

BOARD OF BIDS AND CONTRACTS FEBRUARY 23, 2017

ITEMS REQUIRING BOCC APPROVAL

(6 Items)

1. COLD MIX ASPHALT PLANT -- PUBLIC WORKS

FUNDING -- PUBLIC WORKS

(Request sent to 16 vendors)

RFP #16-0111

	Berry Tractor & Equipment Co.	Gencor Industries Inc.	G.W. Van Keppel Co.
2017 ADM Cold Mix Plant EX8842	\$2,744,732.00	No Bid	No Bid

On the recommendation of Kristen McGovern, on behalf of Public Works, Jennifer Dombaugh moved to **reject all proposals**. Tim Kaufman seconded the motion. The motion passed unanimously.

Under Section 14 of the Request for Proposals document, the County reserves the right to cancel the award before signing the contract without liability.

Questions and Answers

Linda Kizzire – I assume this was the pug mill.

Kristen McGovern – Yes.

Linda Kizzire – Is it possible to bid at a later date?

Kristen McGovern – I have no information on that.

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2. ELECTRONIC POLL BOOKS -- ELECTION OFFICE

FUNDING -- ELECTION OFFICE

(Request sent to five vendors)

RFP #17-0005 Contract

	Electec Elections Services, Inc.	KNOWiNK LLC	Robis Elections, Inc.	Votec Corporation
Ea., Electronic Poll Book (EPB)	\$375.00	\$375.00	\$400.00	\$300,000.00*
Ea., Printer	\$179.00	\$350.00	\$165.00	Incomplete
Ea., Scanner	included	included	\$275.00	Incomplete
Ea., Stand	\$25.00	\$40.00	included	Incomplete
Ea., Case	\$129.00	\$125.00	\$249.00	Incomplete
Ea., Stylus	\$8.00	\$5.00	No Bid	Incomplete
Ea. Power brick and USB cable	included	included	included	Incomplete
Ea., Signature Pad	included	included	\$205.00	Incomplete
Ea., Software License	\$300.00	\$465.00	\$521.00	\$240,000.00*
Ea., Annual Maintenance and Support	\$125.00	\$125.00	\$94.00	\$24,000.00*
Implementation/Installation	\$28,000.00	\$3,000.00/person per day	\$5,000.00	Incomplete
Training	\$42,000.00	\$3,000.00/person per day + \$7,500.00 materials	\$5,700.00	Incomplete
On-site Election Day support	\$12,000.00	\$5,000.00/person per day	\$2,850/person per day	Incomplete
Hr., Software customization	\$125.00	\$225.00	\$198.00	Incomplete
Hr., Report production (customized reports)	included	\$125.00	included	Incomplete

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Accessories				
Ea., External Battery	No Bid	\$75.00	No Bid	Incomplete
Ea., MiFi/Router	\$85.00	\$150.00	No Bid	Incomplete
Consumables				
Cs, thermal paper	No Bid	\$125.00	No Bid	Incomplete
				Incomplete
No Bids	Election Systems & Software, LLC			

On the recommendation of Kim Bush, on behalf of the Election Office, Linda Kizzire moved to **accept the proposal from KNOWiNK LLC and establish contract pricing for items listed above for seven (7) years.** Jennifer Dombaugh seconded the motion. The motion passed unanimously.

A review committee comprised of Tabitha Lehman and Sandy Gritz - Election Office, Bobbi Meairs - Information Technology Services and Kim Bush - Purchasing reviewed and scored the responses based on criteria set forth in the RFP. KNOWiNK LLC, Electec Election Services, Inc., and Robis Elections, Inc. were asked to demonstrate their solutions. KNOWiNK LLC received the highest score and was unanimously selected by the review committee as the best proposal.

The Sedgwick County Election Office desires to improve the voting process for Sedgwick County voters and increase accuracy of poll workers conducting their election duties. Acquiring electronic poll books will achieve the following:

- Accurate and up-to-date voter rolls on Election Day,
- Shorter wait times at polling places on Election Day,
- User-friendly check-in process for both voters and poll workers,
- Reduced provisional voting,
- Reduced printing costs,
- Increased efficiency and accuracy in post-election issuance of voter credit,
- Increased data availability for resource management.

