



# Sedgwick County Budget Form

Sedgwick County Grants and Other Funding, New Fund Centers/Cost Center/Internal Orders

## Section 1: New Grant/Grant Renewal or Internal Order Setup Information

<b>Legistar #</b>	<b>BoCC Approval Date</b>	<b>Manager Approval Date</b>	<b>Title of Grant/Program</b>								
			SPC - Bonus #2								
<b>Grant Renewal: Previous IO#</b>	<b>Grant Period From mm/dd/yyyy</b>		<b>Type of Funding (check appropriate box by clicking)</b>								
300065-15	9/1/2016	8/31/2017	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Federal Grant</td> <td style="width: 5%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 40%;">State</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Federal/Pass-Thru State</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Federal Grant	<input checked="" type="checkbox"/>	State	<input type="checkbox"/>	Federal/Pass-Thru State	<input type="checkbox"/>	Other	<input type="checkbox"/>
Federal Grant	<input checked="" type="checkbox"/>	State	<input type="checkbox"/>								
Federal/Pass-Thru State	<input type="checkbox"/>	Other	<input type="checkbox"/>								

## Section 2: SAP (ECC) Set up information

<b>Funds Center #</b>	<b>Department/Division</b>	<b>Shopper(s)</b>	<b>Approver(s)</b>	<b>PPS Workflow Structure</b>
273	Human Services	Theresa Rhodes Christin Sampamurthy Brenda Gutierrez Valera Talaya Schwartz Maggie Flanders	Theresa Rhodes (PPS Only) Brenda Gutierrez Valera Kathy Wegner Tim Kaufman Tracy Lolley Talaya Schwartz	UNKNOWN New to us as of 1/1/14, so need this information from ERP
<b>Internal Order/Cost Center #</b>	<b>Sub- Department</b>			
300065-16/30006-273	Director's Office			
<b>Functional Area #</b>	<b>Program Grouping</b>			
605	Housing Grants			

## Section 3: Financial Information for Accounting For Internal Order Period

Commitment Item entries must be by the specific number and description for Accounting to establish the new internal order

REVENUE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
33560 - FEDERAL REVENUES - Misc	33,667	

<b>Total</b>	<b>33,667</b>
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EXPENDITURE: Commitment Item Number and Description	Internal Order Amount	Special Notes for Accounting
42603 - RESIDENTIAL SERVICES	32,640	
48001 - TRANSFER OUT-OPERATING	1,027	will transfer to 30005-273 (SPC Main to help cover staff cost)

<b>Total</b>	<b>33,667</b>
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**Section 4: Financial Information for Budget** ( *Revenues Must Use Exact Commitment Item Number , Expenditures Use Superior*)

*Budget impact entry is to outline the amount of change to the County Fiscal Budget Fund Center to be Workflowed to Budget by Department*

REVENUE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
33560 - FEDERAL REVENUES - Misc		900	

**Total** - **900**

EXPENDITURE: Commitment Item Number and Description	Current Year Adjustment	Next Year Adjustment	Special Notes for Budget
41000 Personnel			
42000 Contractuals		900	
44000 Debt Service			
45000 Commodities			
46000 Capital Improvements			
47000 Capital Equipment			
48000 Transfers Out			

**Total** - **900**

**Section 5: Position Management**

*Departments are responsible for ensuring positions are 100% funded when split among multiple funding sources. If a grant submission alters the split for a position, the Department is responsible for submission of accompanying Personnel Action Forms (PAFs) to ensure the position is correctly, and 100% funded through multiple sources.*

Position Number	Name	FTE % Funding	Effective Dates	Other Fund Center(s) If Not 100%
none				



