



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
Purchasing Department
Joseph Thomas, Purchasing Director

525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055

April 6, 2016

Bill Weaver
District General Manager
Shred-It USA LLC
4210 W. Pawnee
Wichita, KS 67209

RE: RFP #13-0088
Shredding Services

Dear Bill,

This letter hereby serves as a notice of termination of the October 22, 2013, Agreement between Sedgwick County, Kansas, and Cintas Corporation No. 2 (amended on September 24, 2014, to include Shred-It USA LLC as a successor in interest), pursuant to Paragraph 2 thereof. Said termination will be effective **Friday, July 1, 2016.**

Sedgwick County has established **Monday, July 25, 2016,** as the last and final date that it will accept any final invoices for payment. Invoices submitted after this date will not be processed for payment. We will be in contact shortly to make arrangements for the removal of Shred-It's consoles and containers from Sedgwick County property.

Please acknowledge receipt of this termination letter and sign below and return to Joe Thomas, Sedgwick County Purchasing Director, at joseph.thomas@sedgwick.gov

Please feel free to call me if you have further questions regarding this contract termination.

Sincerely,

Joseph Thomas, CPSM, C.P.M.
Purchasing Director

Bill Weaver
District General Manager, Shred-It USA LLC

Date: _____

Date: _____