Currently, precinct rosters are generated in the voter registration database, printed and inspected for accuracy. This process takes about 80 staff hours and must be completed after early voting has ended on Saturday and before supply pickup on Monday. This also means anyone who comes into the Election Office and votes in person on the day prior to the election, must be manually looked up on the paper rosters and marked as voted.

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These roster pages are used by poll workers to determine voter eligibility and record who has cast a ballot. Each polling location's roster is alphabetical making it necessary for voters to wait for the book with their last name to be available. Many times this leads to a line at one book while others are idle. Once a voter has been identified, the poll worker handwrites a ballot style slip which is used to issue the voter's ballot. Sometimes, this manual process leads to voters being given the incorrect ballot.

If a voter is not found on the rosters, either due to incorrect polling location or a move, they are sent to the provisional table where a paper map is provided and their ballot style and polling location must be determined by a poll worker. This frequently leads to the voter being given the incorrect ballot style or sent to the incorrect polling location. As technology advances, the poll workers' ability to read a map diminishes.

After Election Day, each line of every roster must be inspected and voter credit manually given to any voter who has signed the roster. This process takes approximately 200 staff hours between Election Day and canvass, even for a small turnout election, every signature line must be inspected. This process is labor intensive and consumes valuable resources at one of the busiest times.

Currently, the Election Office has no way to track sufficient Election Day statistics. Statistical data is invaluable for accurate resource management. Moving to electronic poll books will create data sets that have not been available previously, this data will provide the tools necessary to intelligently determine resource allocation.

It is the intent of the Election Office to make an initial purchase of 400 Electronic Poll Book systems.

Note - Votec Corporation submitted an incomplete response and did not provide the required information as indicated by the Request for Proposal.

*Not all pricing was provided as requested in the RFP, the cost shown in the table is based on the information provided in the vendor's response.

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Questions and Answers

Tim Kaufman – Do you have the approximate total spend on this?

Kim Bush – The approximate total spend of the hardware packages would be about \$544,000.

Linda Kizzire – Is there an interface between this and the new voting machines that we just purchased?

Tabitha Lehman, Election Commissioner – When a voter checks in on the electronic poll book it will print a slip that has a bar code ballot on it and that will be taken to the new voting machine then is scanned and will pull up the ballot style so we have completely taken the ballot worker out of that process of hand writing it and reading it and opening the machine and going through all the ballot styles and selecting the correct one. So this vendor particularly has already done this in Kansas. They have already been using this system in Shawnee County with the new voting machines and this poll book vendor and has worked seamlessly for them through multiple elections.

Linda Kizzire – 400 books will be sufficient for all poll locations?

Tabitha Lehman, Election Commissioner – Yes and this will allow us to have one at the provisional tables so that they can look up a location and make sure everything is being done. This system has the capability if someone comes to the wrong polling location they can either print out directions to the correct location and hand it to them or we can text message them a map link to the correct polling location and they can pull up Google maps and it will navigate them to the correct polling location. This will completely change how we do elections. It also has the capability of putting videos and PDF documents on these poll pads so an election worker that has a problem with a piece of equipment can go into the help section and look at that and watch that before they call for support. Actually all the poll book options have that capability. That is another reason why we are very excited about doing this.

Linda Kizzire – Does this also have the magnetic driver's license strip?

Tabitha Lehman, Election Commissioner – It does not have the magnetic strip. It actually uses the camera in the poll pad to actually read the bar code on the driver's license so the election worker is not typing in names unless they are not found on the driver's license.

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**3. LOBBY GUN LOCKERS -- OPERATIONS SUPPORT SERVICES
FUNDING -- OPERATIONS SUPPORT SERVICES**

(Request sent to 16 vendors)

RFB #17-0008 S/C Pending

	Vogts Construction Company	Specialty Contractors, Inc.
Lump Sum, Base Bid	\$64,748.00	\$63,492.00
Days to substantial completion	70	140
Days to final completion	10	10
Total Calendar Days	80	150
Bid Bond Included	Yes	Yes
No Bids	Insulgard Security Products	

On the recommendation of Kim Bush, on behalf of Operations Support Services, Linda Kizzire moved to **accept the low bid from Specialty Contractors, Inc. in the amount of \$63,492.00.** Tim Kaufman seconded the motion. The motion passed unanimously.

