



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar # #12-1010	BoCC Approval Date	Manager Approval Date	Title of Grant/Program TB - Nurse Grant
Grant Renewal: Previous IO# 380135-12	Grant Period From mm/dd/yyyy 1/1/2013 to 12/31/2013		Type of Funding (check appropriate box by clicking)
			Federal Grant <input type="checkbox"/> State <input type="checkbox"/>
			Federal/Pass-Thru State <input checked="" type="checkbox"/> Other <input type="checkbox"/>

Section 2: SAP (ECC) Set up information

Funds Center # 38013-274	Department/Division Health / Div of Hum Svcs	Shopper(s) Preston Goering Vanessa Leos	Approver(s) Adrienne Byrne-Lutz Brad Ashens Lucretia Burch	PPS Workflow Structure
Internal Order/Cost Center # 380135-13	Sub- Department Tuberculosis Control-TB			
Functional Area # 402	Program Grouping			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33540 - Federal Revenue - State Passthru Misc	46,932	

Total 46,932

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	28,108	
41301 - FICA - OASDI Taxes	1,743	
41302 - FICA - HI Taxes	408	
41303 - HEALTH/LIFE INSURANCE Premiums	8,074	
41304 - RETIREMENT Contributions	1,838	
41305 - WORKERS COMPENSATION Premiums	32	
41306 - UNEMPLOYMENT TAXES	62	
42703 - ADMINISTRATIVE CHARGES	1,667	
42911 - TRAVEL EXPENSE	5,000	

Total 46,932

Section 4: Financial Information for Budget (*Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33540 - Federal Revenue - State Passthru Misc	50,030	46,932	
Total	50,030	46,932	-

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel	42,169	40,264	
42000 Contractuals	7,861	6,668	
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	50,030	46,932	-

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20002307	S. Jaso	40%	1/1/13	20002307= 60% 38013-110
20002306	M. Espinosa	40%	1/1/13	20002306 = 60% 38013-110