



Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

Section 1: New Grant/Grant Renewal or Internal Order Setup Information

Legistar #	BoCC Approval Date	Manager Approval Date	Title of Grant/Program	
			PHEP	
Grant Renewal: Previous IO#	Grant Period From mm/dd/yyyy		Type of Funding (check appropriate box by clicking)	
380696-13	7/1/2013	to 6/30/2014	Federal Grant <input type="checkbox"/>	State <input type="checkbox"/>
			Federal/Pass-Thru State <input checked="" type="checkbox"/>	Other <input type="checkbox"/>

Section 2: SAP (ECC) Set up information

Funds Center #	Department/Division	Shopper(s)	Approver(s)	PPS Workflow Structure
38069-274	Health	Knguyen	Alutz	HPP
		Kwalker	Bashens	
Internal Order/Cost Center #	Sub- Department	Vleos	Lburch	
380696-14	Health Promotion & Protection	Lavila		
		Drgreen		
Functional Area #	Program Grouping			
402	Public Health Emergency			

Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33335 - State Revenue - KDHE	326,597	

Total 326,597

EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
41101 - SALARIES AND WAGES	200,646	
41301 - FICA - OASDI Taxes	12,440	
41302 - FICA - HI Taxes	2,909	
41303 - HEALTH/LIFE INSURANCE Premiums	36,662	
41304 - RETIREMENT Contributions	16,734	
41305 - WORKERS COMPENSATION Premiums	1,545	
41306 - UNEMPLOYMENT TAXES	803	
41206 - Wireless Allowance	3,025	
42398 - OTHER PROFESSIONAL SVCS.	3,500	
42701 - Fleet Management Charges	6,674	
42703 - ADMINISTRATIVE CHARGES	21,394	
42911 - TRAVEL EXPENSE	300	
42912 - Local Vicinity MILEAGE Reimbursement	1,500	
45101 - OFFICE SUPPLIES	2,500	
45102 - OPERATING SUPPLIES	10,414	
45112 - Other Equipment < \$10	5,000	
45301 - Postage/Shipping	50	
45501 - FOOD	500	

Total 326,597

Section 4: Financial Information for Budget (*Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33335 - State Revenue - KDHE	326,597		

Total	326,597	-
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EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel	274,764		
42000 Contractuals	33,369		
44000 Debt Service	0		
45000 Commodities	18,464		
46000 Capital Improvements	0		
47000 Capital Equipment	0		
48000 Transfers Out	0		

Total	326,597	-
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Section 5: Position Management

Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
20002313	Konkel, Seth A.	0.50	7/1/2013 - 4/30/2014	380855-14
20002313	Konkel, Seth A.	1.00	5/1/2014-6/30/2014	
20003875	Wood, Amy M	1.00	7/1/2013 - 6/30/2014	
20005150	Nguyen, Kendra	0.25	5/1/2014 - 4/30/2014	380855-14
20005150	Nguyen, Kendra	1.00	5/1/2013-6/30/2014	
20005151	Pugh, James	0.70	7/1/2013 - 4/30/2014	380855-14
20005151	Pugh, James	1.00	5/1/2014-6/30/2014	
20006375	Barry Carroll	1.00	7/1/2013 - 6/30/2014	
20006376	Steward, Christine	1.00	7/1/2013 - 6/30/2014	
20006377	Vacant	0.75	7/1/2013 - 4/30/2014	380855-14
20006377	Vacant	1.00	5/1/2014-6/30/2014	
20008127	Green, Daniel	1.00	7/1/2013 - 12/31/2013	