Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
			Case Management II

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		
310296-14	8/1/2014	*to*	7/31/2015

Type of Funding (check appropriate box by clicking)			
Federal Grant	☐	State	☐
Federal/Pass-Thru State	☑	Other	☐

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	**COMCARE**	**Kathryn Foster**	**Theresa Rhodes (PPS only)**	**CCITY**
		Theresa Rhodes	**Nadine Long**	
Internal Order/Cost Center #	**Sub- Department**	Crystal Deselms	Kathy Wegner	
310296-15	**Center City**	**Traci Addington**	**Tim Kaufman**	
		Ann Elifrits	**Tracy Lolley**	
Functional Area #	**Program Grouping**		Jeannette Livingston	
401	**Case Management**	**Nadine Long**		

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33522 - HOMELESS BLOCK GRANT (Path)	111,904	
30010 - Unencumbered Cash	34,492	
Total	**146,396**	

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	78,162	
41206 - Wireless Allowance	1,924	
41210 - FLEX SPENDING ER CONTRIBUTION	3,900	
41301 - FICA - OASDI Taxes	4,965	
41302 - FICA - HI Taxes	1,161	
41303 - HEALTH/LIFE INSURANCE Premiums	34,104	
41304 - RETIREMENT Contributions	7,762	
41203 - Worker's Compensation	855	
41306 - UNEMPLOYMENT TAXES	384	
42501 - SEMINAR/TRAINING REGISTRATION FEES	250	match
42601 - INCIDENTAL CLIENT SERVICES	2,000	
42912 - Local Vicinity MILEAGE Reimbursement	3,700	match
42703 - ADMINISTRATIVE CHARGES	6,879	match
45102 - OPERATING SUPPLIES	350	
Total	**146,396**	

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
			This is a renewal
Total	-	-	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			This is a renewal
42000 Contractuals			
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	-	-	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20002965	M. Murdock	100%	07/01/14	
20002972	Vacant CM I	100%	07/01/14	
20003515	C. Baldwin	40%	07/01/14	60% 31014-252

Continued: Positions

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%