

Sedgwick County

525 North Main Street 3rd Floor
Wichita, KS 67203



*Sedgwick County...
working for you*

Meeting Agenda

Wednesday, December 13, 2017

9:00 AM

BOCC Meeting Room

Board of Sedgwick County Commissioners

Pursuant to Resolution #007-2016, adopted by the Board of County Commissioners on January 20, 2016, members of the public are allowed to address the County Commission for a period of time limited to not more than five minutes or such time limits as may become necessary.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Sedgwick County, should contact the office of Crissy Magee, Sedgwick County ADA Coordinator, 510 N. Main, Suite 306, Wichita, Kansas 67203. Phone: 316-660-7056, TDD: Kansas Relay at 711 or 800-766-3777

Email: Crissy.Magee@sedgwick.gov, as soon as possible but no later than 48 hours before the scheduled event. Please include the name, location, date and time of the service or program, your contact information and the type of aid, service, or policy modification needed.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION: Rabbi Judah Kogen, Hebrew Congregation.

FLAG SALUTE

ROLL CALL

PUBLIC AGENDA

NEW BUSINESS

- A** [17-1031](#) PRESENTATION OF RETIREMENT CERTIFICATES AND GIFTS.
Presented by: Eileen McNichol, Chief Human Resources Officer.

Mary Nally, Deputy County Clerk 1, Clerk's Office, will retire December 29, 2017 with 20 years of service.

Wayne Ruffner, Sheriff Sergeant, Sheriff's Office, will retire December 23, 2017 with 26 years of service.

Lin Dehning, Sheriff Lieutenant, Sheriff's Office, will retire December 23, 2017 with 27 years of service.

Leigh Chambers, Crew Leader, EMS, will retire December 23, 2017 with 28 years of service.

Greg Tuxhorn, Facility Manager, Maintenance Services, will retire December 25, 2017 with 32 years of service.

RECOMMENDED ACTION: Present Retirement Certificates and Gifts.

- B** [17-1057](#) RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING WITH THE CITY OF WICHITA AND SPIRIT
AEROSYSTEMS, INC. RELATING TO PROJECT ECLIPSE.
Presented by: Tom Stolz, Deputy County Manager.

RECOMMENDED ACTION: Approve the Resolution and authorize the
Chairman to sign the Memorandum of Understanding.

Attachments: [Resolution](#)

[Memorandum of Understanding - Project Eclipse](#)

- C** [17-1005](#) THE KANSAS AFRICAN AMERICAN MUSEUM 2017 UPDATE TO BOARD OF COUNTY COMMISSIONERS.
Presented by: Mark McCormick, Executive Director.
- RECOMMENDED ACTION: Receive and file.
- D** [17-824](#) 2017 EXPLORATION PLACE UPDATE TO BOARD OF COUNTY COMMISSIONERS.
Presented by: Jan Luth, President of Exploration Place.
- RECOMMENDED ACTION: Receive and file.
- E** [17-1030](#) INCREASED CHARGES FOR SERVICES BY THE METROPOLITAN AREA PLANNING DEPARTMENT.
Presented by: Dale Miller, Director of Planning.
- RECOMMENDED ACTION: Approve the increased charges for services and adopt the resolution.
Attachments: [RESOLUTION.pdf](#)
[Proposed Fee Schedule - County.xlsx](#)
- F** [17-979](#) 2017 PUBLIC WORKS ROAD & BRIDGE SHOW.
Presented by: David Spears, Assistant County Manager for Public Works, Facilities Maintenance & Project Services.
- RECOMMENDED ACTION: Receive and file.
- G** [17-990](#) REPORT OF THE BOARD OF BIDS AND CONTRACTS' REGULAR MEETING ON DECEMBER 7, 2017.
Presented by: Joe Thomas, Director, Purchasing.
- RECOMMENDED ACTION: Approve the recommendations of the Board of Bids and Contracts.
Attachments: [BMIN 1207 2017](#)
- CONSENT**
- H** [17-1053](#) Agreement for Sedgwick County Reimbursement of City of Wichita Costs Associated with the Metropolitan Area Building & Construction Department.
Attachments: [Intergovernmental Services Agreement with City of Wichita](#)
- I** [17-1036](#) Annual fee for membership in the South Central Kansas Economic Development District.

- J [17-971](#) Retail Dealer's Cereal Malt Beverage License for Viola Groceries located at 26320 W. K-42 Highway, Viola, KS, 67149.
 Attachments: [2017 Viola Groceries Legal Checklist.pdf](#)
- K [17-973](#) Retail Dealer's Cereal Malt Beverage License Application for Kwik Shop #706 located at 3601 E. 47th Street South, Wichita, KS, 67210.
 Attachments: [2017 Kwik Shop Legal Checklist.pdf](#)
- L [17-1010](#) Resolution authorizing 2009 Personal Property Tax Judgments to become dormant.
 Attachments: [2009 Personal Property Tax Resolution](#)
- M [17-1045](#) Revised Purchasing Card Policy.
 Attachments: [Resolution](#)
 [Updated Purchasing Card Policy](#)
- N [17-1026](#) Fourth Quarter 2017 Range Reallocations.
 Attachments: [4 Qtr 2017 Range Reallocations](#)
- O [17-1038](#) Revise Sedgwick County Personnel Policies.
 Attachments: [4.310 Drug Testing Substance Abuse](#)
 [4.502 Grievance](#)
 [4.700 Vacation](#)
 [4.702 Injuries on the Job](#)
 [4.708 Bereavement Leave](#)
 [4.709 Leave of Absence Without Pay](#)
 [4.710 Holiday Leave](#)
 [4.711 Family and Medical Leave](#)
 [4.2001 Wage and Salary Admin](#)
 [Personnel Policy Revision Table 12.13.17](#)
 [Resolution for policy changes 12.13.17](#)
- P [17-995](#) New Performance Management Evaluation Process and Pay Plan.
 Attachments: [Performance Management Evaluation Policy 4.904](#)
 [Resolution 2018 SG CO Performance Policy Changes 12-13-2017](#)
 [Exhibit A - 4.2001 Wage and Salary Admin revision](#)
- Q [17-997](#) 2.5% General Pay Adjustment; Pay Structure Adjustment.
 Attachments: [Resolution 2018 SG CO 2.5 increase 12-13-2017](#)
- R **17-1044** Order dated 12/1/2017 to correct tax roll for change of assessment.

- S **17-1048** Order dated 12/7/2017 to correct tax roll for change of assessment.
- T [17-798](#) General Bill Check Register for December 6, 2017 - December 12, 2017.

LEGISLATIVE ISSUES

OTHER

EXECUTIVE SESSION

ADJOURNMENT