Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program
13-01888	4/3/2013		COMCARE PREPARE

Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		
310828-11	6/1/2013	*to*	5/31/2014

Type of Funding (check appropriate box by clicking)			
Federal Grant	☐	State	☐
Federal/Pass-Thru State	☐	Other	☑

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
252	**COMCARE/Human Services**	**Theresa Rhodes**	**Jeannette Livingtson**	
		Crystal Deselms	**Kathy Wegner**	
Internal Order/Cost Center #	**Sub- Department**	**Nadine Long**	**Tim Kaufman**	
310828-11/31082-252	**COMCARE Children's Services**	**Shelli Willard**	**Tracy Lolley**	
		Brandi Clarke		
Functional Area #	**Program Grouping**			
401				

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
34605 - PRIVATE FOUNDATIONS	36,477	United Methodist Health Ministry Fund
Total	**36,477**	

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	24,364	
45102 - OPERATING SUPPLIES	4,880	
45501 - FOOD	7,233	
Total	**36,477**	

Section 4: Financial Information for Budget *(Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior)*

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
Total	-	-	

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals			
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			
Total	-	-	

Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20007450	L. Balke	.20		252
20007451	J. McShane	.20		252

Continued: Positions

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%