Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
13-0005	1/16/2013		Shelter Plus Care

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		
460185-12	5/2/2013	*to*	5/1/2014

Type of Funding (check appropriate box by clicking)			
Federal Grant	☑	State	☐
Federal/Pass-Thru State	☐	Other	☐

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
46018-273	**Housing**	**Greta Douglas**	**Dorsha Kirksey**	
		Bonnie Brown		

Internal Order/Cost Center #	Sub- Department
460185-13	

Functional Area #	Program Grouping
605	

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33560 - FEDERAL REVENUES - Misc	684,060	
Total	**684,060**	

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	41,000	
41103 - VACATION SELL AS WAGES	800	
41206 - Wireless Allowance	480	
41301 - FICA - OASDI Taxes	2,440	
41302 - FICA - HI Taxes	570	
41303 - HEALTH/LIFE INSURANCE Premiums	7,470	
41304 - RETIREMENT Contributions	3,420	
41305 - WORKERS COMPENSATION Premiums	1,900	
41306 - UNEMPLOYMENT TAXES	150	
42603 - RESIDENTIAL SERVICES	625,830	
Total	**684,060**	

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33560 - FEDERAL REVENUES - Misc	456,040	228,020	
Total	**456,040**	**228,020**	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel	38,820	19,410	
42000 Contractuals	417,220	208,610	
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	**456,040**	**228,020**	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20007406	Grtea Douglas	100	5/2/2013	

Continued: Positions

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%