. Quantitative information will be analyzed using simple layman's statistics involving averages, ranges, and trends involving the following, but not all-inclusive populations:

- (1) Persons under 15 years-roughly 8.0% of the County population
- (2) Persons 65 years or older, approximately 12.0%
- (3) Black persons, 9.5%
- (4) Asian descent, 4.2%
- (5) Hispanic descent, 13.2%
- (6) Persons below poverty level, 14.0%

Project staff shall compare this data with antidotal inputs to refine the content of the formal presentations, both written and oral.

***6d. Cost Benefit: Does your project demonstrate a high benefit for the cost incurred? Are the costs associated with the project are reasonable for the target audience that will be reached? If so, demonstrate the above in addition to the cost benefits and how you plan to maximize the level of funding that goes directly into the delivery of the project.**

The reason(s) for this proposal have been previously outlined and will not be repeated here. Suffice to say the project will optimize the expenditure of funds on a per unit cost basis. An informal diary shall be kept for every event and a per attendee cost will be obtained. For example, during 2012 the Division served 33,771 unduplicated children and adults, utilizing the salary budget figure quoted in this proposal of \$73,443, the cost per person served would be \$73,443/33,771 or \$3.17, a very cost effective figure. In the future, this aggregate data shall be optimized as much as possible AND the individual events will be similarly evaluated, i.e. the cost per attendee.

***6e. Sustainability: Is it your organizations intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.**

As previously stated, the Fire Prevention will aggressively pursue County funding for this position correlated with

recognized, quantitative improvement in the local economy. While nothing is certain, it is anticipated that the staff position can be sustained by County after one, or AT MOST, two years.

6f. Additional Comments: If you have any additional comments about your project, please provide them here.

View Budget Item

*Item Public Education Officer

*Select Object Class Personnel

If you selected other above, please specify

* Number of units 1 (Whole number only)

* Cost per unit \$ 74985 (Whole dollar amounts only)

* Description

The space to the right should be used to provide further clarification and details on the costs (i.e. personnel costs: number of hours/rate/staff; meeting costs: number of meetings/days/attendees; travel costs, etc.) and types of items that you are requesting. Budget justification should be included in the project narrative.

Annual salary plus benefits equals \$73,443. Administrative costs equal \$1,542 for a total cost of \$74,985.

[Close Window]

Budget

Budget Object Class

Budget Amount

Personnel	74,985
Benefits	0
Travel	0
Equipment	0
Supplies	0
Contractual	0
Construction	0
Other	0
Indirect Charges	0

Indirect Cost Details (complete this section only if you have a Federally approved Indirect Cost Rate agreement). Please note you must add the Indirect Costs as a line item within the Request Details section as they are not automatically calculated.

Agency Indirect Cost Agreement with

Indirect Cost Rate %

Agreement Summary

Total Federal and Applicant Share

Federal Share \$ 59,988

Applicant Share \$ 14,997

Federal Rate Sharing (%) 80/20

* Non-Federal Resources *(The combined Non-Federal Resources must equal the Applicant Share of \$ 14,997)*

- a. Applicant \$ 14997
- b. State \$ 0
- c. Local \$ 0
- d. Other Sources \$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget \$ 74,985

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or

- financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **Gary E Curmode** on **01/03/2013**

Form 20-16C**You must read and sign these assurances.**

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity

(Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
7750 N Wild West Drive	Valley Center	Kansas	67147 -7929	

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Gary E Curmode** on **01/03/2013**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

This form is not applicable