This project will include building a ballistic rated glass alcove with bases for the previously purchased gun lockers and replacement of some of the existing exterior glass with ballistic rated glass and mullions.

The approval of this item will be contingent on the approval of a future CIP amendment.

Questions and Answers

Tim Kaufman – Do we have any idea why we have only two responses when we sent this out to 16 vendors?

Kim Bush – Yes, there are only a few vendors that can do this work. We did not send it to general contractors, we sent it to just glass vendors. Contractors would have had to sub that out. The other ones that did not bid did not have a supplier that could give them the materials the needed to do it.

Linda Kizzire – How many lockers is this going to consist of?

Robert Lawrence, Project Manager – The lockers themselves are not part of this price. The county already owns them and they are 20 units. We have the capability in the project to expand to 40 by purchasing a second set.

Linda Kizzire – This is just the enclosure area?

Robert Lawrence, Project Manager – This is a ballistic enclosure that will house the lockers that we already own.

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**4. BRIDGE IMPROVEMENTS (B475) -- PUBLIC WORKS
FUNDING -- B475 259th St. W.**

(Request sent to 11 vendors)

RFB #17-0018 S/C 80000104003

Engineer's Estimate: \$408,476.00	Reece Construction Co., Inc.	Mies Construction, Inc.	Klaver Construction Co., Inc.
783-D-1237; 295th St. West between 93rd & 101st Streets North (B475)	\$316,906.28	\$285,830.92	\$287,796.96
Bid Bond	Yes	Yes	Yes
No Bids	Dondlinger & Sons Const. Co., Inc.	Andale Construction	Onvia, Inc.
	J & J Contractors, Inc.		Multicon Inc.
	Nowak Construction	Bob Bergkamp Construction	Henry Dick Digging, Inc.

On the recommendation of Kristen McGovern, on behalf of Public Works, Jennifer Dombaugh moved to **accept the low bid from Mies Construction, Inc. in the amount of \$285,830.92.** Tim Kaufman seconded the motion. The motion passed unanimously.

This bridge replacement includes grading, surfacing (AB-3), guardrail, seeding and signing.

Questions and Answers

Linda Kizzire – A couple weeks ago we had a bridge that had some additional structural damages when they started getting into it. I know there is no way to know this. I'm curious because it could significantly up the price.

Jim Weber, Deputy Director, Public Works – You are worried about this one having that problem?

Linda Kizzire – Yes.

Jim Weber, Deputy Director, Public Works – The difference is that was a rehabilitation project on an existing bridge and the steel girders were still in place and the additional work that needed to be done with those girders when we got the concrete ripped out so we could see that there was more work that needed to be done. This is a total replacement. I'm not saying that something wouldn't come up but it would not be like that. Because we will take everything out and start all over.

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5. VENDING MACHINE SERVICES FOR ADULT DETENTION FACILITY -- SHERIFF'S OFFICE

(Request sent to 25 vendors)

RFB #17-0020 Contract

	Premier Food Service		
12 Ounce Can Assorted Soft Drinks	\$0.75		
20 Ounce plastic bottle assorted soft drinks	\$1.25		
Water 20 ounce plastic bottle	\$1.25		
Candy bar	\$1.00		
Chips Assorted flavors 1 ½ to 2 ounce size bags	\$1.00		
Percentage Amount Commission of Sales percentage to Sedgwick County to be paid Quarterly	15.5%		
No Bids	Café Services	Turnkey Corrections	JayLeen Catering, Inc.
	Hands Down Healthy LLC	Consolidated Management Company	The Breadbasket
	Larkspur Bistro & Bar		

On the recommendation of Kristen McGovern, on behalf of the Sheriff's Office, Tim Kaufman moved to **accept the bid from Premier Food Service and establish contract pricing for (3) three years with (2) two (1) one year options to renew.** Jennifer Dombaugh seconded the motion. The motion passed unanimously.

This contract is at no cost to the county and pays a 15.5% annual commission to Sedgwick County. These vending machines will be located at the Adult Detention Facility and are for employee use only.

Note: Several vendors who provided "No Bids" were contacted and asked why they did not provide a bid. Their responses were all similar stating that the quantity of vending machines that we requested was not large enough, therefore it did not fit their business model.

