



AFFILIATION AGREEMENT

**WICHITA STATE UNIVERSITY
FAIRMOUNT COLLEGE OF LIBERAL ARTS AND SCIENCES
SCHOOL OF SOCIAL WORK**

AND

Central Plains Area Agency on Aging

This contract is entered into between Wichita State University, on behalf of Fairmount College of Liberal Arts and Sciences and the School of Social Work, hereinafter referred to as "the University," and Central Plains Area Agency on Aging, 2622 W Central, Suite 500, Wichita, Kansas 67203-4974, hereinafter referred to as "the Agency," designating the mutual and/or individual responsibilities in the education of professional students.

WHEREAS, the University is a state educational institution of Kansas; and

WHEREAS, the University is authorized by K.S.A. 76-721, as amended, to enter into contracts with other parties for purposes related to the operation or function of the University; and

WHEREAS, the University has a program designed to provide education for social work students; and

WHEREAS, the Agency is a social service agency in the state of Kansas and desires to make its facilities and staff available to University students in the School of Social Work for the purpose of providing the students an educational experience; and

WHEREAS, the University and the Agency share common interests about the value of practicum in social work education, and since students register for and receive college credit from the University for agency-supervised practicum education, this agreement is intended to delineate areas of responsibility for both the University and the Agency;

NOW THEREFORE, in consideration of the above premises and the individual and mutual promises of the parties hereinafter set forth, and for other good and valuable consideration, it is hereby agreed by and between the parties hereto:

1. That the terms of each and every provision in this agreement shall prevail and control the terms of any other provision in any other document relating to and a part of any contract in which this agreement is incorporated or referenced.
2. That this agreement shall be subject to and interpreted in accordance with the laws of the State of Kansas.
3. That neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any contractor for any liability whatsoever; furthermore, neither the State of Kansas nor any agency thereof shall purchase or be required to purchase any insurance against loss or damage to any personal property to which this contract relates.
4. That the Agency agrees that its representatives executing this contract, and attachment thereto, are fully authorized to agree to all provisions herein.
5. That the University and the Agency do not and will not discriminate against any employee or applicant for employment or applicant for registration in a course of study because of race, religion, color, national origin, gender, age, marital status, political affiliation, sexual orientation, status as a veteran, genetic information or disability.

6. That in accordance with the Family Educational Rights and Privacy Act of 1974, the educational records and information relating to the students will be maintained by the University.
7. That this agreement shall be in effect for a period of two (2) years from the date of execution. This agreement will be reviewed by each party annually or when requested by either party, and shall be effective even if persons, positions, and/or titles are changed.
8. That all expenses, including meals, medical expenses, and transportation costs will be the responsibility of the individual student. Unless otherwise covered by insurance, the student will be responsible for all breakage and loss or damage to the equipment or property of the Agency occasioned by their fault or negligence. The liability of any student of the University for such breakage, loss or damage shall be limited to the replacement cost or cost of repair to such equipment or property.
9. That professional liability insurance is the responsibility of the student. The liability insurance shall be in the amount of \$1,000,000 for injury to or death of one person and \$3,000,000 aggregate for all claims within a one year period regardless of the number of claims or number of persons injured or deceased. The University agrees to inform the students referred to the Agency of their responsibility to provide evidence of coverage by a professional liability insurance policy.
10. That the University, through the Director of Practicum and Faculty Liaison of the School of Social Work, shall:
 - A. Work with the Agency about the number and types of students it may accept for placements, and the types of learning experiences available through the Agency.
 - B. Screen the students carefully and try to make appropriate placements.
 - C. Provide the Agency with the student's resume and appropriate information about each student and their professional interests as necessary.
 - D. Provide a Faculty Liaison for each student who will facilitate activities between the University and the Agency. The Faculty Liaison will maintain contact with the Field Instructor (the Agency individual who is responsible to orient the student; to provide supervision; to teach social work knowledge, values, ethics, and skills; and to evaluate student performance) including phone contact and site visits.
 - E. Train all Field Instructors with supervisory and educational information through a manual and workshops for the educational duties involved in being a Field Instructor.
 - F. Provide appropriate forms to the Field Instructor to properly evaluate the progress of each student assigned.
 - G. Maintain administrative services to insure a mutually beneficial relationship between the University and the Agency.
 - H. Ascertain that each student maintains hospitalization insurance for the duration of the student's stay in the Agency and that each student meets the health standards of the Agency.
 - I. Ascertain that each student maintains professional liability insurance with a minimum of 1,000,000/3,000,000 at no expense to the Agency.
11. That the Agency, in accordance with this agreement, shall:
 - A. Provide its Field Instructors with sufficient time for planning, supervision and teaching of students, and in-service training for supervision and teaching for skill development as a Field Instructor.
 - B. Provide a physical setting for the student which includes telephone and desk access for the service of the client base.

- C. Provide orientation and training to the Agency's policies and procedures so those students can serve the client base of the Agency.
 - D. Notify the Faculty Liaison of any problematic areas to assist in a mutual plan for resolution.
 - E. Retain full responsibility for client services and for establishing standards for the quality of services rendered by students. Students placed with the Agency for instruction function as representatives of the Agency, and the Agency will maintain administrative and professional supervision of students insofar as their presence affects the operation of the Agency and/or direct or indirect services to clients.
 - F. Provide the students the departmental safety rules and regulations of the Agency, which they will follow in addition to all Agency wide policies.
 - G. When possible, provide emergency care to the students in case of accident or illness while in the Agency, at no expense to the Agency.
12. Compensation. No compensation or remuneration shall be exchanged, requested or expected for activities in connection with the education experience. Students will not be within the protection or coverage of the Agency's worker's compensation insurance, nor shall they be entitled to any current or future benefits provided to employees of the Agency.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the parties hereto have executed this agreement and/or authorized same to be executed by their duly authorized representatives as the date shown below the respective signatures said agreement to become effective as of the later date.

FOR THE UNIVERSITY:

Sabrina Perez Glatt
Director of Field Practicum

Date

Brien Bolin, Ph.D.
Director, School of Social Work

Date

William D. Bischoff, Ph.D.
Dean, Fairmount College of Liberal Arts and Sciences

Date

Ted Ayres, Vice President General Counsel

Date

FOR THE AGENCY:

Tim R. Norton, Chairman
Sedgwick County Board of County Commissioners
2nd District

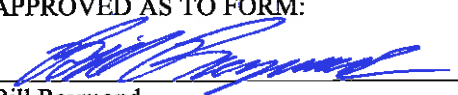
Date

ATTEST:

Kelly B. Arnold
County Clerk

Date

APPROVED AS TO FORM:



Bill Raymond
Assistant County Counselor

6/29/2012

Date