



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program SPC - Main
Grant Renewal: Previous IO# 300055-16	Grant Period From mm/dd/yyyy 5/1/2017 4/30/2018		Type of Funding (check appropriate box by clicking)
			Federal Grant <input checked="" type="checkbox"/> State <input type="checkbox"/>
			Federal/Pass-Thru State <input type="checkbox"/> Other <input type="checkbox"/>

Section 2: SAP (ECC) Set up information

Funds Center # 273	Department/Division Human Services	Shopper(s) Theresa Rhodes Christin Sampamurthy Brenda Gutierrez Valera Talaya Schwartz Maggie Flanders	Approver(s) Theresa Rhodes (PPS Only) Brenda Gutierrez Valera (PPS) Kathy Wegner Tim Kaufman Tracy Lolley Talaya Schwartz	PPS Workflow Structure UNKNOWN New to us as of 1/1/14, so need this information from ERP
Internal Order/Cost Center # 300055-17/30005-273	Sub- Department Director's Office			
Functional Area # 605	Program Grouping Housing Grants			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33560 - FEDERAL REVENUES - Misc	869,606	
39101 - TRANSFER IN-OPERATING	3,081	
39102 - TRANSFER IN-GRANT MATCH	6,967	\$1,027 from 30006-273 & \$2,054 from 30007-273 to help cover position will come from other County (non-COMCARE budgets if needed)

Total **879,654**

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	35,624	
41120 - SALARY & WAGE POOL	891	
41206 - Wireless Allowance	480	
41210 - FLEX SPENDING ER CONTRIBUTION	150	
41301 - FICA - OASDI Taxes	2,264	
41302 - FICA - HI Taxes	529	
41303 - HEALTH/LIFE INSURANCE Premiums	12,485	
41304 - RETIREMENT Contributions	3,808	
41305 - WORKERS COMPENSATION Premiums	112	
41306 - UNEMPLOYMENT TAXES	77	
42603 - RESIDENTIAL SERVICES	820,284	
42912 - Local Vicinity MILEAGE Reimbursement	2,000	
42501 - SEMINAR/TRAINING REGISTRATION FEES	450	
45101 - OFFICE SUPPLIES	500	

Total **879,654**

Section 4: Financial Information for Budget (*Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
39102 - TRANSFER IN-GRANT MATCH		185	
Total	-	185	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals		185	
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	-	185	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20007406	C. Sampamurthy	100%	05/01/2017	



