Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
12-0989	1/9/2013		Transitional Housing Program

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		
310635-12	8/1/2013	*to*	7/31/2014

Type of Funding (check appropriate box by clicking)			
Federal Grant	☑	State	☐
Federal/Pass-Thru State	☐	Other	☐

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division
252	COMCARE/Human Services

Internal Order/Cost Center #	Sub- Department
310635-12	

Functional Area #	Program Grouping
401	Homeless Program

Shopper(s)	Approver(s)	PPS Workflow Structure
Theresa Rhodes	Jeannette Livingtson	
Crystal Deselms	Kathy Wegner	
Nadine Long	Tim Kaufman	
Shelli Willard	Tracy Lolley	
Brandi Clarke		

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33560 - FEDERAL REVENUES - Misc	279,533	
34213 - MEDICAID FEES	47,249	
Total	**326,782**	

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	125,186	
41206 - Wireless Allowance	680	
41210 - FLEX SPENDING ER CONTRIBUTION	751	
41301 - FICA - OASDI Taxes	8,303	
41302 - FICA - HI Taxes	1,942	
41303 - HEALTH/LIFE INSURANCE Premiums	55,431	
41304 - RETIREMENT Contributions	11,973	
41305 - WORKERS COMPENSATION Premiums	1,355	
41306 - UNEMPLOYMENT TAXES	536	
41307 - VACATION SELL AS BENEFITS	530	
42201 - TELEPHONE SERVICES	125	
42302 - LAB CHARGES	633	
42391 - SAFETY AND SECURITY SERVICES	200	
42422 - Facility LEASE/RENTAL	3,620	
42603 - RESIDENTIAL SERVICES	90,530	
42615 - FEE FOR SERVICE CONTRACTS	21,072	
42703 - ADMINISTRATIVE CHARGES	3,215	
42912 - Local Vicinity MILEAGE Reimbursement	700	
Total	**326,782**	

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
Total	-	-	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals			
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	-	-	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20003515	Cindy Baldwin	1.0		
20004615	Tyrell Brown	0.6		252
20003086	Kim Dunn	0.5		252
20002290	Jennifer Lasley	1.0		
20002846	Donnie Latuch	1.0		

Continued: Positions

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%