6. PUBLICATION OF LEGAL NOTICES -- VARIOUS COUNTY DEPARTMENTS
FUNDING -- VARIOUS COUNTY DEPARTMENTS
 (Request sent to 43 vendors)

RFP #17-0001 Contract

	Estimated Annual Quantities	The Ark Valley News		The Wichita Eagle		The Derby Weekly Informer, Inc.	
		Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
Print Publication							
1. Official County Newspaper Publishing	100,000 lines	\$0.26	\$26,000.00	\$0.60	\$60,000.00	\$0.28	\$28,000.00
2. Delinquent Personal Property Tax	10,500 lines	\$0.26	\$2,730.00	\$0.60	\$6,300.00	\$0.28	\$2,940.00
3. Delinquent Real Estate Tax	48,000 lines	\$0.26	\$12,480.00	\$0.60	\$28,800.00	\$0.22	\$10,560.00
4. Publication of Levy	495 lines	\$0.26	\$128.70	\$0.60	\$297.00	\$0.28	\$138.60
5. Treasurer's Fund Balances	200 lines	\$0.26	\$52.00	\$0.60	\$120.00	\$0.28	\$56.00
6. Notice of Suit	37,800 lines	\$0.26	\$9,828.00	\$0.60	\$22,680.00	\$0.22	\$8,316.00
7. Notice of Sale	24,000 lines	\$0.26	\$6,240.00	\$0.60	\$14,400.00	\$0.26	\$6,240.00
Estimated Annual Cost			\$57,458.70		\$132,597.00		\$56,250.60
Online Publication							
1. Official County Newspaper Publishing	100,000 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
2. Delinquent Personal Property Tax	10,500 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
3. Delinquent Real Estate Tax	48,000 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
4. Publication of Levy	495 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
5. Treasurer's Fund Balances	200 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
6. Notice of Suit	37,800 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	
7. Notice of Sale	24,000 lines	No additional charge with printed publication. \$0.20 without printed publication		No additional charge with printed publication. \$0.48 without printed publication		No additional charge with printed publication. \$0.10 without printed publication	

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No Bids	The County Times	Basin Republican Rustler	Salina Journal, Inc.
	TCV Publishing, Inc. dba The Community Voice	The Media Source, Inc.	Medford Patriot-Star
	Cochener Garvey Capital Partners, Inc.	Mennonite Press	Times-Sentinel Newspapers

On the recommendation of Kara Kingsley, on behalf of various county departments, Jennifer Dombaugh moved to **accept the proposal from The Wichita Eagle and establish contract pricing for three (3) years, with two (2) one (1) year options to renew.** Tim Kaufman seconded the motion and Linda Kizzire abstained.

A committee comprised of Randy Bargdill - Treasurer's Office, Karen Bailey - Clerk's Office, Marilyn Cook - COMCARE and Kara Kingsley - Purchasing, reviewed and evaluated all responses. Factors considered while evaluating were number and quality of references, ability to meet minimum mandatory requirements, publication frequency and number of subscribers, years of experience and price. All three (3) vendors provided quality references and have been operating for many years within Sedgwick County. The key areas that saw the biggest evaluated differences were price, publication frequency and number of subscribers. Through discussion and evaluation, two of the committee members' recommendations came down to the fact that The Wichita Eagle's average circulation rate could alert more citizens of tax delinquency notices and a greater chance to resolve any issues. One member of the committee did rate The Derby Weekly Informer, Inc. higher due to lower cost.

The Wichita Eagle has been in continuous publication for 145 years and is published daily in Wichita, KS. Their Monday - Saturday paid daily circulation rate for Sedgwick County averages 33,705 copies.

The Derby Weekly Informer, Inc. has been in periodical publication since 2001 and is published weekly in Derby, KS. Their average total weekly circulation is 1,537 copies.

The Ark Valley News has been in publication since 1976 and is published weekly in Valley Center, KS. Their total weekly circulation is 1,883 copies.

Sedgwick County's current per line charge is \$0.65 and The Wichita Eagle is the county's current vendor. The estimated total spend for 2016 was approximately \$189,973.97.

Note: Publication of legal notices are statutorily required per K.S.A. 64-101.

Questions and Answers

Tim Kaufman – Is this bid based on a similar quantity as the 2016 spend? Are we really looking at a potential \$60,000 savings?

Kara Kingsley – Yes, the same estimated quantities were given.