Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
			Crisis Community Center

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		
NEW	1/1/2015	*to*	12/31/2015

Type of Funding (check appropriate box by clicking)			
Federal Grant	☐	State	☑
Federal/Pass-Thru State	☐	Other	☐

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	**COMCARE**	**Nancy Patterson**	**Theresa Rhodes**	**CRISIS**
		Theresa Rhodes		
Internal Order/Cost Center #	**Sub- Department**		Kathy Wegner	
NEW	**Crisis Intervention Services**		**Tim Kaufmann**	
		Brenda Gutierrez Varela	**Tracy Lolley**	
Functional Area #	**Program Grouping**		**Brenda Gutierrez Varela**	
401	**Crisis Community Center (new)**			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33310 - State Revenue - SRS	996,880	
34213 - MEDICAID FEES	750,000	
Total	**1,746,880**	

EXPENDITURE: Commitment Item Number and Description		Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES		581,905	includes salaries & benefits
42202 - LEASED DATA LINES	42202 - LEASED DATA LINES	6,000	
42203 - TELEVISION		1,500	
42204 - ELECTRICITY		20,000	
42205 - NATURAL GAS		6,000	
42206 - WATER/SEWER		3,000	
42207 - WASTE DISPOSAL		3,000	
42306 - SHREDDING SERVICES		1,000	
42307 - COPIER CHARGES		3,000	
42308 - CLEANING SERVICES		18,000	
42353 - Client TRANSPORTATION		3,000	
	42364 - MOVING EXPENSES	2,000	
42380 - INTERPRETER SERVICES		1,300	
42391 - SAFETY AND SECURITY SERVICES		130,899	
42418 - Pest Control		600	
42501 - SEMINAR/TRAINING REGISTRATION FEES		4,200	
42601 - INCIDENTAL CLIENT SERVICES		10,000	
42703 - ADMINISTRATIVE CHARGES		71,676	
42901 - PRINTING		6,000	
42908 - Grant Award		511,000	
42912 - Local Vicinity MILEAGE Reimbursement		13,200	
45102 - OPERATING SUPPLIES		17,000	
45109 - DRUGS		13,000	
45111 - TECHNOLOGY EQUIPMENT < $10		25,000	
45115 - CUSTODIAL SUPPLIES		4,000	
45401 - CLOTHING & LINEN		400	
45501 - FOOD		5,265	
48001 - TRANSFER OUT-OPERATING		224	will transfer to 31058-252 towards Jscheck salary
Total		**1,462,169**	

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
			will be included in the 2016 budget
34213 - MEDICAID FEES		750,000	
		996,880	33310, but wouldn't give me that as
Total	-	**1,746,880**	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel		-	will be in the 2016 budget proposal
42000 Contractuals		815,375	
44000 Debt Service		-	
45000 Commodities		64,665	
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out		224	
Total	-	**880,264**	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20001905	Vacant - CM II	100%	01/01/15	
20002734	Vacant -Peer Support Spec	100%	01/01/15	
20002799	Vacant - CM II	100%	01/01/15	
20002802	Vacant - CM II	100%	01/01/15	
20002807	Vacant - CM II	100%	01/01/15	
20002860	Project Manager	100%	01/01/15	
20002905	Vacant - CM II	100%	01/01/15	
20002908	Vacant - CM II	100%	01/01/15	
20002911	Vacant - CM II	100%	01/01/15	
20002924	Vacant - CM II	100%	01/01/15	
20002932	Vacant - CM II	100%	01/01/15	

Continued: Positions

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%